



## City of Ashtabula

Ashtabula City Council Work Session Agenda  
Wednesday, July 31, 2024 at 5:30 PM  
Ashtabula Public Library  
4335 Park Avenue

### Minutes

#### **Opening of Work Session**

##### **Call to Order**

The Work Session was called to order at 5:30 p.m. by Council President Roskovics.

##### **Roll Call**

Members Present: President John Roskovics, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills,

Absent: Vice President Russell Simeone, Ward 5 Councilor Jane DiGiacomo, Finance Director Marie Yvrose Augustin

Officers Present: City Manager James Timonere, City Solicitor Cecilia Cooper, Clerk of Council Ashley Bell

##### **Sunshine Law Certification**

A quorum was established as defined by the Ashtabula City Council Rules of Order. The meeting met the requirements of the Ohio Sunshine Laws Open Meetings Act.

#### **Welcome and Acknowledgement of Visitors**

#### **Panel Discussion From Area Agencies**

##### **GPD Group Presentation regarding the improvements and rate increase recommendations for our Wastewater Treatment Facility and Collection System**

The presentation was given by G.P.D. Group.

The summary of the work includes:

- Condition assessment of the Wastewater Treatment Plant (W.W.T.P.).
- Development of phased Capital Improvements Plan (C.I.P.) W.W.T.P.

Improvements required to maintain compliance with N.P.D.E.S.

Permit discharge limits and schedule of compliance.

- Targeted flow metering and sanitary sewer system modeling to support elimination of Sanitary Sewer Overflows (SSOs).
- Development of sanitary sewer collections system storage and improvement alternatives to address SS.O.s and gain compliance with OEPA requirements.
- Planning level cost estimating for improvements.
- Prioritized schedule of improvements for completion within the anticipated O.E.P.A. compliance period.
- Rate analysis and recommendations for funding improvements.
- 4 W.W.T.P. Improvements
- Repair Admin Building trip hazards (flooring).

- Replace hand railing systems at all structures (except the primary settling and grit tanks).
- Perform Arc Flash Study.
- Concrete bridge replacement at Grit Building.
- Replace Pre-aeration grating and handrail.
- Ventilation for Grit Building (meet code).
- Replace leaking electrical vault and conduit (flooding the tunnels).
- Improvements to potable water system (meet code).
- Ventilation for Blower Building (meet code).
- Replace Emergency Exit Signs & Lighting (meet code).

WWTP Improvements – Health & Safety

4 WWTP Improvements

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Proposed Sewer Rates:

Increased revenue needed for: Meeting current and future O&M and debt service, Capital Reserve Fund for emergency/unplanned capital projects (utility best practice goal is 2% of system original costs) O&M Reserve Fund (utility best practice is 90 days of O&M expenses) consistent increases for 2024-2027 lower increase for 2028, provide sufficient revenue to support, Increased O&M costs and the first five

**Questions/Comments**

**Discussion**

**Public Comment (at Council’s discretion)**

**Adjournment**

The meeting was adjourned at 7:08 p.m. by City Manager Timonere.

DATE APPROVED: August 5, 2024

ATTESTED BY: John S. Roskovics  
John S. Roskovics, President of Council

ATTESTED BY: Ashley M. Bell  
Ashley M. Bell, Clerk of Council