



City of Ashtabula
Ashtabula City Council Regular Meeting
Monday, August 5, 2024 at 7:00 PM
Council Chambers
4230 Lake Avenue

Minutes

Opening of Regular Meeting

Call to Order

The meeting of the Ashtabula City Council was called to order at 7:00 p.m. by Council President Roskovics. Ward 2 Councilor Terence Guerriero offered the opening prayer and the Pledge of Allegiance was recited.

Roll Call

Members Present: President John Roskovics, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Absent: Vice President Russell Simeone, Finance Director Marie Yvrose Augustin

Officers Present: City Manager James Timonere, City Solicitor Cecilia Cooper, Clerk of Council Ashley Bell

Motion: Ward 5 Councilor Jane DiGiacomo moved to excuse Vice President Russell Simeone; Ward 3 Councilor RoLesia seconded.

Discussion: None

VOICE VOTE

The motion to excuse the absences was adopted.

Sunshine Law Certification

A quorum was established as defined by the Ashtabula City Council Rules of Order. The meeting met the requirements of the Ohio Sunshine Laws Open Meetings Act.

Presentations/Announcements

None.

Approval of Minutes

Regular Council Meeting Minutes, July 15, 2024

Motion: Ward 5 Councilor Jane DiGiacomo moved to waive the reading of the minutes in their entirety; Ward 4 Councilor Jodi Mills seconded.

Discussion: None

VOICE VOTE

Hearing no corrections to the minutes, they were approved as presented.

Work Session July 31, 2024

Motion: Ward 3 Councilor RoLesia Holman moved to waive the reading of the minutes in their entirety; Ward 2 Councilor Terence Guerriero seconded.

Discussion: President Roskovics stated these minutes are from the Work Session that was held at the Ashtabula Library. During this meeting, GPD Group discussed improvements to the Waste Water Treatment Plant. GPD Group will be the guests at the Public Works Meeting held on August 27. During this meeting the group will re-present the information from the Work Session. The meeting will be recorded and will be

available on the City's website. Assistant Finance Director Carolyn Sheldon stated an announcement would be placed on the utility bills informing residents about the rate increase.

VOICE VOTE

Hearing no corrections to the minutes, they were approved as presented.

Administrative Reports

Motion: Ward 5 Councilor Jane DiGiacomo moved for a resolution of appreciation for Tim Phelps; Ward 2 Councilor Terence Guerriero seconded.

Discussion: Ward 5 Councilor Jane DiGiacomo stated Mr. Phelps consistently picks up trash in the city. Ward 5 Councilor Jane DiGiacomo stated past practices is the reasoning behind requesting a resolution.

VOICE VOTE

Nays: Ward 3 Councilor RoLesia Holman

Motion passed by a 5 to 1 vote.

Motion: Ward 1 Councilor Kym Foglio moved for a resolution for Lakeway Restaurant for over 70 years in business; Ward 2 Councilor Terence Guerriero seconded.

Discussion: None

VOICE VOTE

Motion passed.

City Manager

The following legislation was formally requested:

An ordinance to repeal Payroll Ordinance 2024-03 in its entirety and replace it with a new payroll ordinance to provide compensation for employees of the City of Ashtabula.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; President John Roskovics seconded.

Discussion: None.

VOICE VOTE

Motion passed.

An ordinance to execute CO#2 for Koski Construction with a mailing address of 5841 Woodman Avenue Ashtabula, Ohio 44004 for the purpose of providing additional work as well as non-performance items in the amount of an \$8,229.02 deduction for a new contract total of \$128,504.24. Funding for this expense will be taken from fund 412.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 2 Councilor Terence Guerriero seconded.

Discussion: None.

VOICE VOTE

Motion passed.

An ordinance to execute CO#1 for Ronyak Paving with a mailing address of 14376 N. Cheshire St. Burton, Ohio 44021 for the purpose of providing additional work in an amount not to exceed \$113,975.40 for a new contract total of \$1,182,115.40. Funding for this expense will be taken from fund 212.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 4 Councilor Jodi Mills seconded.

Discussion: The City Manager stated the remaining American Rescue Plan Act Funds (A.R.P.A.), License Tax, and Gas Tax will be used for this project.

VOICE VOTE

Motion passed.

An ordinance to enter into an agreement with Shultz Fluid Handling with a mailing address of 13232 Enterprise Avenue Cleveland, Ohio 44135 for the purpose of providing replacement parts for the Moyno Feed Pump and various components for the WPC Centrifuge in the amount not to exceed

\$17,500.00. Funding for this expense will be taken from fund 504.

Motion: Ward 3 Councilor RoLesia Holman moved to approve the City Manager's request; President John Roskovics seconded.

Discussion: None.

VOICE VOTE

Motion passed.

An ordinance to execute for J. Severino Construction Company with a mailing address of 937 W. 52nd Street Ashtabula, Ohio 44004 for the purpose of relocating the proposed court venue away from the existing parking lot to avoid a conflict with an existing storm sewer in the amount not to exceed \$33,745.75. Funding for this expense will be taken from fund 233.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 4 Councilor Jodi Mills seconded.

Discussion: The City Manager stated, because this project is using grant funding, the project must be completed by August 30. The tennis court from the Harbor Topky Library area will become two Pickle Ball Courts. There will be four Pickle Ball Courts in the vicinity of Harbor Topky Library and one tennis court at Smith Field.

VOICE VOTE

Motion passed.

An ordinance to enter into an agreement with Brown Sprinkler Service, Inc. with a mailing address of 2458 State Route 193, Dorset, Ohio 44032 for the purpose of providing labor and materials to upgrade four backflow devices located in various city buildings to meet Aqua Water standards for backflow devices in the amount not to exceed \$10,831.00. Funding for this expense will be taken from fund 412.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 3 Councilor RoLesia Holman seconded.

Discussion: None.

VOICE VOTE

Motion passed.

A voice vote to appoint Jill Valentic to the Board of Health effective immediately with a term to expire on May 1, 2029.

VOICE VOTE

Motion passed.

An ordinance to dispose of various computer/office equipment that has been deemed obsolete for use as noted on the attached list.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 4 Councilor Jodi Mills seconded.

Discussion: Any items that store data, such as hard-drives, the City must keep per the records' retention policy. If the item does not store data, it may be given to another department. Other items may be used for parts.

VOICE VOTE

Motion passed.

The City Manager spoke of the Wine and Walleye festival which took place the 4th weekend of July. He recognized all the volunteers and the planning committee that helped with the festival. Ward 2 Councilor Terence Guerriero spoke about profanity being used in political signs. Political speech is protected under free speech. Ward 5 Councilor Jane DiGiacomo inquired about refrigerator disposal. The City Manager stated it may be dropped off at the transfer station if the refrigerant is removed by

a licensed professional and tagged as such. The City Manager stated there have not been any viable developers for the former municipal building on Main Avenue. It is the Ohio Department of Transportation's responsibility to complete cross-walk painting on State Routes. The Ashtabula County Board of Developmental Disabilities have completed the purchase orders for the inclusive playground at Walnut Beach Park. The project must be completed by December 31.

City Solicitor

The City Solicitor and the Assistant Solicitor attended the Ohio Municipal Attorney's seminar.

Finance Director

The following legislation was formally requested:

AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2023-174 FOR THE PURPOSE OF PROVIDING COMPENSATION SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS

Motion: Ward 1 Councilor Kym Foglio moved to approve the Finance Director's request; Ward 3 Councilor RoLesia Holman seconded.

Discussion:

VOICE VOTE

Abstain: Ward 5 Councilor Jane DiGiacomo

Motion: passed by a 5 to 0 vote.

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS

Motion: President John Roskovics, moved to approve the Finance Director's request; Ward 1 Councilor Kym Foglio seconded.

Discussion: Assistant Finance Director Sheldon stated she received a journal entry from Judge DiGiacomo requesting a rate of pay for the hiring of a part-time deputy clerk.

VOICE VOTE

Abstain: Ward 5 Councilor Jane DiGiacomo

Motion: passed by a 5 to 0 vote.

Clerk of Council

No report.

City Council Committee Reports

Community Development/Economic Development/Parks & Recreation

(4th Tuesday @ 5:00 p.m.)

Members: Chair DiGiacomo/Council Liaison to Parks and Recreation Board; Vice Chair Mills; Holman

August 22 at 5:30 p.m.

September 24

Committee Chair Jane DiGiacomo provided the report.

Finance & Personnel

(3rd Friday @ 8:30 a.m.)

Members: Chair Foglio, Vice Chair DiGiacomo, Roskovics

August 16

September 20

October 18

Public Works/Public Utilities/Cable/Schools

(4th Tuesday @ 8:30 a.m.)

Members: Chair Mills, Vice Chair Guerriero, Roskovics

August 26

September 24

October 22

Committee Chair Jodi Mills provided the report.

Safety Forces

(2nd Monday @ 8:30 a.m.)

Members: Chair Roskovics, Vice Chair Foglio, Guerriero

August 12

September 9

President Roskovics attended Ashtabula Safety Town sponsored by the Police Department; it was an excellent experience.

Planning Commission

Ashtabula Historic Preservation Commission

Presentation of Legislation

Clerk of Council Ashley Bell presented the following legislation for council's consideration.

Additional Formal Requests

Public Communications on Legislation

Overview / Discussion

Reading of Legislation

Clerk of Council Ashley Bell presented the following legislation for council's consideration.

Legislation - Enactment, Passage or Adoption

ORDINANCE NO. 2024-90

AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2024-03 FOR THE PURPOSE OF PROVIDING COMPENSATION FOR EMPLOYEES OF THE CITY OF ASHTABULA

ORDINANCE NO. 2024 – 91

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT

ORDINANCE NO. 2024 - 92

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER #2 WITH KOSKI CONSTRUCTION CO. FOR THE PARKING LOT PAVING PROJECT AT THE HEALTH AND FIRE DEPARTMENT AS WELL AS CITY HALL

ORDINANCE NO. 2024 - 93

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER #1 WITH RONYAK PAVING, LLC. FOR THE 2024 CITY PAVING PROGRAM

ORDINANCE NO. 2024-94

AN ORDINANCE REPEALING, IN ITS ENTIRETY, PAYROLL ORDINANCE NO. 2023-174 FOR THE PURPOSE OF PROVIDING COMPENSATION SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS

ORDINANCE NO. 2024-95

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE ASHTABULA CITY MUNICIPAL COURT AND PROBATION DIVISIONS

ORDINANCE NO. 2024 -96

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SCHULTZ FLUID HANDLING FOR THE PURPOSE OF PROVIDING A REPLACEMENT MOYNO

FEED PUMP AND VARIOUS COMPONENTS FOR THE CENTRIFUGE AT THE WASTEWATER TREATMENT PLANT

ORDINANCE NO. 2024 - 97

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER #1 WITH J. SEVERINO CONSTRUCTION CO. FOR IMPROVEMENTS AT SMITH FIELD

Council President Roskovics entertained a motion to dispose of the Regular Business Legislation by consent agenda.

Motion: Ward 1 Councilor Kym Foglio moved to dispose of the Regular Business Legislation by consent agenda; Ward 3 Councilor RoLesia Holman seconded.

Discussion: None.

VOICE VOTE

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Motion passed.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the Charter Requirements of two readings of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

ROLL CALL VOTE

Yeas: President John Roskovics, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills

Absent: Vice President Russell Simeone

Abstain: Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills

Absent: Vice President Russell Simeone

Abstain: Ward 5 Councilor Jane DiGiacomo

Nays: None

Legislation passed.

Unfinished Business

None.

New Business

Motion: Ward 5 Councilor Jane DiGiacomo moved to request a resolution for Ashtabula Goodwill, for 125 years of business in the community; Ward 3 Councilor RoLesia Holman seconded.

Discussion: Ward 4 Councilor Jodi Mills stated The Ashtabula Goodwill is an asset to our community and provides multiple resources for community members.

VOICE VOTE

Motion passed.

Tell Us Something We Don't Know

Ward 5 Councilor Jane DiGiacomo is a member of the Hospital Advocacy Board. The board provides opportunities for high school juniors and seniors to attend a camp to experience the role of a nurse. Household hazardous waste recycling will be Saturday, September 28, from 9 a.m. to 2 p.m. at the Ashtabula County Technical Career Campus.

Ward 2 Councilor Terence Guerriero stated Sons of Italy of America sponsored an event and provided scholarships to students.

Ward 4 Councilor Jodi Mills stated G.O. Ministries hosted a Back to School Event on August 3. The event was successful and over 300 families received book-bags, socks, shirts and underwear.

August 6 at 5 p.m. is Recovery Court Graduation held at the Ashtabula Library. The Ashtabula Area City Schools Bus garage is hosting a ribbon cutting on August 7 from 10 a.m-12 p.m. This event was for the grand opening of the new school bus garage. The Ashtabula Downtown Development Association is hosting "Meet me on Main" on August 17 from 12 to 5 p.m.

Public Communications on General Matters

Dennis DeGennaro, of 1716 West 5th Street stated several man-hole covers on West 6th Street is way below the level of the street. The City Manager stated the paving project is still ongoing.

Executive Session (if needed)

Adjournment

The meeting was adjourned at 8:10 p.m. by Council President Roskovics.

Ashtabula City Council will meet again on Monday, in Council Chambers. The Pre-Council meeting will begin at 6:30 p.m. followed by the Regular Council Meeting at 7:00 p.m.

DATE APPROVED:

August 19, 2024

ATTESTED BY:

John S. Roskovics

John S. Roskovics, President of Council

ATTESTED BY:

ASB

Ashley M. Bell, Clerk of Council