



City of Ashtabula

Ashtabula City Council Special Meeting
Thursday, December 19, 2024 at 6:00 PM
Council Chambers
4230 Lake Avenue, Ashtabula, OH 44004

Agenda

1. Opening of Special Meeting

- a. Call to Order
- b. Prayer
- c. Pledge of Allegiance
- d. Roll Call
- e. Sunshine Law Certification

2. Statement of Purpose

- a. A Special Meeting is being held to approve the 2025 budget.

3. Welcome and Acknowledgement of Visitors

4. Presentation of Legislation

- a. Additional Formal Requests
- b. Public Communication on Legislation
- c. Overview / Discussion

5. Reading of Legislation

6. Legislation - Enactment, Passage or Adoption

- a. **ORDINANCE NO. 2024 - 165**
AN ORDINANCE TO PROVIDE FOR APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, OHIO FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

7. Closing Remarks

8. Adjournment

ORDINANCE NO. 2024 - 165

AN ORDINANCE TO PROVIDE FOR APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, OHIO FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

WHEREAS, pursuant to Section 48 of the Municipal Charter the City Manager has submitted a detailed estimate of the expenditures and revenues of the City departments for the ensuing year; and

WHEREAS, in accordance with Section 49 of said Charter the City Council has caused this Appropriation Ordinance to be prepared; and,

WHEREAS, in conformity with the requirements of the Municipal Charter, a public hearing on this proposed appropriation measure was held on December 9, 2024;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. To provide for expenses incurred and expenditures required of the City of Ashtabula, Ohio, from January 1, 2025, through December 31, 2025, the sums set aside and appropriated in “Exhibit A”, attached hereto and made a part hereof, shall be designated on all appropriate books, vouchers, orders, etc. of the City of Ashtabula, Ohio;

SECTION 2. That there be and is hereby appropriated from the following accounts the sums set forth in said “Exhibit A”, for the purposes specified therein;

SECTION 3. That the City Finance Director is hereby authorized to make disbursements from the City Treasury for payments from the foregoing appropriation provided such disbursements are in conformity with the City of Ashtabula Charter and the general laws of the State of Ohio. The Council does hereby authorize and direct the City Finance Director to make approved budgeted inter-fund transfers (in and out) and approved budgeted interfund advances (in and out) as appropriate.

SECTION 4. The Clerk of Council is hereby authorized and directed to certify a copy of this Ordinance and appropriations referred to herein and to deliver the same to the Ashtabula County, Ohio Budget Commission forthwith.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Ohio Revised Code.

SECTION 6. For the reasons stated in the preamble, this ordinance, if approved by the votes of five or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: _____

Stacy L. Millberg
Clerk of Council

APPROVED: _____

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2024.

Cecilia M. Cooper, Esq., Ashtabula City Solicitor

CITY OF ASHTABULA				
2025 BUDGET ESTIMATE				
FUND SUMMARY				
Fund	Beginning Unencumbered Balance	2025 Estimated Revenue	2025 Estimated Expenses	2025 Estimated Ending Balance
101 GENERAL - CITY	5,309,499.71	12,152,803.71	11,358,057.34	6,104,246.09
101 GENERAL- MUNICIPAL COURT		450,060.79	1,243,404.84	(793,344.05)
TOTAL GENERAL FUND	5,309,499.71	12,602,864.50	12,601,462.18	5,310,902.04
Other City Funds				
166 UNCLAIMED MONIES	15,387.16	85.17	355.17	15,117.16
192 PARKING DECK	177.13	2,500.00	2,500.00	177.13
201 POLICE LEVY	12,320.62	758,366.99	769,548.42	1,139.19
202 STREET LIGHT ASSESSMENTS	107,185.56	385,000.00	490,000.00	2,185.56
204 FOOD SERVICE FUND	1,004.55	87,050.00	86,395.97	1,658.58
205 S.C.M.R.- PUBLIC WORKS	22.83	1,262,876.85	1,250,324.19	12,575.49
206 STATE HIGHWAY	107,541.52	67,500.00	160,000.00	15,041.52
208 PUBLIC HEALTH/NURSING	50,205.12	389,009.72	437,958.56	1,256.28
209 AUTO REG/PERM TAX	170,417.61	160,400.00	330,000.00	817.61
210 IND ALCOHOL TREATMENT	35,409.52	12,000.00	33,000.00	14,409.52
212 PAVING LEVY	534,070.70	893,600.00	920,000.00	507,670.70
214 AMC PROBATION	10,220.17	25,000.00	27,357.54	7,862.63
215 AMC COMPUTER	14,511.43	41,100.00	42,800.00	12,811.43
216 AMC SECURITY	9,953.76	35,000.00	29,785.02	15,168.74
217 LAW ENFORCEMENT TRUST	132,313.53	90,000.00	35,000.00	187,313.53
218 IDIAM	19,742.08	5,000.00	10,000.00	14,742.08
219 MOTOR VEHICLE LICENSE	61,963.34	40,000.00	90,000.00	11,963.34
220 COURT SPECIAL PROJECTS	30,318.15	138,000.00	156,417.17	11,900.98
222 LOCAL OIOPD SETTLEMENT FUND	118,720.77	80,000.00	-	198,720.77
225 SANITATION	163,681.21	2,225,030.72	2,347,470.52	41,241.41
231 FIRE PENSION	26,489.69	463,933.10	483,000.00	7,422.79
232 POLICE PENSION	1,956.71	533,933.10	530,000.00	5,889.81
233 PARKS & RECREATION	370,920.37	322,326.44	414,550.92	278,695.89
240 MARINA FUND	6,430.00	13,700.00	13,700.00	6,430.00
260 LOCAL CORONAVIRUS RELIEF FUND	-	-	-	-
261 LOCAL FISCAL RECOVERY FUND	-	-	-	-
262 RECYCLING GRANT	60,935.00	-	-	60,935.00
263 POLICE GRANTS	206,022.03	56,027.45	101,643.00	160,406.48
264 FIRE GRANTS	19,841.84	5,679.51	2,000.00	23,521.35
289 MISC GRANTS	12.94	-	-	12.94
290 CDBG	9,837.82	378,766.00	287,217.80	101,386.02
291 HOUSING CODE ENFRMNT	35,622.92	316,500.00	339,853.49	12,269.43
388 VOTED BOND/DEBT RET	65,104.34	-	-	65,104.34
412 PERM IMPROVEMENT	829,233.64	1,690,839.40	1,793,664.25	726,408.79
503 WPC/WASTEWATER	1,333,930.63	4,629,520.54	4,816,819.98	1,146,631.19
504 WPC CAPITAL	845,243.35	1,516,718.98	2,020,657.60	341,304.73
602 SELF INSURANCE	1,798,074.28	3,125,073.27	3,046,739.78	1,876,407.77
622 WORKERS' COMPENSATION	420,821.64	137,140.00	180,000.00	377,961.64
801 JEDD-1 SAYBROOK DEPOT RD	23,055.59	25,000.00	23,527.21	24,528.38
802 JEDD-2 ASHTABULA TWP	81,540.64	25,500.00	24,480.00	82,560.64
803 JEDD-1 SAYBROOK RTE 20	10,569.80	10,000.00	9,969.00	10,600.80
804 SPECIAL IMPROVEMENT DISTRICT	-	89,535.14	89,535.14	-
834 LAW LIBRARY	4,137.75	20,000.00	18,000.00	6,137.75
871 FIRE ESCROW FUND	99,784.86	100,000.00	100,000.00	99,784.86
ALL FUNDS TOTAL	13,154,232.31	32,760,576.88	34,115,732.90	11,799,076.30

City of Ashtabula
2025 Appropriations
by
Department/Activity

EXHIBIT "B"

	Increase/Decrease	FY 2025
ALL FUNDS	-	34,115,732.90
Beginning Balance		13,154,232.31
Estimated Revenues		32,760,576.88
Available for Appropriation		45,914,809.20
Combined Appropriations		34,115,732.90
Adjustments		-
Ending Balance		11,799,076.30
Less: Encumbrances		-
Ending Unencumbered Balance		11,799,076.30
Difference Revenue/Expenses		(1,355,156.01)
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GENERAL - 101		12,601,462.18
Expenditures		12,601,462.18
Legislative		226,958.90
Personal Services		207,393.90
Operating		19,565.00
Administrative		167,508.22
Personal Services		166,008.22
Operating		1,500.00
Finance		367,866.65
Personal Services		314,866.65
Operating		53,000.00
Court		1,243,404.84
Personal Services		1,129,345.53
Operating		114,059.31
Solicitor		422,223.88
Personal Services		360,846.88
Operating		61,377.00
Police		4,378,002.36
Personal Services		3,843,891.36
Operating		534,111.00
Motor Maintenance		190,794.50
Personal Services		185,294.50
Operating		5,500.00
Fire		3,017,127.44
Personal Services		2,828,327.44
Operating		188,800.00

City of Ashtabula
2025 Appropriations
by
Department/Activity

EXHIBIT "B"

Increase/Decrease	FY 2025
Planning & Community Dev	110,194.10
Personal Services	100,994.10
Operating	9,200.00
Fees, Reimbursements & Distributions	258,979.73
Operating	258,979.73
General Services, Civil Svc, Land & Buildings & IT	979,401.57
Personal Services	153,723.43
Operating	825,678.14
Transfers Out	1,239,000.00
Transfers Out	1,239,000.00
Advances Out	-
UNCLAIMED MONEY - 166	355.17
Operating	355.17
Transfers Out	-
PARKING DECK - 192	2,500.00
Operating	2,500.00
POLICE LEVY - 201	769,548.42
Personal Services	741,548.42
Operating	21,500.00
Transfers Out	6,500.00
STREET LIGHT ASSESSMENTS - 202	490,000.00
Operating	490,000.00
FOOD SERVICE - 204	86,395.97
Personal Services	76,845.97
Operating	8,950.00
Transfers Out	600.00
PUBLIC WORKS - 205	1,250,324.19
Personal Services	951,324.19
Operating	291,500.00
Transfers Out	7,500.00
STATE HIGHWAY - 206	160,000.00

City of Ashtabula
 2025 Appropriations
 by
 Department/Activity

EXHIBIT "B"

	Increase/Decrease	FY 2025
Operating		160,000.00
PUBLIC HEALTH NURSING - 208		437,958.56
Personal Services		316,118.56
Operating		118,600.00
Transfers Out		3,240.00

City of Ashtabula
2025 Appropriations
by
Department/Activity

EXHIBIT "B"

Increase/Decrease	FY 2025
AUTO LICENSE TAX - 209	330,000.00
Expenditures	330,000.00
Appropriations	330,000.00
Operating	330,000.00
INDIGENT ALCOHOL TRMNT - 210,	33,000.00
AMC COMPUTER - 215	42,800.00
AMC SECURITY - 216	29,785.02
IDIAM - 218	10,000.00
COURT SPECIAL PROJECTS - 220	156,417.17
PAVING LEVY - 212	920,000.00
Operating	920,000.00
Transfers Out	-
MUNICIPAL PROBATION - 214	27,357.54
Personal Services	20,507.54
Operating	6,500.00
Transfers Out	350.00
LAW ENFORCEMENT TRUST - 217	35,000.00
Operating	35,000.00
MOTOR VEHICLE LICENSE - 219	90,000.00
Operating	90,000.00
LOCAL OPIOD SETTLEMENT - 222	-
Operating	-
SANITATION - 225	2,347,470.52
Personal Services	1,328,011.36
Operating	999,459.16
Debt Service	-
Transfers Out	20,000.00
FIRE PENSION - 231	483,000.00
Personal Services	473,000.00
Operating	10,000.00

City of Ashtabula
2025 Appropriations
by
Department/Activity

EXHIBIT "B"

		Increase/Decrease	FY 2025
POLICE PENSION - 232			530,000.00
	Personal Services		520,000.00
	Operating		10,000.00
PARKS & RECREATION - 233			414,550.92
	Personal Services		175,050.92
	Operating		87,000.00
	Capital		150,000.00
	Transfers Out		2,500.00
MARINA - 240			13,700.00
	Operating		13,700.00
LOCAL FISCAL RECOVERY FUND - 261			-
	Personal Services		-
	Operating		-
	Capital		-
	Transfers Out		-
RECYCLING GRANT - 262			-
	Operating		-
POLICE GRANTS - 263			101,643.00
	Operating		101,643.00
FIRE GRANTS - 264			2,000.00
	Operating		2,000.00
CDBG - 290			287,217.80
	Operating		287,217.80
HOUSING CODE ENFORCEMENT - 291			339,853.49
	Personal Services		310,353.49
	Operating		24,300.00
	Capital		-
	Transfers Out		5,200.00

City of Ashtabula
2025 Appropriations
by
Department/Activity

EXHIBIT "B"

Increase/Decrease	FY 2025
PERMANENT IMPROVEMENT CIT - 412	1,793,664.25
Operating	36,500.00
Capital	928,912.43
Debt Service	828,251.82
Transfers & Advances Out	-
WATER POLLUTION - 503	4,816,819.98
Personal Services	2,057,207.00
Operating	2,744,612.98
Transfers Out	15,000.00
WPC - 504	2,020,657.60
Operating	15,000.00
Capital	1,491,948.42
Debt Service	513,709.18
SELF INSURANCE - 602	3,046,739.78
Operating	3,046,739.78
WORKERS COMPENSATION - 622	180,000.00
Operating	180,000.00
Transfers Out	-
JEDD - SYBRK TWP DEPOT RD - 801	23,527.21
Operating	23,527.21
JEDD -ASH TWP - 802	24,480.00
Operating	24,480.00
JEDD - SYBRK TWP RTE 20 - 803	9,969.00
Operating	9,969.00
SPECIAL IMPROVEMENT DISTRICT - 804	89,535.14
Operating	2,235.48
Debt Service	87,299.66
LAW LIBRARY - 834	18,000.00
Operating	18,000.00

2025 TRANSFERS

TRANSFERS IN		AMOUNT	TRANSFERS OUT		AMOUNT
101.090.4014	TRANSFER IN - AMC (210, 214-216; 220)	\$ 13,500.00	210.700.5011	TRANSFER OUT - PI	\$ 8,500.00
101.090.4066	TRANSFER IN - UNCLAIMED MONIES	\$ 355.17	166.700.5001	TRANSFER OUT - GENERAL	\$ 355.17
			216.700.5001	TRANSFER OUT - GENERAL	\$ 5,000.00
		\$ 13,855.17			\$ 13,855.17
204.090.4001	TRANSFER IN - GENERAL	\$ 35,000.00	101.700.5004	TRANSFER OUT - FOOD SERVICE	\$ 35,000.00
205.090.4001	TRANSFER IN - GENERAL	\$ 300,000.00	101.700.5005	TRANSFER OUT - PUBLIC WORKS	\$ 300,000.00
201.090.4001	TRANSFER IN - GENERAL	\$ 230,000.00	101.700.5012	TRANSFER OUT - POLICE LEVY	\$ 230,000.00
192.090.4001	TRANSFER IN - GENERAL	\$ 2,500.00	101.700.5013	TRANSFER OUT - PARKING DECK	\$ 2,500.00
291.090.4001	TRANSFER IN - GENERAL	\$ 130,000.00	101.700.5016	TRANSFER OUT - HOUSING CODE ENFORCEMENT	\$ 130,000.00
208.090.4001	TRANSFER IN - GENERAL	\$ 175,000.00	101.700.5021	TRANSFER OUT - PUBLIC HEALTH NURSING	\$ 175,000.00
622.090.4001	TRANSFER IN - GENERAL	\$ 71,500.00	101.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 71,500.00
232.090.4001	TRANSFER IN - GENERAL	\$ 150,000.00	101.700.5032	TRANSFER OUT - POLICE PENSION	\$ 150,000.00
231.090.4001	TRANSFER IN - GENERAL	\$ 80,000.00	101.700.5031	TRANSFER OUT - FIRE PENSION	\$ 80,000.00
202.090.4001	TRANSFER IN - GENERAL	\$ 65,000.00	101.700.5202	TRANSFER OUT - ST LTNG ASSESSMENT	\$ 65,000.00
		\$ 1,239,000.00			\$ 1,239,000.00
622.090.4201	TRANSFER IN - POLICE LEVY	\$ 6,500.00	201.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 6,500.00
622.090.4204	TRANSFER IN - FOOD SERVICE	\$ 600.00	204.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 600.00
622.090.4205	TRANSFER IN - PUBLIC WORKS	\$ 7,500.00	205.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 7,500.00
622.090.4208	TRANSFER IN - PUBLIC HEALTH/NURSING	\$ 3,240.00	208.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 3,240.00
220.090.4012	TRANSFERS IN - IDAT	\$ 10,000.00	210.700.5033	TRANSFER OUT - COURT SPECIAL PROJECTS	\$ 10,000.00
622.090.4214	TRANSFER IN - AMC PROBATION	\$ 350.00	214.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 350.00
215.090.4033	TRANSFER IN - INDIGENT ALCOHOL TREATMENT	\$ 12,600.00	210.700.5024	TRANSFER OUT - AMC COMPUTER	\$ 12,600.00
622.090.4216	TRANSFER IN - AMC COURT SECURITY	\$ 250.00	216.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 250.00
622.090.4220	TRANSFER IN - AMC SPECIAL PROJECTS	\$ 2,000.00	220.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 2,000.00
622.090.4025	TRANSFER IN - SANITATION	\$ 20,000.00	225.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 20,000.00
622.090.4028	TRANSFER IN - PARKS & REC	\$ 2,500.00	233.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 2,500.00
622.090.4091	TRANSFER IN - CODE ENF	\$ 5,200.00	291.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 5,200.00
622.090.4003	TRANSFER IN - WPC	\$ 15,000.00	503.700.5022	TRANSFER OUT - WORKERS' COMP	\$ 15,000.00
		\$ 85,740.00			\$ 85,740.00
TOTAL TRANSFERS IN		\$ 1,338,595.17	TOTAL TRANSFERS OUT		\$ 1,338,595.17