



City of Ashtabula

Ashtabula City Council Special Meeting
Thursday, December 19, 2024 at 6:30 PM
Council Chambers
4230 Lake Avenue, Ashtabula, OH 44004

Agenda

1. Opening of Special Meeting

- a. Call to Order
- b. Prayer
- c. Pledge of Allegiance
- d. Roll Call
- e. Sunshine Law Certification

2. Statement of Purpose

- a. A Special Meeting is being held to approve a Change Order for repairs to the centrifuge at the Wastewater Treatment Plant and to approve increases and/or decreases to appropriations.

3. Welcome and Acknowledgement of Visitors

4. Presentation of Legislation

- a. Additional Formal Requests
- b. Public Communications on Legislation
- c. Overview / Discussion

5. Reading of Legislation

6. Legislation - Enactment, Passage or Adoption

- a. **ORDINANCE NO. 2024 - 166**
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER #1 WITH ANDRITZ SEPARATION, INC. FOR THE PURPOSE OF REHABILITATING THE CENTRIFUGE AT THE CITY'S WASTE WATER TREATMENT PLANT
- b. **ORDINANCE NO. 2024 - 167**
AN ORDINANCE TO MAKE SUPPLEMENTAL INCREASES AND/OR DECREASES TO APPROPRIATIONS IN THE GENERAL FUND, POLICE LEVY FUND, AMC PROBATION FUND, SANITATION FUND, CDBG FUND, HOUSING CODE ENFRMNT FUND AND SPECIAL IMPROVEMENT DISTRICT FUND FOR CURRENT EXPENSES

www.cityofashtabula.com

Our Mission Is To Provide Services And Partner With Our Citizens, Businesses And Neighbors To Enhance The Quality Of Life For All Who Live In And Visit Ashtabula.

AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO,
FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2024.

7. **Closing Remarks**
8. **Adjournment**

ORDINANCE NO. 2024 - 166

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER #1 WITH ANDRITZ SEPARATION, INC. FOR THE PURPOSE OF REHABILITATING THE CENTRIFUGE AT THE CITY'S WASTE WATER TREATMENT PLANT

WHEREAS, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

WHEREAS, it is necessary to provide for repair and maintenance of the City's Waste Water Treatment Plant (WWTP) in order to protect the public's health and safety; and,

WHEREAS, Ordinance 2024-126 authorized the City Manager to enter into an agreement for services and materials needed in the servicing and rehabilitation of the centrifuge at the Waste Water Treatment Plant with Andritz Separation, Inc. Other issues have been discovered and necessitate a change order for the added expenses.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the City Manager be, and he is hereby authorized to execute Changer Order #1 with Andritz Separation, Inc., located at P.O. Box 120312 Dallas, TX 75312-0312 for the purpose of additional repairs needed for the rehabilitation of the Waste Water Treatment Plant Centrifuge in an amount not to exceed \$11,000.00. Funding for this expense will be taken from fund 503.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: _____

Stacy L. Millberg
Clerk of Council

APPROVED: _____

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2024.

Cecilia M. Cooper, Esq., Ashtabula City Solicitor

ORDINANCE NO. 2024 - 167

AN ORDINANCE TO MAKE SUPPLEMENTAL INCREASES AND/OR DECREASES TO APPROPRIATIONS IN THE GENERAL FUND, POLICE LEVY FUND, AMC PROBATION FUND, SANITATION FUND, CDBG FUND, HOUSING CODE ENFRMNT FUND AND SPECIAL IMPROVEMENT DISTRICT FUND FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2024.

WHEREAS, the daily operations of the City of Ashtabula, the City Manager's Department, and the Ashtabula Municipal Court require the enactment of this legislation; and,

WHEREAS, the City Manager needs to increase/reduce appropriations for the current year's expenditures in the amount of **\$20,986.70**.

WHEREAS, the City Finance Director has recommended that certain supplemental increases and/or decreases to appropriations be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the Council of the City of Ashtabula, State of Ohio, to provide for current and other expenditures for the period January 1 through December 31, 2024, hereby approves the increases and/or reductions as listed in Exhibit "A" attached hereto and incorporated herein by this Ordinance be, and they are hereby set aside and appropriated as a supplemental appropriation to the existing appropriation.

SECTION 2. That the City Finance Director is hereby authorized to draw warrants on the City Treasury for payments from the foregoing supplemental appropriation as authorized by legislation of Council to make appropriations.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 4. The Clerk of Council is hereby authorized and directed to certify a copy of this Ordinance and appropriations referred to herein and to deliver the same to the Ashtabula County, Ohio Budget Commission forthwith.

SECTION 5. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
Haines-DiGiacomo:	_____	_____

ATTEST: _____
Stacy L. Millberg
Clerk of Council

APPROVED: _____
James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2024.

Cecilia M. Cooper, City Solicitor

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

FUND	Beginning Unencumbered Balance	Revenue	Expenditure Appropriation	Ending Balance
101 General	4,703,451.12	12,779,593.39	11,695,598.91	5,787,445.60
101 General Court	-	448,116.51	1,205,654.11	(757,537.60)
Total General Fund	4,703,451.12	13,227,709.90	12,901,253.02	5,029,908.00
<u>Other City Funds</u>				
166 Unclaimed Money	15,117.16	355.17	855.17	14,617.16
192 Parking Deck	1,177.13	1,500.00	2,500.00	177.13
201 Police Levy	48,591.64	721,778.48	756,899.42	13,470.70
202 Street Light Assessments	60,313.55	500,000.00	490,000.00	70,313.55
204 Food Service	10,838.43	78,283.30	84,965.44	4,156.29
205 Public Works	157,170.77	1,398,088.49	1,523,253.00	32,006.26
206 State Highway	187,354.04	76,507.42	153,693.85	110,167.61
208 Public Health Nursing	30,640.40	531,687.18	483,454.44	78,873.14
209 Auto License Tax	359,647.05	165,789.07	439,000.00	86,436.12
212 Paving Levy	605,250.17	925,131.86	1,130,570.13	399,811.90
217 Law Enforcement Trust	24,828.41	132,414.12	157,242.53	0.00
219 Motor Vehicle License	141,840.59	41,000.00	160,000.00	22,840.59
222 Local Opiod Settlement Fund	44,141.69	74,579.08	-	118,720.77
225 Sanitation	355,998.62	2,331,978.49	2,512,083.19	175,893.92
231 Fire Pension	2,024.32	525,629.45	501,128.09	26,525.68
232 Police Pension	23,123.66	574,785.44	552,851.58	45,057.52
233 Parks & Recreation	515,618.97	327,917.12	668,150.56	175,385.53
240 Marina	6,430.00	13,700.00	13,700.00	6,430.00
260 Local Coronavirus Relief	-	-	-	0.00
261 Local Fiscal Recovery	817,982.05	-	817,982.05	0.00
262 Recycling Grant	60,935.00	-	-	60,935.00
263 Police Grants	170,066.77	98,197.76	105,726.25	162,538.28
264 Fire Grants	10,139.16	11,251.84	1,549.16	19,841.84
289 Misc Grants	12.94	-	-	12.94
290 CDBG	79,110.21	586,500.00	555,277.49	110,332.72
291 Code Enforcement	32,955.13	431,653.55	393,190.72	71,417.96
388 Voted Bond Debt	65,104.34	-	-	65,104.34
412 Permanent Improvement	1,215,206.10	2,298,284.23	2,760,219.08	753,271.25
503 WPC	1,714,146.42	4,381,469.81	4,635,495.57	1,460,120.66
504 WPC CAPITAL	1,044,318.13	1,514,666.97	2,241,367.35	317,617.75
602 Self Insurance	1,165,998.41	3,206,263.98	3,046,739.78	1,325,522.61
622 Workers' Compensation	481,698.40	159,132.71	196,000.00	444,831.11
801 JEDD-1 Saybrk Twp Depot Rd	16,528.06	25,500.00	22,822.47	19,205.59
802 JEDD-2 Ashtabula Twp	23,881.23	50,600.00	42,491.43	31,989.80
803 JEDD-1 Saybrk Twp Rte 20	7,631.09	15,000.00	14,800.00	7,831.09
804 Special Improvement District	-	88,977.76	88,542.28	435.48
834 Law Library	2,225.25	25,000.00	25,000.00	2,225.25
871 Fire Escrow	99,784.86	94,644.67	94,644.87	99,784.66
Total Other City Funds	9,597,830.15	21,408,267.95	24,672,195.89	6,333,902.21
<u>Other Court Funds</u>				
210 Indigent Alcohol Treatment	60,812.63	11,396.89	38,000.00	34,209.52
214 Municipal Probation	24,183.61	70,000.00	55,375.00	38,808.61
215 AMC Computer	15,190.33	42,121.10	49,373.00	7,938.43
216 AMCSecurity	9,562.89	45,644.00	47,269.13	7,937.76
218 IDIAM	20,265.72	5,000.00	10,000.00	15,265.72
220 Court Special Projects	79,492.23	155,261.90	219,744.60	15,009.53
412 Permanent Improvement	-	-	15,000.00	(15,000.00)
Total Other Court Funds	209,507.41	329,423.89	434,761.73	104,169.57
All Funds Total	14,510,788.68	34,965,401.74	38,008,210.64	11,467,979.78

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

	Increase/Decrease	FY 2024
ALL FUNDS	20,986.70	38,008,210.64
Beginning Balance		14,510,788.68
GENERAL - 101		12,901,253.02
Expenditures		12,901,253.02
Legislative		224,605.63
Personal Services		208,605.63
Operating		16,000.00
Administrative		131,838.57
Personal Services		130,838.57
Operating		1,000.00
Finance		387,034.33
Personal Services	10,000.00	334,034.33
Operating		53,000.00
Income tax		-
Personal Services		-
Operating		-
Court		1,185,654.11
Personal Services	2,000.00	1,074,404.11
Operating	-	111,250.00
Solicitor		365,287.68
Personal Services		340,995.87
		24,291.81
Police		4,285,841.84
Personal Services	8,977.12	3,723,452.34
Operating		562,389.50
Motor Maintenance		176,435.00
Personal Services		171,435.00
Operating		5,000.00
Fire		2,996,362.88
Personal Services		2,781,077.13
Operating		215,285.76
Health		-
Personal Services		-
Operating		-
Planning & Community Dev		100,453.56
Personal Services		92,253.56
Operating		8,200.00
Fees, Reimbursements & Distributions		299,436.55

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

	Increase/Decrease	FY 2024
Operating		299,436.55
Other		
General Services, Civil Svc, Land & Buildings & IT		1,071,967.66
Personal Services		153,199.77
Operating		918,767.89
Transfers Out		1,676,335.20
Transfers Out		1,651,335.20
Advances Out		25,000.00
UNCLAIMED MONY - 166		855.17
Expenditures		855.17
<u>Appropriations</u>		855.17
Transfers Out		355.17
PARKING DECK - 192		2,500.00
Operating		2,500.00
POLICE LEVY - 201		756,899.42
Personal Services	300.00	730,399.42
Operating		21,000.00
Transfers Out		5,500.00
STREET LIGHT ASSESSMENTS - 202		490,000.00
Operating		490,000.00
FOOD SERVICE - 204		84,965.44
Expenditures		84,965.44
Personal Services		76,021.00
Operating		8,344.44
Transfers Out		600.00
PUBLIC WORKS - 205		1,523,253.00
Personal Services		1,021,155.69
Operating		494,268.79
Transfers Out		7,828.52
<u>Appropriations</u>		483,454.44
Personal Services		322,558.53
Operating		157,895.91
Transfers Out		3,000.00

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

	Increase/Decrease	FY 2024
AUTO LICENSE TAX - 209		439,000.00
Professional Services		250,000.00
Operating		189,000.00
 INDIGENT ALCOHOL TRMNT - 210,		38,000.00
AMC COMPUTER - 215		49,373.00
AMC SECURITY - 216		47,269.13
IDIAM - 218		10,000.00
COURT SPECIAL PROJECTS - 220		219,744.60
 PAVING LEVY - 212		1,130,570.13
Operating		1,130,570.13
Transfers Out		-
 MUNICIPAL PROBATION - 214		55,375.00
Personal Services		48,845.00
Operating	100.00	6,230.00
Transfers Out		300.00
 LAW ENFORCEMENT TRUST - 217		157,242.53
Operating		157,242.53
 MOTOR VEHICLE LICENSE - 219		160,000.00
Operating		160,000.00
 LOCAL OPIOD SETTLEMENT - 222		-
Operating		-
 SANITATION - 225		2,512,083.19
Personal Services	200.00	1,303,344.64
Operating		1,191,909.13
Debt Service		-
Transfers Out		16,829.42
 FIRE PENSION - 231		501,128.09
Personal Services		493,628.09
Operating		7,500.00
 POLICE PENSION - 232		552,851.58
Personal Services		542,851.58
Operating		10,000.00

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

	Increase/Decrease	FY 2024
PARKS & RECREATION - 233		668,150.56
Personal Services		183,275.74
Operating		483,158.44
Transfers Out		1,716.38
 MARINA - 240		 13,700.00
Operating		13,700.00
 LOCAL CORONAVIRUS RELIEF FUND - 260		 -
Personal Services		-
Operating		-
Transfers Out		-
 LOCAL FISCAL RECOVERY FUND - 261		 817,982.05
Capital		817,982.05
Transfers Out		-
 RECYCLING GRANT - 262		 -
Operating		-

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

	Increase/Decrease	FY 2024
POLICE GRANTS - 263		105,726.25
Operating		105,726.25
FIRE GRANTS - 264		1,549.16
Operating		1,549.16
MISC GRANTS - 289		-
Operating		-
CDBG - 290		555,277.49
Operating	(17,053.42)	555,277.49
HOUSING CODE ENFORCEMENT - 291		393,190.72
Personal Services	17,153.42	365,904.42
Operating		22,600.00
Transfers Out		4,686.30
VOTED BOND DEBT - 388, 389, 374& 387		-
Expenditures		-
Appropriations		-
Operating		-
Debt Service		-
Transfers Out		-
PERMANENT IMPROVEMENT CIT - 412		2,775,219.08
Operating		35,543.29
Capital		1,923,555.68
Debt Service		816,120.11
Transfer Out		-
Advance Out		-
WATER POLLUTION - 503		4,635,495.57
Personal Services		2,032,281.02
Operating		2,588,214.55
Transfers Out		15,000.00
WPC - 504		2,241,367.35
Operating		19,000.00
Capital		1,699,806.81
Debt Service		522,560.54
SELF INSURANCE - 602		3,046,739.78
Operating		3,046,739.78

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

	Increase/Decrease	FY 2024
WORKERS COMPENSATION - 622		196,000.00
Personal Services		
Operating		196,000.00
Transfers Out		-
 JEDD 1 Saybrk Twp Depot Rd - 801		 22,822.47
Operating		22,822.47

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

	Increase/Decrease	FY 2024
JEDD 2 Ashtabula Twp - 802		42,491.43
Operating		42,491.43
 JEDD 1 Saybrk Twp Rte 20 - 803		 14,800.00
Operating		14,800.00
 SPECIAL IMPROVEMENT DISTRICT - 804		 88,542.28
Operating		54,407.42
Debt Service	(690.42)	34,134.86
 LAW LIBRARY - 834		 25,000.00
Operating		25,000.00
 FIRE ESCROW - 871		 94,644.87
Operating		94,644.87

City of Ashtabula
Appropriations
FY 2024

EXHIBIT "A"
SA-15

City of Ashtabula
Request for Supplemental Appropriations
12/19/2024

ACCOUNT #		INCREASE	DECREASE	COMMENTS
101.118.5129	OPFPF - PENSION (pick-up)	\$ 3,477.12		
101.118.5130	P.E.R.S.	\$ 4,000.00		Appropriation needed to cover related expenses through the end of the year
101.118.5131	PENSION PICK-UP (PERS)	\$ 1,500.00		Appropriation needed to cover related expenses through the end of the year
101.113.5101	SALARIES & WAGES	\$ 10,000.00		
101.116.5101	SALARIES & WAGES	\$ 2,000.00		
	SUBTOTAL: 101 GENERAL FUND	\$ 20,977.12		
201.118.5129	OPFPF - PENSION (pick-up)	\$ 300.00		Appropriation needed to cover related expenses through the end of the year
	SUBTOTAL: 201 POLICE LEVY FUND	\$ 300.00		
214.116.5131	PENSION PICK-UP	\$ 100.00		Appropriation needed to cover related expenses through the end of the year
	SUBTOTAL: 214 AMC PROBATION FUND	\$ 100.00		
225.140.5131	PENSION PICK-UP	\$ 200.00		Appropriation needed to cover related expenses through the end of the year
	SUBTOTAL: 225 SANITATION FUND	\$ 200.00		
290.169.5412	ADMIN - ALLOCATION	\$ -	\$ 17,053.42	Appropriation needed to cover related expenses through the end of the year
	SUBTOTAL: 290 CDBG FUND		\$ 17,053.42	
291.185.5101	SALARIES & WAGES	17,053.42		Appropriation needed to cover related expenses through the end of the year
291.185.5320	PENSION PICK-UP	\$ 100.00		Appropriation needed to cover related expenses through the end of the year
	SUBTOTAL: 291 HOUSING CODE ENFRMNT FUND	\$ 17,153.42		
804.139.5461	COUNTY/STATE FEES		\$ 690.42	Appropriation needed to cover related expenses through the end of the year
	SUBTOTAL: 804 SPECIAL IMPROVEMENT DISTRICT FUND	\$ -	\$ 690.42	
		\$ 38,730.54	\$ 17,743.84	
		\$ 20,986.70		

Summary of Appropriation request

FUNDING SOURCE	INCREASE	DECREASE
SUBTOTAL: 101 GENERAL FUND	\$ 20,977.12	
SUBTOTAL: 201 POLICE LEVY FUND	\$ 300.00	
SUBTOTAL: 214 AMC PROBATION FUND	\$ 100.00	
SUBTOTAL: 225 SANITATION FUND	\$ 200.00	
SUBTOTAL: 290 CDBG FUND		\$ 17,053.42
SUBTOTAL: 291 HOUSING CODE ENFRMNT FUND	\$ 17,153.42	
SUBTOTAL: 804 SPECIAL IMPROVEMENT DISTRICT FUND		\$ 690.42
	38,730.54	17,743.84
	20,986.70	