



City of Ashtabula

Ashtabula City Council Regular Meeting
Monday, June 16, 2025 at 7:00 PM
Council Chambers
4230 Lake Avenue, Ashtabula, OH 44004

Agenda

1. Opening of Regular Meeting

- a. Call to Order
- b. Roll Call
- c. Sunshine Law Certification

2. Presentations/Announcements

3. Approval of Minutes

- a. Regular Council Meeting, June 2, 2025

4. Administrative Reports

- a. City Manager
- b. City Solicitor
- c. Finance Director
- d. Clerk of Council

5. City Council Committee Reports

- a. Community Development/Economic Development/Parks & Recreation
(1st Wednesday @ 5:30 p.m.)
Members: Chair DiGiacomo/Council Liaison to Parks and Recreation Board; Vice Chair Mills; Holman
July 2 - CANCELED
August 6
September 3
October 1
- b. Finance & Personnel
(3rd Friday @ 8:30 a.m.)
Members: Chair Foglio, Vice Chair DiGiacomo, Roskovics
June 20
July 18
August 15
September 19

www.cityofashtabula.com

- c. Public Works/Public Utilities/Cable/Schools
(4th Tuesday @ 8:30 a.m.)
Members: Chair Mills, Vice Chair Guerriero, Roskovics
June 24 - CANCELED
July 22
August 26
September 23
- d. Safety Forces
(2nd Monday @ 8:30 a.m.)
Members: Chair Guerriero, Vice Chair Foglio, Roskovics
July 14
August 11
September 8
- e. Planning Commission and Ashtabula Historic Preservation Commission

6. **Presentation of Legislation**

- a. Additional Formal Requests
- b. Public Communications on Legislation
- c. Overview / Discussion

7. **Reading of Legislation**

8. **Legislation - Enactment, Passage or Adoption**

- a. **ORDINANCE NO. 2025 - 113**
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT AREA TAX INCENTIVE AGREEMENT WITH BRIAN J. HAMILTON FOR TAX ABATEMENT AT 100% FOR 7 YEARS FOR NEW RESIDENTIAL DWELLINGS LOCATED AT 1022 OHIO AVENUE, ASHTABULA, OH 44004
- b. **ORDINANCE NO. 2025 - 114**
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AM FORD FOR THE PURCHASE OF THREE 2025 FORD EXPLORERS
- c. **ORDINANCE NO. 2025 - 115**
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MONTROSE CHRYSLER, JEEP, DODGE, RAM FOR THE PURCHASE OF THREE DODGE DURANGO PURSUIT VEHICLES FOR THE POLICE DEPARTMENT
- d. **ORDINANCE NO. 2025 - 116**
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENVISION GROUP, LLC. FOR PURPOSE OF PREPARING A COMPREHENSIVE PLAN UPDATE
- e. **ORDINANCE NO. 2025 - 117**
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SHADROCK'S TREE SERVICE LLC FOR THE REMOVAL OF TREES IN VARIOUS LOCATIONS

- f. **ORDINANCE NO. 2025 - 118**
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING TO AMEND THE JANUARY 1, 2023 THROUGH DECEMBER 31, 2025 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ASHTABULA AND THE FRATERNAL ORDER OF POLICE, ASHTABULA LODGE NO. 26 ("FOP")
- g. **ORDINANCE NO. 2025 - 119**
AN ORDINANCE REPEALING ORDINANCE 2025 - 71 FOR THE PURPOSE OF ENACTING REPLACEMENT LEGISLATION FOR PROVIDING COMPENSATION
- h. **ORDINANCE NO. 2025 - 120**
AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT
- i. **RESOLUTION NO. 2025 - 121**
A RESOLUTION HONORING WILLIAM PARKOMAKI ON HIS RETIREMENT FROM THE CITY OF ASHTABULA
- j. **RESOLUTION NO. 2025 - 122**
A RESOLUTION OPPOSING HOUSE BILL 335 AND URGING THE OHIO GENERAL ASSEMBLY TO REJECT LEGISLATION THAT ELIMINATES INSIDE MILLAGE AND TRANSFERS LOCAL BUDGETARY AUTHORITY TO COUNTY BUDGET COMMISSIONS
- k. **ORDINANCE NO. 2025 - 123**
AN ORDINANCE TO MAKE SUPPLEMENTAL INCREASES AND DECREASES TO APPROPRIATIONS IN THE GENERAL FUND, WPC CAPITAL AND ESID SPECIAL IMPROVEMENT DISTRICT AND ALL OTHER FUNDS LISTED ON EXHIBIT A FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2025
- l. **ORDINANCE NO. 2025 - 124**
AN ORDINANCE REPEALING EXISTING CODIFIED ORDINANCE CHAPTER 380, FOR THE PURPOSE OF ADOPTING A NEW CHAPTER 380
- m. **ORDINANCE NO. 2025 - 125**
AN ORDINANCE ENACTING REPLACEMENT CODIFIED ORDINANCE CHAPTER 380

- 9. **Unfinished Business**
- 10. **New Business**
- 11. **Tell Us Something We Don't Know**
- 12. **Public Communications on General Matters**
- 13. **Executive Session (if needed)**
- 14. **Adjournment**



City of Ashtabula
Ashtabula City Council Regular Meeting
Monday, June 2, 2025 at 7:00 PM
Council Chambers
4230 Lake Avenue, Ashtabula, OH 44004

Minutes

Opening of Regular Meeting

Call to Order

The meeting of the Ashtabula City Council was called to order at 7:00 p.m. by Council President John Roskovics. Ward 2 Councilor Terence Guerriero offered the opening prayer, and the Pledge of Allegiance was recited.

Roll Call

Members Present: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Absent: None.

Officers Present: City Manager James Timonere, City Solicitor Cecilia Cooper, Finance Director Vladimir Kan, Clerk of Council Stacy Millberg

Sunshine Law Certification

A quorum was established as defined by the Ashtabula City Council Rules of Order. The meeting met the requirements of the Ohio Sunshine Laws Open Meetings Act.

Presentations/Announcements

Approval of Minutes

Regular Council Meeting Minutes, May 19, 2025

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the minutes in their entirety; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Hearing no corrections to the minutes, they were approved as presented.

Public Hearing Minutes, May 19, 2025

Motion: Ward 5 Councilor Jane DiGiacomo moved to waive the reading of the minutes in their entirety; Ward 3 Councilor RoLesia Holman seconded.

Discussion: None.

VOICE VOTE

Hearing no corrections to the minutes, they were approved as presented.

Administrative Reports

President John Roskovics stated that there are petitions going around the state to do away with property taxes. He stated he does not believe it is a wise idea and will not be supporting it.

City Manager

City Manager James Timonere asked for a voice vote to approve the lateral hiring of Jay Janek as a Patrol Officer at the Step 4 Pay Grade for the City of Ashtabula Police Department.

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

The following legislation was formally requested:

An ordinance to enter into a partnership with the County of Ashtabula to file an application with the Ohio Development Services Agency to apply for Community Housing Impact and Preservation Program (CHIP) grant funds.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 3 Councilor RoLesia Holman seconded.

Discussion: None.

Motion passed.

A resolution to apply for, accept, and enter into a Water Pollution Control Loan Fund (WPCLF) agreement on behalf of the City of Ashtabula for the design of WPCP Improvements - Phase 1, Scope of Work; and designating a dedicated repayment source for the loan. The loan amount shall not exceed \$700,000 and the fund dedicated for repayment shall be the Water Pollution Control Capital Fund 504.

Motion: Ward 2 Councilor Terence Guerriero moved to approve the City Manager's request; Ward 1 Councilor Kym Foglio seconded.

Discussion: City Manager James Timonere stated that this loan is for the design phase of the Water Pollution Control Plant improvement project. Most of the work will be done at the plant. Once the project is out to bid, and a bid is accepted, officials will apply for a construction loan. This loan will then be rolled into the construction loan and extends the repayment time period and balances out the cash flow while the work is being done.

Motion passed.

An ordinance to enter into a contract with Capp Steel Erectors to construct ADA parking at Walnut Beach. The cost of this project would be funded through a \$10,000 grant awarded from the Ashtabula County Board of Developmental Disabilities and costs not covered by the grant award would be paid from Fund 233.

Motion: Ward 3 Councilor RoLesia Holman moved to approve the City Manager's request; Ward 5 Councilor Jane DiGiacomo seconded.

Discussion: None.

Motion passed.

An ordinance to enter into a contract with Site Technology, Inc. to convert an existing tennis court into two pickleball courts on Walnut Boulevard. The cost of this shall not exceed \$23,458.00 and payment would be made from Fund 233.

Motion: Ward 1 Councilor Kym Folgio moved to approve the City Manager's request; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

Motion passed.

A resolution accepting the donation of the inclusion playground at Walnut Beach from the Ashtabula County Board of Developmental Disabilities. The project was made possible with funding from the

American Rescue Plan Act awarded to the State of Ohio to enhance services and community inclusion opportunities for people with developmental disabilities.

Motion: Ward 3 Councilor RoLesia Holman moved to approve the City Manager's request; Ward 5 Councilor Jane DiGiacomo seconded.

Discussion: City Manager James Timonere thanked the Ashtabula County Board of Developmental Disabilities for the project. The project cost was approximately \$500,000 which was funded through a grant. The City did some concrete work, which was an additional cost. Ward 3 Councilor RoLesia Holman commended the ACBDD for the language used in the resolution, which promotes diversity, equity and inclusion.

Motion passed.

An ordinance to enter into Change Order #1 with Rocky Road Paving for an additional \$3,100.00 to complete road restorations from various projects. Funding for this additional expense will be paid through Fund 503.

Motion: Ward 4 Councilor Jodi Mills moved to approve the City Manager's request; President John Roskovics seconded.

Discussion: None.

Motion passed.

An ordinance to enter into a contract with Koski Construction for street restorations on West 6th Street. The cost of this project is not to exceed \$19,975.00 and payment will be made from fund 209.

Motion: Ward 2 Councilor Terence Guerriero moved to approve the City Manager's request; Ward 1 Councilor Kym Foglio seconded.

Discussion: There are some large patches that are beyond the scope of what the City staff can fix. One of the issues is the road is pavement over brick and there is a lot of separation.

Motion passed.

An ordinance declaring an emergency and authorizing a contract for Wastewater Treatment Plant air line repair/replacement with Koski Construction Co. for the City of Ashtabula in an amount not to exceed \$38,500 without the need for competitive bidding. Payment for this expense would be made from Fund 504.

Motion: Ward 5 Councilor Jane DiGiacomo moved to approve the City Manager's request; Ward 4 Councilor Jodi Mills seconded.

Discussion: The air line is a critical asset that needs to be repaired quickly. The staff secured three proposals, but there was not time to go through the bid process.

Motion passed.

An ordinance to enter into an agreement with Jefferson Health Plan for the purpose of providing employee group health, dental and vision insurance for city employees for a period of one year to commence on July 1, 2025 through June 30, 2026.

Motion: Ward 5 Councilor Jane DiGiacomo moved to approve the City Manager's request; Ward 3 Councilor RoLesia Holman seconded.

Discussion: None.

Motion passed.

An ordinance to enter into a contract with AM Ford for the purchase of three (3) sport utility vehicles, 2025 Ford Explorers, in an amount not to exceed \$120,000. The expenses for this purchase would be through funds 412 and 504.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

Motion passed.

This is the last week for curbside leaf bag pickup. It will not resume until September. Leaf bags can still be dropped off at the transfer station.

City Manager James Timonere stated he was in contact with CSX regarding the Lake Avenue underpass. CSX came out last week and inspected the bridge and will report their findings to the City. City Manager James Timonere thanked Anthony Oquendo and other members of the public for getting involved.

Ward 5 Councilor Jane DiGiacomo asked about stump removal when the City cuts down a tree. City Manager James Timonere stated that depending on staffing and scheduling, the stumps should be removed within a week or two after the tree is cut down. She also asked about the timeframe for resolution of complaints. City Manager James Timonere stated that compliance will depend on the individual receiving the complaint. The City will issue a violation including a certain timeframe to comply. If they do not comply, they will be referred for charges.

Ward 4 Councilor Jodi Mills asked about the times paving crews can work. City Manager James Timonere stated that the noise ordinance allows for contractors to work until 7 p.m., but the ordinance also states that if work is being done for the City, there is no time limit.

Council President John Roskovics asked for a voice vote to prepare a resolution for Lt. Will Parkomaki, who recently retired from the police department.

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

City Solicitor

City Solicitor Cecilia Cooper asked for a voice vote to allow her to express support for the City of Cincinnati's position in a pending Ohio Supreme Court lawsuit, Miller v. Cincinnati, and once the brief is received and reviewed, she would ask Council to consider a resolution allowing her to sign on to the amicus brief on behalf of the City of Ashtabula.

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

City Solicitor Cecilia Cooper reminded residents that fireworks are illegal in the City and officials will be enforcing that this summer. Ward 3 Councilor RoLesia Holman asked if stores were permitted to sell fireworks. City Solicitor Cecilia Cooper stated it is not permissible to sell fireworks as it is illegal to possess them in the City.

Finance Director

Finance Director Vladimir Kan stated the Finance Department has been busy working on the 2026 tax budget as well as the job description for the Assistant Finance Director position. He will be putting together a search committee for that position.

Clerk of Council

Clerk of Council Stacy Millberg stated the resolutions to proceed for the two renewal levies that were passed on April 21, 2025 are back on the agenda again due to a mathematical error by the Ashtabula County Auditor's Office.

City Council Committee Reports

Ward 3 Councilor RoLesia Holman stated that the Ad Hoc Committee: Exploring Racism as a Public Health Crisis is still interested in having a work session to discuss its recommendations.

Community Development/Economic Development/Parks & Recreation

(1st Wednesday @ 5:30 p.m.)

Members: Chair DiGiacomo/Council Liaison to Parks and Recreation Board; Vice Chair Mills; Holman

June 4

July 2

August 6

September 3

The committee is canceling its July 2 meeting.

Finance & Personnel

(3rd Friday @ 8:30 a.m.)

Members: Chair Foglio, Vice Chair DiGiacomo, Roskovics

June 20

July 18

August 15

September 19

Ward 1 Councilor Kym Foglio moved to bring ordinances 2025-102, 2025-103 and 2025-104 out of committee; President John Roskovics seconded.

Discussion: The Charter requires Council's approval on purchases over \$10,000. Most, if not all, purchases are more than \$10,000. The Ohio Revised Code allows for entities to spend \$75,000 and, in some cases, more. City Manager James Timonere stated he is not advocating for that much of an increase, but he is comfortable requesting the \$50,000 increase to assist with the day-to-day operations. He provided the air line repair at the Wastewater Treatment Plant as an example of how the increased spending limit would be helpful. Ward 3 Councilor RoLesia Holman asked if it was possible to call a special meeting in the event of an emergency. City Manager James Timonere stated a special meeting is an option, but there would still be a delay as special meetings require at least 24 hours notice and, depending on schedules, it could be longer.

Motion passed.

Public Works/Public Utilities/Cable/Schools

(4th Tuesday @ 8:30 a.m.)

Members: Chair Mills, Vice Chair Guerriero, Roskovics

June 24 - CANCELED

July 22

August 26

September 23

Committee Chair Jodi Mills provided the report.

Safety Forces

(2nd Monday @ 8:30 a.m.)

Members: Chair Guerriero, Vice Chair Foglio, Roskovics

June 9

July 14

August 11

September 8

Planning Commission and Ashtabula Historic Preservation Commission

Presentation of Legislation

Council President John Roskovics previewed the legislation.

Additional Formal Requests

Public Communications on Legislation

Overview / Discussion

Reading of Legislation

Clerk of Council Stacy Millberg presented the following legislation for the council's consideration.

Legislation - Enactment, Passage or Adoption

RESOLUTION NO. 2025 - 83

A RESOLUTION IMPOSING A MORATORIUM ON ACCESSORY STRUCTURES OVER 200 SQ/FT

Council President John Roskovics asked for a motion to waive the reading of the legislation for Resolution No. 2025-83.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero

Legislation passed.

RESOLUTION NO. 2025 - 84

A RESOLUTION IMPOSING A MORATORIUM ON AUTO AND/OR TRUCK RENTALS

RESOLUTION NO. 2025 - 85

A RESOLUTION IMPOSING A MORATORIUM ON BOARDING/ROOMING HOUSES

RESOLUTION NO. 2025 - 86

A RESOLUTION IMPOSING A MORATORIUM ON CHECK CASHING AND/OR PAYDAY LENDING

RESOLUTION NO. 2025 - 87

A RESOLUTION IMPOSING A MORATORIUM ON E-CIGARETTE, VAPING AND/OR TOBACCO SALES

RESOLUTION NO. 2025 - 88

A RESOLUTION IMPOSING A MORATORIUM ON FOOD TRUCKS WITH PERMANENT LOCATIONS

RESOLUTION NO. 2025 - 89

A RESOLUTION IMPOSING A MORATORIUM ON JUNK AND/OR SCRAP YARDS

RESOLUTION NO. 2025 - 90

A RESOLUTION IMPOSING A MORATORIUM ON MOTOR VEHICLE FUEL DISPENSING

RESOLUTION NO. 2025 - 91

A RESOLUTION IMPOSING A MORATORIUM ON SMALL BOX RETAIL/DISCOUNT STORES

Council President John Roskovics asked for a motion to dispose of the Regular Business Legislation by consent agenda for Resolution No. 2025-84, 2025-85, 2025-86, 2025-87, 2025-88, 2025-89, 2025-90, and 2025-91.

Motion: Ward 5 Councilor Jane DiGiacomo, moved to dispose of the Regular Business Legislation by consent agenda; Ward 3 Councilor RoLesia Holman, seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 5 Councilor Jane DiGiacomo moved to waive the reading of the legislation; Ward 1 Councilor Kym Foglio seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Legislation passed.

RESOLUTION NO. 2025 - 92

A RESOLUTION IMPOSING A MORATORIUM ON THRIFT AND/OR SECONDHAND STORES

Council President Roskovics asked for a motion to waive the reading of Resolution No. 2025-92.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Vice President Russell Simeone seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 2 Councilor Terence

Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 1 Councilor Kym Foglio

Legislation passed.

RESOLUTION NO. 2025 - 93

A RESOLUTION IMPOSING A MORATORIUM ON USED AND/OR NEW MOTOR VEHICLE SALES

Council President Roskovics asked for a motion to waive the reading of Resolution No. 2025-93.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: Ward 5 Councilor Jane DiGiacomo asked for an explanation of a moratorium, so the public knows what council is voting on. City Manager James Timonere stated that, basically, it is putting a pause on these items until the city's zoning code is updated. The moratoriums do not affect existing businesses or anyone that has submitted an application to the city. Vice President Russell Simeone asked if an existing business would be able to relocate with the moratoriums in place. City Solicitor Cecilia Cooper stated that relocating would be prevented by the moratorium.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Ward 1 Councilor Kym Foglio, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills

Nays: Vice President Russell Simeone, Ward 2 Councilor Terence Guerriero, Ward 5 Councilor Jane DiGiacomo

Legislation passed.

Effective in 30 days due to a 4-3 vote count.

ORDINANCE NO. 2025 - 94

AN ORDINANCE APPROVING AN APPLICATION FOR A DESIGNATED OUTDOOR REFRESHMENT AREA AND ESTABLISHING A DESIGNATED OUTDOOR REFRESHMENT AREA IN THE CITY OF ASHTABULA

Council President John Roskovics asked for a motion to waive the reading of Ordinance No. 2025-94.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the Charter Requirements of two readings of the legislation; Ward 3 Councilor RoLesia Holman seconded.

Discussion:

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 3 Councilor RoLesia Holman

Legislation passed.

ORDINANCE NO. 2025 - 95

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A PARTNERSHIP WITH THE COUNTY OF ASHTABULA TO FILE AN APPLICATION WITH THE OHIO DEVELOPMENT SERVICES AGENCY TO APPLY FOR COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) GRANT FUNDS

RESOLUTION NO. 2025 - 96

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF ASHTABULA FOR DESIGN OF WPCP IMPROVEMENTS - PHASE 1, SCOPE OF WORK; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN

ORDINANCE NO. 2025 - 97

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE ASHTABULA COUNTY Y.M.C.A. FOR LIFEGUARDS

ORDINANCE NO. 2025 - 98

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CAPP STEEL ERECTORS, INC. TO CONSTRUCT ADA PARKING AT WALNUT BEACH

ORDINANCE NO. 2025 - 99

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SITE TECHNOLOGY, INC. TO CONVERT AN EXISTING TENNIS COURT INTO TWO PICKLEBALL COURTS ON WALNUT BOULEVARD

RESOLUTION NO. 2025 - 100

A RESOLUTION ACCEPTING DONATION OF THE INCLUSION PLAYGROUND AT WALNUT BEACH FROM THE ASHTABULA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

ORDINANCE NO. 2025 - 101

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER #1 WITH ROCKY ROAD PAVING FOR AN ADDITIONAL \$3,100.00 TO COMPLETE ROAD RESTORATIONS FROM VARIOUS PROJECTS

Council President John Roskovics asked for a motion to dispose of the Regular Business Legislation by consent agenda for Ordinance No. 2025-95, 2025-96, 2025-97, 2025-98, 2025-99, 2025-100, and 2025-101.

Motion: Ward 5 Councilor Jane DiGiacomo moved to dispose of the Regular Business Legislation by consent agenda; Ward 2 Councilor Terence Guerriero, seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo
Nays: None
Motion passed.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the reading of the legislation; Vice President Russell Simeone seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the Charter Requirements of two readings of the legislation; Ward 5 Councilor Jane DiGiacomo seconded.

Discussion:

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Legislation passed.

ORDINANCE NO. 2025 - 102

AN ORDINANCE TO SUBMIT TO THE ELECTORS THE QUESTION OF AMENDING SECTION 61 OF THE MUNICIPAL CHARTER OF THE CITY OF ASHTABULA, OHIO, TO ALLOW THE CITY MANAGER TO ENTER INTO CONTRACTS FOR SERVICES OR MATERIALS UP TO \$50,000 ON HIS OWN AUTHORITY

Council President John Roskovics asked for a motion to waive the reading of Ordinance No. 2025-102.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Ward 5 Councilor Jane DiGiacomo seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the Charter Requirements of two readings of

the legislation; Ward 3 Councilor RoLesia Holman seconded.

Discussion:

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 3 Councilor RoLesia Holman

Legislation passed.

ORDINANCE NO. 2025 - 103

AN ORDINANCE TO SUBMIT TO THE ELECTORS THE QUESTION OF AMENDING SECTION 63 OF THE MUNICIPAL CHARTER OF THE CITY OF ASHTABULA, OHIO, TO ALLOW THE CITY MANAGER TO ENTER INTO CONTRACT CHANGE ORDERS ON HIS OWN AUTHORITY, AND REQUIRING THE APPROVAL OF COUNCIL IF THE TOTAL CONTRACT PRICE WILL BE GREATER THAN \$50,000

Council President John Roskovics asked for a motion to waive the reading of Ordinance No. 2025-103.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the Charter Requirements of two readings of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion:

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 3 Councilor RoLesia Holman

Legislation passed.

ORDINANCE NO. 2025 - 104

AN ORDINANCE TO SUBMIT TO THE ELECTORS THE QUESTION OF AMENDING SECTION 64 OF THE MUNICIPAL CHARTER OF THE CITY OF ASHTABULA, OHIO, TO ALLOW THE CITY MANAGER TO ALLOW AWARDS OF CONTRACTS AS LONG AS THE AWARD IS NOT IN EXCESS OF 10% OF THE ESTIMATE FOR THE IMPROVEMENT CONTEMPLATED

Council President John Roskovics asked for a motion to waive the reading of Ordinance No. 2025-104.

Motion: Ward 5 Councilor Jane DiGiacomo moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the Charter Requirements of two readings of the legislation; President John Roskovics seconded.

Discussion: The current legislation states that if a bid comes in over the engineer's estimate for the project, it has to be rebid. This amendment would allow bids to be accepted as long as the cost does not exceed 10 percent of the engineer's estimate.

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 3 Councilor RoLesia Holman

Legislation passed.

ORDINANCE NO. 2025 - 105

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KOSKI CONSTRUCTION CO. FOR STREET RESTORATIONS ON W. 6TH ST.

ORDINANCE NO. 2025 - 106

AN ORDINANCE DECLARING AN EMERGENCY AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR WASTEWATER TREATMENT PLANT AIR LINE REPAIR/REPLACEMENT WITH KOSKI CONSTRUCTION COMPANY FOR THE CITY OF ASHTABULA IN AN AMOUNT NOT TO EXCEED \$38,500 WITHOUT THE NEED FOR COMPETITIVE BIDDING

ORDINANCE NO. 2025 - 107

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JEFFERSON HEALTH CARE FOR THE PURPOSE OF PROVIDING EMPLOYEE HEALTH, DENTAL, AND VISION INSURANCE COVERAGE THROUGH THE PERIOD OF JULY 1, 2025 – JUNE 30, 2026

RESOLUTION NO. 2025 - 108

A RESOLUTION TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CITY OF ASHTABULA AT AN ELECTION TO BE HELD ON NOVEMBER 4, 2025, THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY AT A RATE OF ONE AND ONE-HALF (1.5) MILLS PER YEAR FOR A PERIOD OF FIVE (5) YEARS FOR PARKS AND RECREATIONAL PURPOSES

RESOLUTION NO. 2025 - 109

A RESOLUTION AUTHORIZING THE SUBMISSION TO THE ELECTORS OF THE CITY OF ASHTABULA, ASHTABULA COUNTY, OHIO, THE QUESTION OF A RENEWAL OF A TAX IN THE AMOUNT OF THREE-TENTHS (0.3) MILLS FOR A PERIOD OF FIVE (5) YEARS, FOR EACH DOLLAR OF TAXABLE PROPERTY WITHIN THE CITY OF ASHTABULA, ASHTABULA COUNTY, OHIO, FOR THE PURPOSE OF PAYING THE COST OF PROVIDING AND MAINTAINING SERVICES AND FACILITIES FOR SENIOR CITIZENS BY APPROPRIATING FUNDS TO THE ASHTABULA COUNCIL ON AGING, INC., A NONPROFIT OHIO CORPORATION WITH TAX-EXEMPT STATUS UNDER SECTION 501(c)(3) OF THE INTERNAL REVENUE CODE, IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 5705.19, 5705.191 AND 5705.25 OF THE OHIO REVISED CODE; SAID LEVY TO APPEAR UPON THE TAX DUPLICATE OF SAID CITY OF ASHTABULA, ASHTABULA COUNTY, OHIO, FOR THE TAX YEARS 2026 TO 2030, INCLUSIVE

Council President John Roskovics asked for a motion to dispose of the Regular Business Legislation by consent agenda for Ordinance No. 2025-105, 2025-106, 2025-107, and Resolution No. 2025-108, and 2025-109.

Motion: Ward 5 Councilor Jane DiGiacomo moved to dispose of the Regular Business Legislation by consent agenda; Ward 3 Councilor RoLesia Holman, seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the reading of the legislation; Ward 1 Councilor Kym Foglio seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 4 Councilor Jodi Mills moved to waive the Charter Requirements of two readings of the legislation; Ward 1 Councilor Kym Foglio seconded.

Discussion:

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Legislation passed.

ORDINANCE NO. 2025 - 110

AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE CHAPTER 380 FOR THE PURPOSE OF ENACTING LEGISLATION REGARDING THE APPROVED OPERATION OF GOLF CARTS ON CERTAIN STREETS WITHIN ASHTABULA CITY

Council President Roskovics asked for a motion to waive the reading of Ordinance No. 2025-110.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the reading of the legislation; Ward 1 Councilor Kym Foglio seconded.

Discussion: Ward 4 Councilor Jodi Mills asked for clarification on the reference to the horn in the legislation. City Solicitor Cecilia Cooper stated the horn is the audible horn that the driver can push. It is not referring to the sound made when the golf cart is in reverse, which is not a requirement. Ward 4 Councilor Jodi Mills stated she is not in favor of allowing golf carts at this time, citing the vast area the legislation allows them to be driven in as a reason, as well as the passage of the DORA. She stated her main concern is safety. Vice President Russell Simeone stated that regardless of how the vote goes, he urged councilors to continue discussing the matter, especially if it passes and officials begin to identify issues that need to be addressed. President Roskovics stated that golf carts have been discussed for several years at Safety Forces Committee meetings and Regular Council meetings. The legislation that the Solicitor's Office drafted is very thorough and very inclusive. It is limited to an area in the city that makes sense. City Manager James Timonere stated that the matter had been discussed for a long time; however, it was not until recently that councilors requested that legislation be drafted. He stated that there are several things in the legislation that he finds concerning. The Police Department has not had the opportunity to go through the legislation nor does it have a procedure in place for the required inspections it will have to do. He stated that even though the legislation states golf carts are not permitted on any streets with a speed limit above 25 mph, portions of Lake Avenue are 25 mph as well as other busy streets, which could be an issue. He stated that he does not think the city is ready for golf carts. Ward 1 Councilor Kym Foglio stated that when the discussion first began she was against allowing golf carts. She stated that people are driving them now in the city and not having rules is just as bad. City Manager James Timonere stated that because Council has been discussing the matter for so long, the police department has been lenient about it. He stated that officials want to be able to enforce it or police it. Ward 5 Councilor Jane DiGiacomo stated she is also opposed to allowing golf carts. She stated she thinks the city is taking on too much too soon. She stated she has spoken to residents and business owners and an overwhelming number are opposed to golf carts. Vice President Russell Simeone asked if the city would provide stickers to show the vehicle had been inspected. He also asked whether the inspections could be scheduled or if owners could just show up at the police department and expect to get their golf cart inspected. City Solicitor Cecilia Cooper stated that these are all issues that will need to be worked out. Ward 3 Councilor RoLesia Holman asked how long the City Manager anticipated it would take for officials to be ready to enforce the legislation. City Manager James Timonere stated probably a month would be needed to get ready.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the Charter Requirements of two readings of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion:

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman

Nays: Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero

Nays: Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Legislation passed.

Effective in 30 days due to a 4-3 vote count.

ORDINANCE NO. 2025 - 111

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT AREA TAX INCENTIVE AGREEMENT WITH BRIAN J. HAMILTON FOR TAX ABATEMENT AT 75% FOR 7 YEARS FOR NEW RESIDENTIAL DWELLINGS LOCATED AT 1022 OHIO AVENUE, ASHTABULA, OH 44004

Council President John Roskovics asked for a motion to waive the reading of Ordinance No. 2025-111.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; President John Roskovics seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the Charter Requirements of two readings of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: President John Roskovics stated that he would be voting against it. He is in support of giving the full 100 percent tax abatement. Ward 4 Councilor Jodi Mills agreed with President John Roskovics and also supports the full tax abatement. Ward 3 Councilor RoLesia Holman stated that she appreciates the City Manager's flexibility in looking at the applicants through a broader lens rather than just uniformity.

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: Ward 3 Councilor RoLesia Holman, Ward 5 Councilor Jane DiGiacomo

Nays: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 4 Councilor Jodi Mills

Legislation failed.

ORDINANCE NO. 2025 - 112

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO MAKE APPLICATION TO THE STATE OF OHIO DEPARTMENT OF DEVELOPMENT OFFICE OF COMMUNITY INFRASTRUCTURE FOR A CRITICAL INFRASTRUCTURE GRANT FOR THE COMPLETE RESURFACING OF HULBERT AVENUE SOUTH OF BRIDGE STREET

Council President John Roskovics asked for a motion to waive the reading of Ordinance No. 2025-112.

Motion: President John Roskovics moved to waive the reading of the legislation; Ward 1 Councilor Kym Foglio seconded.

Discussion: City Manager James Timonere stated two public hearings were held, and now the city has to make application. The grant is a competitive grant.

VOICE VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 2 Councilor Terence Guerriero moved to waive the Charter Requirements of two readings of the legislation; Ward 1 Councilor Kym Foglio seconded.

Discussion:

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Legislation passed.

Unfinished Business

New Business

Ward 1 Councilor Kym Foglio stated she was called by a county official regarding the Train Disaster bell and plaque in front of the fire department because the shrubs are overgrown and the bell and plaque are not visible. She stated she reached out to Chief Shawn Gruber and was informed that the shrubs would be cleared so the bell and plaque were visible.

Ward 2 Councilor Terence Guerriero stated that there is a property on W. 7th Street that is a problem. There is a trailer on the property and there is no plumbing. City Solicitor Cecilia Cooper stated the trailer is on private property and is not visible from the street. The housing inspector is

scheduled to do an inspection. Until that is complete, there is nothing criminal that can be charged. It is a violation of the housing code, but the owner has to be cited first and given the opportunity to remove the trailer. If it is not removed, it will be referred to the Solicitor's Office for a compliance citation. City Solicitor Cecilia Cooper stated that the maximum penalty is 30 days in jail.

Tell Us Something We Don't Know

Ward 4 Councilor Jodi Mills stated that the Ashtabula Arts Center has a community painting party on Sunday, June 8th at the Main Avenue crosswalk to freshen up the paint. Bands on the Beach is starting on Thursday, June 12 and will continue every other Thursday this summer. Ward 1 Councilor Kym Foglio and Ward 4 Councilor Jodi Mills attended a ground-breaking ceremony at the Ashtabula Arts Center for the construction of the new ADA accessible bathroom.

Public Communications on General Matters

Michael Wagner, of Spencer Road, asked if the city had plans to pave Spencer Road between 38th and 41st streets. City Manager James Timonere stated it is not on the list to be paved this year. Mr. Wagner asked if chickens were allowed in the city. Council President John Roskovics stated that chickens are allowed. Residents can have up to six chickens in a fenced-in area. Roosters are not allowed. Mr. Wagner also asked about the city noise ordinance. City Manager James Timonere stated that noise is allowed until 10 p.m. in the summer, but if it is noise that is disruptive, it can be enforced any time.

Samuel Torres, 1619 E. 48th Street, read a letter that he sent to council members regarding the moratorium on drug rehabilitation facilities that was discussed at a previous meeting. Mr. Torres stated that he lost his brother to drug addiction in April. He stated that he has witnessed issues with the over-saturation of rehabilitation facilities in the city, and he believes a temporary halt to these facilities would benefit the city. Ward 5 Councilor Jane DiGiacomo stated that she agreed with him. Ward 4 Councilor Jodi Mills stated that she agreed with him also and would have voted for the moratorium. President John Roskovics stated that Council did not move forward with the moratorium because it would have put the city at risk of legal issues.

Anthony Oquendo addressed Council regarding the CSX Railroad underpass on Lake Avenue. The comprehensive inspection done by the city was done in 2013. It was previously stated that the inspection was done during the COVID year. Mr. Oquendo asked if the city has the authority to shut down a road if it is deemed unsafe. City Manager James Timonere stated that the city does have that authority. Mr. Oquendo asked about that process. City Manager James Timonere stated that the railroad is required to inspect the bridge every year. If there was an issue, the city would be notified to close the road. He stated that the inspection done by the city was not a comprehensive inspection. It was more of an inspection to look over the condition of the underpass. It did not address any possible structural issues. There were repairs done to the bridge after that inspection. Mr. Oquendo asked if there are any ordinances in place that could be used to address the issue of repairing the bridge. City Solicitor Cecilia Cooper stated that municipalities have no authority to direct the railroad or the federal government to do anything. President John Roskovics suggested Council consider a resolution expressing the concerns about the bridge.

Executive Session (if needed)

Adjournment

The meeting was adjourned at 9:31 p.m. by Council President Roskovics. Ashtabula City Council will meet again on Monday, June 16, 2025 in Council Chambers. The Pre-Council meeting will begin at 6:30 p.m. followed by the Regular Council Meeting at 7:00 p.m.

DATE APPROVED: _____

ATTESTED BY:

John S. Roskovics, President of Council

ATTESTED BY:

Stacy L. Millberg, Clerk of Council

ORDINANCE NO. 2025 - 113

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT AREA TAX INCENTIVE AGREEMENT WITH BRIAN J. HAMILTON FOR TAX ABATEMENT AT 100% FOR 7 YEARS FOR NEW RESIDENTIAL DWELLINGS LOCATED AT 1022 OHIO AVENUE, ASHTABULA, OH 44004

WHEREAS, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

WHEREAS, the City of Ashtabula has created a Community Reinvestment Area in accordance with the requirements of Chapter 3735 of the Revised Code of Ohio in order to provide incentives for economic development in order to advance the public convenience, comfort and welfare, which Community Reinvestment Area has been approved by the Ohio Department of Development; and,

WHEREAS, Brian J. Hamilton has applied for a one hundred per cent (100%) abatement of the assessed value to be exempted for 7 years for new residential dwellings located at 1022 Ohio Avenue, in the City of Ashtabula, applications for which are attached hereto as an Exhibit; and,

WHEREAS, the Boards of Education of the Ashtabula Area City School District and ATECH have both been notified of said application for said tax abatement;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the City Manager be, and he is hereby, authorized to enter into a Community Reinvestment Area Tax Incentive Agreement with Brian J. Hamilton, permitting a one hundred per cent (100%) abatement of the assessed value to be exempted for 7 years upon conditions as required in Chapter 193 of the Codified Ordinances, Revised Code Section 3735.67, and such other reasonable terms as are deemed appropriate to advance the purposes of the Community Reinvestment Area.

SECTION 2. That the Manager cause written notice of the passage of this Ordinance authorizing said agreement to be given in writing to the Boards of Education of the Ashtabula Area City Schools and ATECH, as well as to the Board of County Commissioners of Ashtabula County, Ohio.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

SECTION 4. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: _____
Stacy L. Millberg
Clerk of Council

APPROVED: _____
James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq., Ashtabula City Solicitor

**CITY OF ASHTABULA
COMMUNITY REINVESTMENT AREA (CRA) RESIDENTIAL APPLICATION**

- TO BE FILED AT PROJECT COMPLETION -

PLEASE PRINT OR TYPE

Date Received (office use only)

4/9/2025 

1. A) Name of property owner(s), home mailing address, day and evening telephone numbers.
(Please print)

Brian J Hamilton

Brian J Hamilton

Property Owner

Contact Person

1022 Ohio Ave

(440) 855-0034

Mailing Address

Phone

Ashtab OH 44004

brianhamilton423@gmail

City State Zip

Email

- B) Residential Property Site.

1022 Ohio Ave Ashtabula, OH 4

Address

684040102210

Permanent Parcel Number(s)

2. A) ☒ Is this a new residential structure

-or-

☐ The remodeling of an existing residential structure
(check one)

- B) In the event of a remodeling, the cost of the remodeling is \$ _____

3. ☒ One or two unit residential structure

- or -

☐ Three unit or more residential structure
(check one)

4. Date construction or remodeling was completed: 04/30/2025

(Copies of receipts, invoices or cancelled checks evidencing the actual cost of the construction or remodeling must be attached)

5. Is this an historic or architecturally significant structure: Yes ☐ No ☒
6. Will the Residential Property be used as a primary dwelling, secondary dwelling, rental property or as short term rental?
- Primary ☒ Secondary ☐ Rental Property ☐ Short Term Rental ☐
7. Percentage of abatement requested: 100
(The maximum exemption is 100%)
8. Number of years of abatement requested: 7
(The maximum time for exemption is seven (7) years)

The Applicant understands that the information contained in and submitted with this application is complete and correct and is aware that penalties for falsification could result in the forfeiture of all current or future economic development assistance benefits, as well as possible criminal prosecution. Applicant further understands that the property will be properly maintained and repaired and shall not be in violation of any local housing, zoning, or building codes during the period of tax exemption.

Brian J Hamilton
Signature of Owner
04/09/2025
Date

Witness

Signature of Co-Owner
04/09/2025
Date

Witness

FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

HOUSING OFFICER VERIFICATION
[ORC SECTION 3735.67 (B)]

I have verified the construction of a **new residential structure** or the **cost of remodeling** along with the facts asserted in the above application and have found them to be true and accurate subject to the below notations, if any:

The construction or remodeling meets the requirements for a CRA exemption enacted pursuant to Ordinance No. 2008-32 and attached hereto.

In the event this is a structure of historic or architectural significance, the appropriateness of the remodeling has been approved in writing by any society, association, agency, or legislative authority, which has designated the structure as historically or architecturally significant.

Verified By: May Allen

Date: 5/6/2025

ORDINANCE NO. 2025 - 114

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AM FORD FOR THE PURCHASE OF THREE 2025 FORD EXPLORERS

WHEREAS, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

WHEREAS, vehicles are needed for the Fire Department, Planning & Community Development and Water Pollution Control; and,

WHEREAS, it appears that AM Ford has submitted the lowest and best bid meeting the requirements of the bid specifications and that it appears to be a responsible bid defined by law;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the City Manager be, and he is hereby, authorized to enter into an agreement with AM Ford located at 1059 State Route 46 N., Jefferson, Ohio 44047, for the purchase of three (3) 2025 Ford Explorers. The cost of this purchase and foregoing agreement shall not exceed the sum of \$120,000.00. Funding for this expense will be taken from fund 412 and 504.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: _____
Stacy L. Millberg
Clerk of Council

APPROVED: _____
James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq., Ashtabula City Solicitor



CITY OF ASHTABULA
OFFICE OF CITY MANAGER
MUNICIPAL BUILDING
4250 Lake Avenue
Ashtabula, OH 44004

JAMES M. TIMONERE
CITY MANAGER

Office (440) 992-7103
Fax (440) 992-4515

**Three (3) Sport Utility Vehicles Bid Documents
APRIL 2025**

CONTENTS:

Legal Notice to Bidders-----	Page 2
Instructions to Bidders-----	Page 3 - 6
Proposal-----	Page 7
Affidavit of Non-Delinquency Personal Property Taxes-----	Page 8
Specifications Index-----	Page 9 - 11

DATED: 5/19/25

NAME, ADDRESS AND PHONE NUMBER OF BIDDER:

AM Ford
1059 State Rt 46 N
Jefferson, Ohio 44047
440-553-1000
216-215-0758

(PLEASE DO NOT DETACH ANY PORTION OF THIS BID PACKAGE)

LEGAL NOTICE
Three (3) Sport Utility Vehicles
City of Ashtabula
BID

The City of Ashtabula is soliciting bids for a Sport Utility Vehicle by the City Manager of the City of Ashtabula, Ohio at his office in the Ashtabula Municipal Building, 4250 Lake Avenue, Ashtabula, OH 44004, until 12:00 p.m. Friday, May 23, 2025.

Interested parties should contact the Administrative Office of the City Manager to obtain a copy of the BID at 440-992-7183, by email to: kjones@ashtabulacity.com, or by visiting <https://www.cityofashtabula.com/rfps>.

Three (3) Sport Utility Vehicles

The City reserves the right to reject any or all Bids, to waive any informalities or irregularities in the Bid received and to accept any RFP which is deemed most favorable to the City of Ashtabula.

The City is an Equal Opportunity Employer.
The City of Ashtabula, Ohio
James M. Timonere
Ashtabula City Manager

Publish: Friday, May 2, 2025 and Friday, May 9, 2025

II. INSTRUCTIONS TO BIDDERS

1. Except as otherwise provided herein, the Instructions to Bidders, Proposal Form, and all Specifications, drawings and other documents referred to herein shall be a part of the contract.

2. **DEFINITIONS**

- A. The term "Bidder" or "Contractor" shall mean the corporation, partnership, or individual proposing or under contract to furnish the service, material, labor and/or equipment listed in the specifications.
- B. The term "City" shall mean the City of Ashtabula.
- C. "Calendar day" shall mean every day shown on the calendar.
- D. "City Manager" shall mean the Ashtabula City Manager or his duly authorized representative.

3. **PROPOSAL**

To be entitled to consideration, a proposal must be made in accordance with the following instructions:

- A. **Preparation:** Each proposal shall be submitted on the forms furnished by the City. All signatures shall be clearly and legibly written in long hand. No oral, telegraphic or telephonic proposals or modifications will be considered. Each proposal shall show the breakdown for each item as directed on the Proposal-Contract Form. All bids shall be considered informal, which contains items not specified in the Proposal-Contract Form.

Prices of material and equipment shall include hauling and delivery to any place designated on the City's purchase order, within the corporate limits of the City. In the event of a discrepancy between unit bid prices and extensions thereof, the unit bid price shall govern.

- B. **Names of Bidders:** Each bid shall give the full business address of the Bidder and be signed by him with his usual signature. Bids by partnerships shall furnish the full names of all partners and shall be signed with the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and title of the person signing.

Bids by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and title of the President, Secretary, or other person authorized to bind it in the matter. The name of each person signing shall also be typed or printed below the signature. A bid by a person who affixes to his signature the word "President", "Secretary", "Agent", or other title without disclosing his principal, may be held to the bid of the person unless he provides evidence of the authority that he is signing in behalf of a corporation or partnership.

- C. **Delivery:** The sealed bid should be submitted to:

City of Ashtabula
City Manager
kjones@cityofashtabula.com
4250 Lake Avenue
Ashtabula, Ohio 44004

and delivered to the office of the City Manager by the date set forth in the legal advertisement. The sealed envelope shall also bear the name of the Bidder, the general item or items bid on, and the date the bids are to be opened. If submitted electronically, the Subject Line should read "**3 Sport Utility Vehicles.**" Proposals will be received until the date and time specified in the legal advertisement. Bids will be opened and read immediately thereafter, in City Hall.

- D. **Bid to Include All Work:** Each bid shall include all work described in the Instructions to Bidders, Specifications, Proposal Form and any or all drawings, maps, charts or graphs.
- E. **Withdrawal of Proposal:** Permission will not be given to withdraw or modify any proposal after it has been deposited as provided above. Negligence on the part of a Bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened.

- F. **Acceptance or Rejection of Proposal:** The City reserves the right to accept any part of any bid and reject all or parts of any and all bids, and waive any informalities in bidding at any time within sixty (60) days after the same are opened as provided above. The City reserves the right to reject any or all bids. In determining the award, each item, if so specified, may be considered and awarded separately.
- G. **Specifications:** Specifications and Proposal forms are minimum, and will be used as a basis for comparison of the bids only.
- H. **Informal Proposals:** Proposals will be considered informal and may be rejected for the following reasons:
1. If the proposal is on a form other than that furnished by the City or if the form is altered or any part thereof detached; and
 2. If there are unauthorized additions, conditional or alternate bids, or other irregularities of any kind which may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning; and
 3. If the Bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award. (This does not exclude a bid limiting the maximum gross amount of awards acceptable to any one Bidder at any one bid letting provided that any selection of award will be made by the City.); and
 4. If the proposal does not contain a unit price for each item.

4. **BIDDERS**

- A. **Competency of Bidders:** No bid will be considered unless the Bidder submitting the same shall furnish evidence satisfactory to the City Manager that he has the necessary equipment, ability and financial resources to fulfill the conditions of the contract and specifications. Previous experiences and responsibility of the Bidders will be considered in awarding the contract. No contract will be awarded to any Bidder who is in arrears to the City upon debt or contract, or who is in default as surety or otherwise upon any obligation to the City.
- B. **Disqualification of Bidders:** Any of the following reasons may be considered as being sufficient for the disqualification of a Bidder and the rejection of his proposal or proposals:
1. More than one proposal for the same work from an individual, firm, or corporation under the same or different name.
 2. Evidence of collusion among Bidders. Participants in such collusion will receive no recognition as Bidders for any further work of the City until any such participant shall have been reinstated as qualified Bidder.
 3. Bid prices which obviously are unreasonable.

5. **WRITTEN AND ORAL EXPLANATIONS**

Should a Bidder find discrepancies in, or omissions from, the drawings or specifications, or should he be in doubt as to their meaning, he shall at once notify the City, which may send written instructions to all Bidders. The City will not be responsible for any oral instructions.

6. **ADDENDUM OR MODIFICATION**

Any addendum or modification issued during the time of bidding shall be covered in the proposal and in closing a contract such addendum or modification will become part thereof. In the event any such addendum or modification is issued by the City within 72 hours of the time set forth the closing of bids, excluding Saturdays, Sundays, and legal holidays, the time for submitting bids shall be extended one week, with no further advertising of bids.

7. **TAX EXEMPTIONS**

The City is exempt from federal excise and transportation taxes and Ohio State sales tax. Prices quoted should not include either federal excise or Ohio State sales tax. Tax exemption certificates covering these taxes will be furnished whenever necessary.

The transportation tax is not applicable on any purchase consigned to the City and no tax exemption certification is required. If, for any reason, a contemplated purchase would not be tax exempt, this fact will be indicated in the specifications, and such taxes may be included in the price or shown as a separate item in the proposal.

8. DISCRIMINATION

In the hiring of employees for the performance of work under this contract or any subcontract, neither the Contractor, Subcontractor, nor any person acting in their behalf shall by reason of race, creed, color, age, sex or handicap, discriminate against any citizen of the State in the employment of any laborer or worker who is qualified and available to perform the work to which the employment relates. Neither the Contractor, Subcontractor, nor any person acting in their behalf shall in any manner discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, creed, color, age, sex, or handicap.

9. INSURANCE

If the specifications indicate insurance is required, then the contractor shall obtain and pay for liability insurance in limits specified thereof to protect the contractor and City against any claims arising out of any operations conducted in connection with this contract. The policy shall carry a rider giving a one-month cancellation notice to the City. This policy shall include contractual liability insurance as applicable to the Contractor's obligations and shall name the City as an insured.

10. LIABILITY

The Bidder shall defend, indemnify, and save harmless the City and its officers and agents from all claims, demands, payments, suits, actions, recoveries and judgments of every description, whether or not well founded in law, brought or recovered against it, by reason of any act or omission of said Bidder, his agents, subcontractors, or employees, in the execution of the contract, or for the use of any patented inventions by said Bidder, and a sum sufficient to cover aforesaid claims may be retained by the City from monies due or to become due to the Bidder under contract, until such claims shall have been discharged.

11. ROYALTIES AND LICENSE FEES

The Bidder shall pay all royalties and license fees. The Bidder herein agrees to assume and save the City, its officers and agents harmless from liability of any kind or nature whatsoever, arising out of the use by the City, its officers and agents of any appliance, apparatus or mechanism, which may be furnished or installed by the Bidder under the terms of this contract including patent or copyright infringement and to defend the City from any and all such liabilities whether or not such claims are well founded in law.

12. ASSIGNMENT OF CONTRACT

The Bidder who is awarded a contract shall not assign, transfer, convey, sublet or otherwise dispose of said contract, or his right, title or interest in or to the same, or any part thereof, without previous consent in writing from the City Manager, endorsed on or attached to the contract.

13. CANCELLATION

Should the materials supplied or delivered to the City under this contract fail, at any time, to meet the specifications required by the contract, then in such event, the City may cancel this contract upon written notice to the Bidder.

14. CONTROL OF WORK

The City Manager, or his designated agent, will decide:

- All questions which may arise as to the quality and acceptability of materials furnished, services rendered and work performed and as to the rate of progress of any such work;
- All questions which may arise as to the interpretation of the plans or specifications; and
- All questions as to the acceptable fulfillment of the contract on the part of the Contractor and as to compensation.

15. CLAIMS FOR ADJUSTMENT AND DISPUTES

If, in any case, the Contractor deems that additional compensation is due him for work or material not clearly covered in the contract or on ordered by the City Manager as extra work, as defined herein, the Contractor shall notify the City Manager in writing of his intention to make claim for such additional compensation before he begins the work on which he bases the claim. If such notification is not given and the City Manager is not afforded proper facilities by the Contractor for keeping strict account of actual costs as required, then the Contractor hereby agrees to waive any claim for such additional compensation. Such notice by the Contractor, and the fact that the City Manager has kept account of the cost aforesaid, shall not in any way be construed as providing or substantiating the validity of the claim. If the claim, after consideration by the City Manager is found to be just, it would be paid as extra work in the amount as approved by the City Manager.

16. DURATION OF CONTRACT

The duration of the contract shall be for the period stated in the specifications, and shall include all material, equipment, and/or services ordered or delivered during the period. All prices quoted shall be for a definite fixed price unless otherwise noted in the specifications.

17. PURCHASES

After a contract has been signed, it shall only become operative upon delivery of a duly signed purchase order to the Bidder. The City shall only be obligated under the contract to the extent of such order. The City shall not be liable for any claims in the event that the total quantity of material ordered under the contract should prove to be greater or less than the estimated amount in the specifications.

18. DELIVERY (where applicable)

The Bidder agrees to make deliveries of supplies and materials within a reasonable period from the time purchase orders are received. Reasonable time is estimated to be thirty (30) to forty-five (45) days. If deliveries are not made within such period, then the City may purchase such items in the open market; and if the price paid by the City shall be greater than the contract price, the bidder agrees to reimburse the City for any loss or losses that the City may thereby sustain. Delivery time for vehicles and equipment may be extended beyond thirty (30) to forty-five (45) days, provided the Bidder has noted the delivery time in the appropriate space on the Proposal Form.

19. PAYMENT OF INVOICES

Invoices will be due and payable within thirty (30) days of receipt of the invoice by the City. All invoices should be mailed to the attention of the City Manager. Payments, as provided in the specifications, may be made on a basis of estimated partial completion of work or delivery.

20. CONTRACT BOND (where applicable)

The successful Bidder will be required to furnish the approved bond for the faithful performance of the contract in the amount of one hundred percent (100%) of the contract price. Such bond shall be that of an approved surety company or personal bond upon which the sureties are persons not interested in the contract, or if interested, collateral security shall be furnished, all of which is to be to the satisfaction of the City Manager.

21. GENERAL (where applicable)

Contractors shall furnish all labor, equipment, materials, services and supplies necessary to complete the proposed work. Unless otherwise noted, construction materials and methods shall comply with the latest edition of the Ohio Departments of Transportation (ODOT) Construction and Material Specifications, or the CITY OF ASHTABULA'S standards as noted in the plans and proposal. Contractors shall ordinate their work with the work of others and upon completion, remove tools, equipment, waste and debris and leave the site in broom-clean condition. Contractors shall warrant all materials and equipment with the normal and usual warranties, including, where applicable, warranties of merchantability and fitness for a particular purpose.

3 Sport Utility Vehicles Bid Form

Bidder Information

Name of Bidder: AM Ford
 Address: 1059 State Rt 46 N
 Phone: 440-553-1000 Fax: N/A
 Email: gcherry@amfordashtabula.com
 Contact: Gr's Cherry 216-215-0758

Bid Quotation

Bidder shall complete every space in the specification bidder's proposal column with a check mark to indicate if the item being bid is exactly as specified. If not the 'NO' column must be checked and a detailed description of the deviation from the specification to be supplied.

Year/Make/Model:

2025 Ford Explorer

Unit Price:

39,775.15 + 224.85

Total Bid Price

40,000.⁰⁰

*please include breakdown of any extra miscellaneous costs

Estimated Delivery Date:

within couple months
from bid acceptance

The delivery date is an important consideration:

Exceptions:

N/A

Bids are to be guaranteed for 90 days upon bid selection by the City.

STATE OF
NEW YORK
IN SENATE
January 11, 1900.



**AFFIDAVIT OF CONTRACTOR OR SUPPLIER
OF NON-DELINQUENCY OF PERSONAL
PROPERTY TAXES.**

O.R.C. 5919.042

The undersigned being first duly sworn, having been awarded a contract by you for AM FORD, hereby states that we are not charged at the time the bid was submitted with any delinquent property taxes on the general tax list of personal property of any county in which you as a taxing district have territory and that we were not charged with delinquent personal property tax on any such tax list.

In consideration of the award of the above contract, the above statement is incorporated in said contract as a covenant of the undersigned.

BIDDER

5/20/2025
DATE



ANGELA BENNETT
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
11-01-2027

SWORN TO before me and subscribed in my presence this 20 day of

MAY 25

Notary Public

NUMBER 1-27

Specifications

Instructions to Bidders.

Please see the "Specifications Index" based on state bid specs for Item 3AT. Please note that the City is open to receive pricing for a comparable SUVs that meets state bid specifications.

The sport utility vehicles is to be delivered to the following address:
City of Ashtabula, Water Pollution Control, 303 Woodland Avenue; Ashtabula OH 44004; City of Ashtabula, City Hall, 4250 Lake Avenue, Ashtabula OH 44004, and City of Ashtabula, Fire Department, 4326 Main Avenue, Ashtabula, OH 44004. Bid price will F.O.B. The City must be sent a copy of the confirmation order within 24 hours after receipt of order.

Unit must be 'Ready to Work' upon delivery with no modifications expected or permitted.

General Terms

Failure to comply with any of the instructions may be cause for the City of reject that bid.

The city reserves the right to select the lowest responsible bidder as the best interest of the City may require, to award the purchase contract from any of the bids, to reject any and all bids or parts thereof and to waive any informalities in bids received. Bid prices will be good for 90 days upon bid selection by the City of Ashtabula.

All equipment furnished under this contract shall be new, unused and the same as the manufacturer's current production model. Accessories not specifically mentioned herein, but necessary to furnish complete unit ready to use, shall also be included. Model shall be fully equipped with all parts and accessories considered as standard factory equipment whether specified or not.

Bid Delivery

Bids are due by Noon on Friday, May 23, 2025
to the City of Ashtabula; City Hall; 4250 Lake Avenue; Ashtabula OH 44004. Envelope containing bids (or subject line of email containing PDF attachment) should be marked: **3 Sport Utility Vehicles**, and include the name of your company.

All areas of differences in specification must be explained thoroughly on separate sheet otherwise bid will be deemed non-responsive.

SPECIFICATIONS INDEX

Line No.	Standard Specification Items	Minimum Requirements	Comply Yes/No
Powertrain			
1	Engine Type (Liter / Cylinder)	3.5L/4 or 6 Cylinder	no (Explorer)
2	Horsepower (Net HP)	277	yes
3	Transmission	Automatic	yes
4	Cooling System	Heaviest Duty Available	yes
5	Drive Train	4WD or AWD	yes
Exterior			
6	Tires	All Season	yes
7	Spare Tire/Tire Mending Kit	Compact Spare Tire with Aluminum Wheel	yes
8	Paint	Bright White (PW7)	yes
9	Number of Doors	4	yes
10	Wheelbase (inches)	122	yes
Safety			
11	Restraint System (Driver & Passenger)	Required	yes
12	Supplement Restraint System (Driver & Passenger)	Required	yes
13	Rear Camera	Required	yes
14	Bluetooth Connectivity	Required	yes
Seating			
15	Seating Capacity	6	yes
16	Front Seat Type	Bucket	yes
17	Seat Covering	Cloth	yes
18	Floor Covering	Carpet	yes
Accessories			
19	Air Conditioning	Required	yes
20	Tilt Wheel & Cruise Control	Required	yes
21	Power Windows & Door Locks	Required	yes
22	Keyed Door Locks	Required	yes
23	2 Set of Keys with FOB Enabling Electronic Keyless Entry	Required	yes
24	Intermittent Windshield Wipers	Required	yes
25	Rear Window Defroster	Required	yes
26	Floor Mats	Front/Rear	yes
27	Radio Standard	AM/FM	yes
28	Exterior Rear-View Mirror	Dual	yes
29	Trunk/Cargo Light	Automatic	yes
Warranty			
30	Rust Proofing	Min. Factory Warranty	yes
31	Manufacturer Standard	Min. 3 yr./36,000 Mile	yes

SPECIFICATIONS INDEX

Line No.	Standard Specification Items	Minimum Requirements	Comply Yes/No
Optional Equipment Items			
32	Parts Manual(s) – Parts Manual		yes
33	Service Manual(s) – Service Manual		yes
34	Additional Set of Keys with FOB Enabling Electronic Keyless Entry - FOBS		yes
35	Skid Plate(s): Must Cover Critical Components Including, but not Limited to the Radiator and Fuel Tank. - ASFIR		yes
36	Seat Belt Extender - Extender		yes
37	Heavy Duty Alternator: 180 amp Alternator – ABR (Trailer Tow Package)		yes
38	Vinyl Seat Covering – 23B		yes
39	Extended Length: Increased Seating Capacity to 8 – N/A		yes
40	Safety: Adaptive Cruise Control – Standard		yes
41	Safety: Lane-Departure Warning (LDW) - Standard		yes
42	Safety: Forward-Collision Warning (FCW) - Standard		yes
43	Safety: Lane-Keeping Assist (LKA) - Standard		yes
44	Safety: Rear Automatic Emergency Braking (Rear AEB) - Standard		yes
45	Safety: Lane-Centering Assist - Standard		yes
46	Safety: Automatic Emergency Braking (AEB) - Standard		yes
47	Safety: Rear Cross-Traffic Warning - Standard		yes
48	Safety: Blind-Spot Warning (BSW) - Standard		yes
49	Diesel Engine – N/A		N/A
50	Additional Option Package: Tech Group with Remote Start - ALW		N/A
51	Additional Option Package: 7 Passenger Seating - CF1		N/A
52	Additional Option Package: Premium Colors - Diamond Black (PXJ), Silver Zynith (PSE), Velvet Red (PRV), Baltic Gray (PAS)		N/A

K8DE EXPLORER ACTIVE 4WD Suggested Retail Price 41855.00 Invoice Amount 40181.00
 2025 MODEL YEAR
 A3 SPACE WHITE METALLIC
 8H DARK SPACE GRAY CLOTH SEATS
 INCLUDED ON THIS VEHICLE
 EQUIPMENT GROUP 200A
 OPTIONAL EQUIPMENT/OTHER
 99H .2.3L ECOBOOST I-4 ENGINE NC NC
 44T .10-SPEED AUTO TRANSMISSION NC NC
 .P255/65R18 A/S BSW TIRES
 JOB #2 ORDER
 16B FLR LNERS/CARPET MATS:RWS 1&2 200.00 188.00
 17U 2ND ROW BENCH W/E-Z ENTRY NC NC
 425 50 STATE EMISSIONS NC NC
 18" SILVER PAINTED ALUM WHLS
 TOTAL OPTIONS/OTHER 200.00 188.00
 TOTAL VEHICLE & OPTIONS/OTHER 42055.00 40369.00
 DESTINATION & DELIVERY 1595.00 1595.00
 TOTAL FOR VEHICLE 43650.00
 FUEL CHARGE 54.15
 CV LOT MANAGEMENT 10.00
 SHIPPING WEIGHT 4306 LBS.
 TOTAL 43650.00 42028.15

This Invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

		Order Type 2				Ramp Code CY06		Batch ID SB252		Price Level 555	
		Date Inv. Prepared 02 25 25		Item Number 48-S207		Transit Days 06					
		Ship Through									
Invoice & Unit Identification NO. 1FMUK8DH2SGB41796				Final Assembly Point CHICAGO				Finance Company and/or Bank Ford Motor Credit 000001			
HB	Invoice Total	A & Z Plan	D Plan	X Plan	Protected Invoice Amount		AA				
841	42028.15	40616.15	40916.15	42235.04			631.00				



AM Ford
1059 OH-46
Jefferson, Ashtabula, OH 44047
www.amfordastabula.com

Deal #
101377

Your Friends at AM Ford
Contact Sales: (440) -55 - 3-10
leads@amfordsales.net



City Manager

+1-(440) 992 - 7103 | jim@cityofashtabula.com

2025 Ford Explorer
Active 4WD

Stock # : A25308
Color : space white metallic

Cash

\$0.00

Customer Cash

\$40,000.00

Payment Detail

Discount	\$3,874.85
Selling Price	\$39,775.15
Total Savings	\$3,874.85
Your Price	\$39,775.15
Accessories	\$0.00
Fees	\$224.85
Taxes 0	\$0.00
Unpaid Cash Balance	\$40,000.00
Amount Financed	\$40,000.00
MSRP	\$43,650.00

X

Customer Signature & Date

X

Gus Cherry | Manager Signature & Date

Payments offered here are all subject to final credit approval from the lending institution. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per Mile over 12000 Miles per year and a Disposition Fee of \$495.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.

ORDINANCE NO. 2025 - 115

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH
MONTROSE CHRYSLER, JEEP, DODGE, RAM FOR THE PURCHASE OF THREE DODGE
DURANGO PURSUIT VEHICLES FOR THE POLICE DEPARTMENT

WHEREAS, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

WHEREAS, vehicles are needed for the Police Department.

WHEREAS, Montrose Chrysler, Jeep, Dodge, Ram (CDJR) of Kingsville, Ohio participates in the State Purchasing program and has submitted a proposal for three Dodge Durango Pursuit vehicles in accordance with the State Purchasing Program Contract No. RSI023078

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the City Manager be, and he is hereby, authorized to enter into a contract to purchase three Dodge Durango Pursuit vehicles from Montrose CDJR of Kingsville located at 6119 Lake St., Kingsville, OH 44048 in an amount not to exceed \$127,915.74 under and in accordance with the State Purchasing Program Contract No. RSI023078. Funding for this expenditure will be taken from the Permanent Improvement Fund, 412.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST:

Stacy L. Millberg
Clerk of Council

APPROVED:

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq., Ashtabula City Solicitor

Item #2-1

Order No:

DLR STOCK

ASHTABULA

FAN#

WDEE75 DURANGO PURSUIT AWD
2BZ PREFERRED PKGPLEASE SELECT
YOUR CAR COLOR
ON PAGE 2A7 CLTH FRT BKT / VNL R
X9 BLACK
ERC 3.6L V6 24V
DFT 8-SPD AUTO
LNF D/S LED SPOT LIGHTThese items to the right are what is included in this price below.
Any options added from the list below will increase this price.

STND POLICE WHEEL



PN... M V... (WP1)

STATE CONTRACT VEHICLE Subtotal			\$ 41,973.58
TITLE FEE	DEALER	\$ 15.00	INCLUDED
#2-2 TEMP TAGS	DEALER	\$ 20.00	
#2-3 ADDITIONAL KEY FOBs (comes with 4)	DLR	\$ 325.00	
#2-4 WHEEL COVERS	DLR	\$ 430.00	
#2-5 5-7L V8 HEMI MDS VVT	22Z-EZH	\$ 3,240.00	
#2-6 INSIDE REAR DOOR LOCKS INOP	CW6	\$ 145.00	\$ 145.00
#2-7 INSIDE REAR DOOR HANDLES INOP	INC IN CW6 above	\$ -	INCLUDED
#2-8 WINDOWS-REAR-POWER-DELETE	INC	\$ -	INCLUDED
#2-9 HEATED SIDE VIEW MIRRORS	INC	\$ -	INCLUDED
#2-10 CARPET FLOOR	CKD	\$ 16.00	
#2-11 RED/WHITE CARGO LIGHT	DLR	\$ -	INCLUDED
#2-12 PERIMETER ANTI-THEFT ALARM WITH RMT START	LSA & DLR	\$ 190.00	
#2-13 REMOTE KEYLESS ENTRY FOB W/O KEYPAD (DEDUCT)	INC	\$ -	INCLUDED
#2-14 REAR CONSOLE PLATE	N/A	\$ -	N/A
#2-15 PRE-WIRE GRILL/SPKR/SIREN/LGTS	DLR	\$ 535.00	
#2-16 HITCH	INC	\$ -	INCLUDED
#2-17 SKID PLATES	ADL	\$ 370.00	\$ 370.00
#2-18 BLUE/BLUE REAR LIGHT SOLUTION	DLR	\$ 920.00	
#2-19 STREET APPEARANCE (Fire, DB or Unmarked)	WP1, CKD, CUF, C5-X9 (RMV-LNF)	\$ 960.00	
NOTE Street Appearance package includes Carpet Floor, full non-police style center console with armrest and cupholders, cloth rear seat, painted aluminum wheel (WP1) and no spotlight.			
ROAD READY UPFIT (LESS RADIO, RADAR & SCAN)	DEALER	\$ 15,500.00	
5YR 100K \$0 DED PREMIUM CARE EXT WARRANTY	DEALER	\$ 3,550.00	
5YR 150K \$0 DED PREMIUM CARE EXT WARRANTY	DEALER	\$ 5,575.00	
NOTE Extended Warranties are through Ford and are also available in many configurations. This Extended Warranties + use are the Premium Care (1,000 + Covered Components)			
#2-20 PER MILE DELIVERY CHARGE PER MILE	0	\$ 0.50	\$ -
#2-21 MINIMUM DELIVERY CHARGE (use per mile charge)	DEALER	\$ 150.00	\$ 150.00

ASHTABULA

Attn: JIM TIMONERE

Derek Powers

Fleet/Gvmt. Sales Mgr.

Cell # is (419) 606-5659

dpowers@gomontrose.com

TOTAL QUOTE FOR UNIT W/ ADDED ITEMS FROM ABOVE	\$ 42,638.58
TOTAL FOR UPFIT PROVIDED VIA MONTROSE FORD NOT LISTED ABOVE (IF REQUESTED)	\$ -
TOTAL FOR EXT WARRANTY NOT LISTED ABOVE (IF REQUESTED)	\$ -
TOTAL FOR CUSTOMER ADDED OPTIONS BELOW	\$ -
TOTAL FOR SPECIAL PAINT COLORS FROM BELOW	\$ -
TOTAL VALUE OF TRADE (IF YOU HAVE ONE)	\$ -
TOTAL FOR SINGLE UNIT QUOTED / ORDERED	\$ 42,638.58
3 unit/s requested	\$ 127,915.74

QUOTED 6/10/2025

ORDERED 1/14/2025

ACCEPTED BY:

Date:

Please specify FREQ needed below (only select if you currently use a FREQ)

NOTE ADDING A KEY ALIKE FREQ WILL GIVE YOU 8 TOTAL KEYS FOR THE UNIT

NOTE TECHNOLOGY GROUP (ADG) INCLUDES ADAPTIVE CRUISE, ADV BRAKE ASSIST, COLLISION WARNING, LANE DEPARTURE WARNING AND RAIN SENSING WIPERS

PXJ

BLACK PEARL

\$ -

3

ORDINANCE NO. 2025 - 116

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENVISION GROUP, LLC. FOR THE PURPOSE OF PREPARING A COMPREHENSIVE PLAN UPDATE

WHEREAS, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

WHEREAS, the City Manager has requested proposals for certain professional services needed to prepare a comprehensive plan update and has determined that the Envision Group, LLC. has submitted the most responsible proposal as described in the attached exhibit.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the City Manager be, and he is hereby, authorized to enter into a contract with Envision Group, LLC. of 2249 Elm Street, Suite 419, Cleveland, OH 44113, for professional services necessary to prepare a comprehensive plan update, in an amount not to exceed \$69,650.00. Funding for this expense will be paid from Fund 101, Planning & Community Development Professional Services.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST:

Stacy L. Millberg
Clerk of Council

APPROVED:

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

Project Cost

The Envision team is fully prepared and capable of preparing a Comprehensive Plan Update in accordance with your RFP within a **not to exceed \$69,650** project budget outlined below in the Price Proposal below.

Additional services may be requested and negotiated.

This price quote remains valid for 90 days from the date of this proposal.

The proposed budget is inclusive of all reimbursable project-related costs including public outreach activities, meeting attendance, printing, etc.

Envision invoices monthly for work performed on a percentage completed basis.

Exclusions

This fee proposal does not include any detailed engineering/architectural plans, environmental field surveys/reports, or construction drawings/bid documents.

Price Proposal: Comprehensive Plan Update			
Phase	Description	Staff Hours	Total Fee
1	Assessment	90	\$15,750
2	Identify Vision	78	\$13,650
3	Recommendations	124	\$21,700
4	Implementation & Plan Document	106	\$18,550
TOTAL NOT TO EXCEED FEE			\$69,650

NOTE: Fee proposal is based on blended staff hourly billing rate of \$175 per hour

ORDINANCE NO. 2025 - 117

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SHADROCK’S TREE SERVICE LLC FOR THE REMOVAL OF TREES IN VARIOUS LOCATIONS

WHEREAS, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

WHEREAS, it is necessary to provide for the removal of trees in various locations in order to promote the health, comfort, safety, convenience, and welfare of the inhabitants of the City in accordance with Section 1 of the City Charter; and,

WHEREAS, the City Manager has solicited proposals for the removal of trees in various locations and has determined that Shadrock’s Tree Service LLC has submitted the lowest responsible proposal.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the City Manager be, and he is hereby, authorized to enter into a contract with Shadrock’s Tree Service, with a mailing address of 3035 Blair Avenue, Ashtabula, OH 44004 for the removal of trees in various locations as described in the exhibit, in an amount not to exceed \$10,000.00. Funding for this expense will be made from Fund 205.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Ohio Revised Code.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yay	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST: _____
Stacy Millberg
Clerk of Council

APPROVED: _____
James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq., Ashtabula City Solicitor



(440)-812-5726

Invoice

Date: 6-9-25

Prepared for John Melnik

Customer Name: City of Ashtabula

Mileage (round trip):

Address:

Equipment needed:

- 1) Crane
- 2) Lift
- 3)

Phone Number:

Email:

	DESCRIPTION	QUANTITY	HAUL ALL Y/N	TOTAL
1)	5414 madison Ave- Maple Removal	1	✓	\$ 700
2)	1004 W. 41 st Maple Removal	1	✓	\$ 850
3)	1844 W 4 th / Ohio Ave Maple Removal	1	✓	\$ 1200
4)	354 W 43 (Across from) Maple Removal	1	✓	\$ 500
5)	5103 Hope Ave Maple	2	✓	\$ 3600
6)	5107 Hope Ave sycamore			
7)	4219 Park Ave Maple Removal	1	✓	\$ 1400
8)	4516 Elm Maple Removal \$ 1,000			
9)	211 W. 53 rd Maple Removal \$ 750			
SUBTOTAL				\$ 10,000
SALES TAX				
TOTAL DUE				\$ 10,000

**** Currently, we do NOT haul stump grindings, sorry for the inconvenience
Thank you for your business!**

Accepted and Agreed:

(Signature)

(Date)

ORDINANCE NO. 2025 - 118

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING TO AMEND THE JANUARY 1, 2023 THROUGH DECEMBER 31, 2025 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ASHTABULA AND THE FRATERNAL ORDER OF POLICE, ASHTABULA LODGE NO. 26 ("FOP")

WHEREAS, the City and the FOP, are parties to a collective bargaining agreement (CBA) effective January 1, 2023 through December 31, 2025; and,

WHEREAS, several retirements have decreased staffing levels in the Ashtabula Police Department and recruiting additional Officers has been challenging not only for the City of Ashtabula, but many departments in the area and across the nation; and,

WHEREAS, due to recent negotiations and wage increases in other jurisdictions, it is necessary to adjust the wages of current staff in order to remain competitive and retain staff currently employed in the Ashtabula Police Department; and,

WHEREAS, the City and the FOP were successful in their efforts to reach a mutually agreeable understanding, and a Memorandum of Understanding was executed with the understanding that the matter would require review and action by City Council; and,

WHEREAS, upon review, City Council has determined the Memorandum of Understanding to be acceptable and in the best interest of the health, safety and welfare of residents of the City of Ashtabula to adopt.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ASHTABULA, OHIO:

SECTION 1. That the Council of the City of Ashtabula hereby authorizes the City Manager and/or his designee(s) to enter into a Memorandum of Understanding with the FOP, attached hereto as Exhibit A, to amend the collective bargaining agreement effective January 1, 2023 through December 31, 2025.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: _____
Stacy L. Millberg
Clerk of Council

APPROVED: _____
James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq., Ashtabula City Solicitor

Memorandum of Understanding

BETWEEN
THE CITY OF ASHTABULA, OHIO
AND
THE FRATERNAL ORDER OF POLICE ASHTABULA LODGE NO. 26

The following Memorandum of Understanding (MOU) is entered into between the City of Ashtabula and the Union (The Fraternal Order of Police ASHTABULA LODGE NO. 26) for the purpose of updating wages. This MOU will update the current Patrolman and Captains & Lieutenants Collective Bargaining Agreements.

The parties agree to the following:

Patrol Officers Agreement:

ARTICLE XVIII, COMPENSATION – Section 18.01 shall be modified to the following language:

18.01 Effective for pay period 14, beginning on June 23, 2025 and reflective in the July 11, 2025 pay, all Patrol Officer shall be paid in accordance with the following schedules:

Probation	1 Year after Probation	Years 2-4 after Probation	5+ Years after Probation
Entrance	Step 1	Step 2	Step 3
\$28.33/hour	\$30.04/hour	\$31.84/hour	\$33.75/hour

These wages shall remain effective through pay period 1 of 2027.

Lieutenants & Captains Agreement:

ARTICLE XVIII, COMPENSATION – Section 18.02 shall be modified to the following language:

18.02 Effective for pay period 14, beginning on June 23, 2025 and reflective in July 11, 2025 pay, each person holding or attaining the rank of Lieutenant shall be entitled to be paid the following rate of pay:

Entrance	Step 1
\$35.44/hour	\$37.92/hour

These wages shall remain effective through pay period 1 of 2027.

It is recognized there is a 7% increase between Entrance and Step 1.

Patrol Officers Agreement, Article VII, Premium Pay – Section 7.11 shall be modified to the following language:

7.11 In order for a Patrol Officer to be upgraded in Classification, Officer must have a minimum of three years of full time, continuous service in the Department. Patrol Officers shall be paid Entrance Level of Lieutenant pay upon upgrade.

**Patrol Officers and Lieutenants and Captains agreements, Article XXXVIII, Safety and Staffing
– Section 38.05 shall be added and include the following language:**

38.05 During the hours of 3:00 a.m. to 11:00 a.m., the minimum manning requirement shall be decreased to three (3) full time commissioned law enforcement officers for patrol duties, excluding the Chief, Jail Administrator, Road Division Commander and persons assigned to and working as part of the Detective Bureau and/or Dispatch effective immediately and until December 31, 2025. This section shall be reviewed every 60 days until December 31, 2025.

To the extent that this Memorandum is inconsistent with the terms of the most current collective bargaining agreements between the City and the Union, this Memorandum will control.

For FOP Lodge #26

Ptl. Adam Simons, President
FOP Lodge #26

Date

Otto Holm Jr. - Representative
FOP – Ohio Labor Council

Date

For the City of Ashtabula

James M. Timonere, City Manager
City of Ashtabula

Date

Approval as to form and correctness:

Cecilia Cooper, City Solicitor
City of Ashtabula

Date

ORDINANCE NO. 2025 - 119

**AN ORDINANCE REPEALING ORDINANCE 2025 - 71 FOR THE PURPOSE OF ENACTING
REPLACEMENT LEGISLATION FOR PROVIDING COMPENSATION**

WHEREAS, the daily operations of the City of Ashtabula and the Office of the City Manager require the enactment of this legislation; and,

WHEREAS, existing Ordinance 2025 - 71 authorizes compensation, salaries and wages to employees of the City of Ashtabula; and,

WHEREAS, it is necessary for this Council to adopt legislation to provide for compensation, salaries and wages to employees of the City of Ashtabula;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That Ordinance 2025 - 71, attached hereto as Exhibit A, is hereby repealed in its entirety for the purpose of allowing the passage of replacement legislation

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST:

Stacy L. Millberg
Clerk of Council

APPROVED:

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

ORDINANCE NO. 2025 – 71

AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES
OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT

WHEREAS, the daily operations of the City Manager's Department and the public's peace, health and safety require the enactment of this ordinance; and

WHEREAS, it is necessary for this Council and these Public Officers to adopt legislation to provide for the compensation, salaries and wages to all employees of the City of Ashtabula and the Ashtabula City Health District; and through separate legislation provide for the same for the Municipal Court and Probation Divisions;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

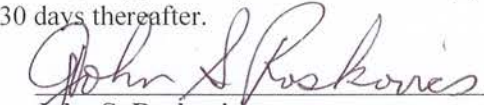
SECTION 1. That all employees of the City of Ashtabula, Ohio and the Ashtabula City Health District shall receive the following compensation, wages and salaries effective immediately (note: all amounts are in dollars unless otherwise indicated):

See Exhibit "A"

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relate to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: May 7, 2025


John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	☒	☐
Simeone:	<u>Absent</u>	☐
Foglio:	☒	☐
Guerriero:	☒	☐
Holman:	☒	☐
Mills:	<u>Absent</u>	☐
DiGiacomo:	☐	☐

ATTEST:


Stacy L. Millberg
Clerk of Council

APPROVED:


James M. Timonere
City Manager

Approved as to form and correctness this 8 day of May, 2025.


Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

A. DIVISION OF PUBLIC WORKS AND DIVISION OF SANITATION

	2025				
	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Laborer without CDL	\$ 19.16	\$ 19.64	\$ 20.13	\$ 20.62	\$ 21.44
Laborer, CDL	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Laborer Sanitation, CDL	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Garage Attendant / Light Equipment	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Heavy Equipment Operator (Class A)	\$ 22.03	\$ 22.58	\$ 23.15	\$ 23.73	\$ 24.68
Heavy Equipment Operator (Class A) Sanitation Semi	\$ 22.37	\$ 22.93	\$ 23.51	\$ 24.09	\$ 25.06
Heavy Equipment Operator (Class B)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Sweeper Operator	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Auto Mechanic	\$ 22.12	\$ 22.67	\$ 23.24	\$ 23.82	\$ 24.77
Labor Foreman (No Steps)	\$ 25.81				
Sanitation Foreman (No Steps)	\$ 25.81				
Auto Mechanic / Foreman (No Steps)	\$ 25.81				
Office Attendant/Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52

B. DIVISION OF WASTEWATER TREATMENT

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Operator I (Without Certification)	\$ 20.17	\$ 20.67	\$ 21.19	\$ 21.72	\$ 22.59
Operator I (Class I Certification)	\$ 21.85	\$ 22.40	\$ 22.96	\$ 23.53	\$ 24.47
Operator II (Class II Certification)	\$ 21.97	\$ 22.52	\$ 23.08	\$ 23.66	\$ 24.60
Operator II (Class II Certification) From Lab	\$ 23.17	\$ 23.75	\$ 24.35	\$ 24.95	\$ 25.95
Laboratory Technician I (Without Certification)	\$ 20.74	\$ 21.26	\$ 21.79	\$ 22.34	\$ 23.23
Laboratory Technician I (Class I Certification)	\$ 22.58	\$ 23.14	\$ 23.72	\$ 24.31	\$ 25.28
Laboratory Technician II (Class II Certification)	\$ 23.17	\$ 23.75	\$ 24.35	\$ 24.95	\$ 25.95
Chemist Level I	\$ 24.13	\$ 24.74	\$ 25.35	\$ 25.99	\$ 27.03
Chemist Level II	\$ 26.53	\$ 27.20	\$ 27.88	\$ 28.57	\$ 29.72
Chemist Level III	\$ 28.93	\$ 29.65	\$ 30.40	\$ 31.16	\$ 32.40
Maintenance Mechanic Helper	\$ 20.71	\$ 21.23	\$ 21.76	\$ 22.30	\$ 23.19
Maintenance Mechanic	\$ 22.12	\$ 22.67	\$ 23.24	\$ 23.82	\$ 24.77
Maintenance Foreman (No Steps)	\$ 25.81				
Assistant Director / Pretreatment Program (Class III Certification)	\$ 23.17	\$ 23.75	\$ 24.34	\$ 24.95	\$ 25.95
Solids Operator (Without Certification)	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Solids Operator (Class I Certification)	\$ 21.85	\$ 22.40	\$ 22.96	\$ 23.53	\$ 24.47
Solids Operator (Class II Certification)	\$ 23.17	\$ 23.75	\$ 24.35	\$ 24.95	\$ 25.95
Maintenance Electrician	\$ 22.12	\$ 22.67	\$ 23.24	\$ 23.82	\$ 24.77
Heavy Equipment Operator (Class B)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Laborer	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Engineering Technician	\$ 24.87	\$ 25.49	\$ 26.13	\$ 26.78	\$ 27.85
Lead Operator (Class III Certification) No Steps	\$ 26.71				
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52

C. DIVISION OF PARKS, RECREATION & FORESTRY

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Tree Trimmer & Operator (Grade 1)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Tree Trimmer & Operator (Grade 2)	\$ 21.22	\$ 21.75	\$ 22.30	\$ 22.85	\$ 23.77
Tree Trimmer & Operator (Grade 3)	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Tree Trimmer & Foreman (No Steps)	\$ 25.81				
Recreation Maintenance (Grade 1)	\$ 20.74	\$ 21.26	\$ 21.79	\$ 22.34	\$ 23.23
Recreation Maintenance (Grade 2)	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Recreation Maintenance (Grade 3)	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Laborer	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64

D. DIVISION OF TRAFFIC

	2025				
	Entrance	1 yr	2-5 yr	6-10 yr	11+
		Step 1	Step 2	Step 3	Step 4
Laborer	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Traffic Maintenance Operator (Grade 1)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Traffic Maintenance Operator (Grade 2)	\$ 20.74	\$ 21.26	\$ 21.79	\$ 22.34	\$ 23.23
Traffic Maintenance Operator (Grade 3)	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Traffic Foreman (No Steps)	\$ 25.81				

E. DIVISION OF PLANNING & COMMUNITY DEVELOPMENT

	Entrance	1 yr	2-5 yr	6-10 yr	11+
		Step 1	Step 2	Step 3	Step 4
Assistant Director (No Steps)	\$ 29.75				
Project Administrator	\$ 24.37	\$ 24.98	\$ 25.60	\$ 26.24	\$ 27.29
Housing Inspector (Step 1)	\$ 23.08	\$ 23.65	\$ 24.25	\$ 24.85	\$ 25.85
Housing Inspector (Step 2)	\$ 24.16	\$ 24.77	\$ 25.39	\$ 26.02	\$ 27.06
Planner Grantsman	\$ 23.34	\$ 23.93	\$ 24.53	\$ 25.14	\$ 26.14
Building Inspector	\$ 23.87	\$ 24.46	\$ 25.07	\$ 25.70	\$ 26.73
Housing Inspector/Engineering Technician	\$ 24.87	\$ 25.49	\$ 26.13	\$ 26.78	\$ 27.85
Engineering Inspector	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Senior Engineering Aide	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Senior Civil Engineer	\$ 24.19	\$ 24.79	\$ 25.41	\$ 26.05	\$ 27.09
Civil Engineer	\$ 23.87	\$ 24.46	\$ 25.07	\$ 25.70	\$ 26.73
Executive Secretary	\$ 20.60	\$ 21.12	\$ 21.65	\$ 22.19	\$ 23.07
Commissioner of Buildings	\$ 24.86	\$ 25.48	\$ 26.12	\$ 26.77	\$ 27.84
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Animal Control Officer (Part-Time)	\$ 19.20	\$ 19.68	\$ 20.17	\$ 20.67	\$ 21.50
Animal Control / Code Enforcement Officer	\$ 21.37	\$ 21.91	\$ 22.45	\$ 23.01	\$ 23.93

F. DIVISION OF LANDS AND BUILDINGS

	Entrance	1 yr	2-5 yr	6-10 yr	11+
		Step 1	Step 2	Step 3	Step 4
Building Foreman (No Steps)	\$ 25.81				
Building Maintenance Person I	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Building Maintenance Person II	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Janitor	\$ 20.03	\$ 20.53	\$ 21.04	\$ 21.57	\$ 22.43

G. DIVISION OF POLICE CIVILIAN

	Entrance	1 yr	2-5 yr	6-10 yr	11+
		Step 1	Step 2	Step 3	Step 4
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Police Computer Records Clerk	\$ 20.89	\$ 21.41	\$ 21.95	\$ 22.50	\$ 23.40
Police Legal Reporter	\$ 20.89	\$ 21.41	\$ 21.95	\$ 22.50	\$ 23.40

Exhibit A

H. DIVISION OF FINANCE

	2025				
	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Accountant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Payroll & Human Resources Specialist	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Accountant (Part-Time)	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Accounting Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Income Tax Specialist	\$ 23.43	\$ 24.01	\$ 24.62	\$ 25.23	\$ 26.24
Finance Clerk, Grade 1 (Full or Part-Time)	\$ 17.79	\$ 18.23	\$ 18.69	\$ 19.16	\$ 19.92
Finance Clerk, Grade 2 (Full or Part-Time)	\$ 17.89	\$ 18.34	\$ 18.80	\$ 19.27	\$ 20.04
Finance Clerk, Grade 3 (Full or Part-Time)	\$ 17.99	\$ 18.44	\$ 18.90	\$ 19.37	\$ 20.15
Finance Clerk, Grade 4 (Full or Part-Time)	\$ 18.10	\$ 18.55	\$ 19.01	\$ 19.49	\$ 20.27
Finance Clerk, Grade 5 (Full or Part-Time)	\$ 18.22	\$ 18.68	\$ 19.15	\$ 19.63	\$ 20.41

I. HEALTH DEPARTMENT

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Registrar / Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Registrar/Clerk	\$ 20.89	\$ 21.41	\$ 21.95	\$ 22.50	\$ 23.40

Exhibit A

J. DIVISION OF CLERICAL

2025

Full-Time

	Entrance	1 yr	2-5 yr	6-10 yr	11+
GRADE		Step 1	Step 2	Step 3	Step 4
1	\$ 17.84	\$ 18.29	\$ 18.74	\$ 19.21	\$ 19.98
2	\$ 18.15	\$ 18.60	\$ 19.07	\$ 19.55	\$ 20.33
3	\$ 18.41	\$ 18.87	\$ 19.34	\$ 19.82	\$ 20.61
4	\$ 18.73	\$ 19.19	\$ 19.67	\$ 20.17	\$ 20.97
5	\$ 19.06	\$ 19.53	\$ 20.02	\$ 20.52	\$ 21.34
6	\$ 19.36	\$ 19.84	\$ 20.34	\$ 20.84	\$ 21.68
7	\$ 19.71	\$ 20.20	\$ 20.70	\$ 21.22	\$ 22.07
8	\$ 20.06	\$ 20.56	\$ 21.07	\$ 21.60	\$ 22.47
9	\$ 20.49	\$ 21.00	\$ 21.52	\$ 22.06	\$ 22.94
10	\$ 20.87	\$ 21.39	\$ 21.93	\$ 22.47	\$ 23.37

	Entrance	1 yr	2-5 yr	6-10 yr	11+
		Step 1	Step 2	Step 3	Step 4
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Clerical / Secretarial Floater	\$ 18.29	\$ 18.75	\$ 19.21	\$ 19.70	\$ 20.48
Clerk / Typist, Part-Time	\$ 14.61	\$ 14.98	\$ 15.35	\$ 15.73	\$ 16.36

Exhibit A

K. DIVISION OF FIRE

2025

Classification	Years	Base Salary	
PROB Firefighter	<1	\$ 55,293.36	/yr.
Step 1	1	\$ 59,903.45	/yr.
Step 2	2-5	\$ 61,531.86	/yr.
Step 3	1	\$ 65,713.25	/yr.
Step 4	12+	\$ 72,041.33	/yr.
Engineer Step 1	Engineer Rank (0-4)	\$ 66,757.27	/yr.
Engineer Step 2	Engineer Rank (5+)	\$ 73,436.19	/yr.
Lieutenant		\$ 77,741.29	/yr.
Captain		\$ 82,554.00	/yr.
Fire Marshal		\$ 82,554.00	/yr.

Beginning the first full pay in January, 2022, and each year thereafter, employees certified as a Paramedic shall receive an incentive of \$1500 added to their base salary pay.

Beginning the first full pay in January, 2022, and each year thereafter, employees certified as a Hazardous Materials Technician shall receive an incentive of \$500 added to their base salary pay.

Exhibit A

L. DIVISION OF POLICE

2025

	Entrance Probation	1-2 yr after probation Step 1	3-5 yr after probation Step 2	6+ yr after probation Step 3
Dispatcher	\$ 20.65	\$ 21.68	\$ 22.76	\$ 23.90

	Entrance Probation	1 yr after probation Step 1	2-5 yr after probation Step 2	6+ yr after probation Step 3	11+ yr after probation Step 4
Patrolman	\$ 24.61	\$ 26.09	\$ 27.66	\$ 29.32	\$ 31.08

	Entrance	2-5 yr Step 1	6+ Step 2	(Years as Lt.)
Lieutenant	\$ 31.28	\$ 34.41	\$ 36.13	

Non-Probationary Captain	\$ 37.20
--------------------------	----------

M. NON-UNION

2025

DIVISION OF PUBLIC WORKS AND DIVISION OF SANITATION

Superintendent / Public Services	\$	79,893.74 /yr.
General Foreman / Public Works	\$	25.53 /hr.

DIVISION OF WASTEWATER TREATMENT

Superintendent (Class IV Certification) w/ Bachelor's Degree in Civil, Environmental or Chemical Engineering	\$	92,310.78 /yr.
Superintendent (Class IV Certification) - Salary Position	\$	93,844.08 /yr.
Superintendent (Class III Certification) - Salary Position	\$	61,321.83 /yr.
Assistant Superintendent / Director Pretreatment & Water Pollution Program	\$	79,493.41 /yr.
Assistant Superintendent (Class IV Certification & Engineering Degree)	\$	77,857.19 /yr.
Assistant Superintendent (Class III Certification & Engineering Degree)	\$	74,862.68 /yr.
Assistant Superintendent w / Engineering Degree - Salary Position	\$	71,868.17 /yr.
Director-Pretreatment & Water Pollution Program - Class III Certification	\$	30.00 /hr.

DIVISION OF TRAFFIC

Supervisor	\$	26.82 /hr.
------------	----	------------

DIVISION OF PLANNING & COMMUNITY DEVELOPMENT

Director	\$	71,029.33 /yr.
City Engineer	\$	70,851.29
Supervisor & Senior Civil Engineer	\$	29.41 /hr.

DIVISION OF FINANCE

Director of Finance	\$	87,822.00 /yr.	to \$	89,003.20 /yr.
Assistant Finance Director	\$	71,750.00 /yr.		
Human Resources & Payroll Administrator	\$	52,979.31 /yr.		

DIVISION OF HEALTH

Health Commissioner	\$	36.08 /hr.
(Full-time on a temporary basis for COVID-19 Pandemic Response)		
Public Health Nursing Director	\$	29.91
(Full-time on a temporary basis for COVID-19 Pandemic Response)		
Public Health Nursing Director (Part-time, no benefits)	\$	29.91 /hr.
Environmental Health Director	\$	29.91 /hr.
Nurse (Part-Time)	\$	20.96 /hr.
Clerical Assistant	\$	12.54 /hr.
Public Health Support Specialist (Part-time, temporary)	\$	16.00 /hr.
Public Health Support Specialist (Full-time, temporary)	\$	16.00 /hr.

M. NON-UNION (continued)

2025

ADMINISTRATION

City Manager

\$	90,419.69 /yr.	(effective 12-01-23)
\$	92,228.08 /yr.	(effective 12-01-24)
\$	94,533.78 /yr.	(effective 12-01-25)
\$	97,369.79 /yr.	(effective 12-01-26)

Executive Assistant to the City Manager

\$	26.65 /hr.	to \$	30.75
----	------------	-------	-------

Executive Secretary (Grade 1)

\$	25.52 /hr.
----	------------

Executive Secretary (Grade 2)

\$	21.27 /hr.
----	------------

Executive Secretary (Grade 3)

\$	20.01 /hr.
----	------------

Executive Secretary (Grade 4)

\$	13.81 /hr.
----	------------

City Solicitor

\$	87,441.10 /yr.	(effective 12-01-23)
\$	89,189.92 /yr.	(effective 12-01-24)
\$	91,419.67 /yr.	(effective 12-01-25)
\$	94,162.26 /yr.	(effective 12-01-26)

Assistant City Solicitor I

\$	82,000.00 /yr.
----	----------------

Assistant City Solicitor II

\$	57,887.84 /yr.
----	----------------

Part-time Clerical Assistant to the Solicitor (20 hours per week w/pro-rated benefits,
excluding health & life insurances)

\$	13.54 /hr.
\$	-

Legal Intern

\$	11.43 /hr.
----	------------

Clerk of Council

\$	48,500.00 /yr.
----	----------------

Special Clerk of Council

\$	42.79 /hr.
----	------------

DIVISION OF FIRE

Fire Chief

\$	93,844.08 /yr.
----	----------------

DIVISION OF POLICE

Police Chief

\$	93,844.08
----	-----------

Dispatcher / Corrections (Part-Time - Grade 1)

\$	12.25 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 2)

\$	12.83 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 3)

\$	13.42 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 4)

\$	13.99 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 5)

\$	14.58 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 6)

\$	15.16 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 7)

\$	15.74 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 8)

\$	16.32 /hr.
----	------------

Dispatcher / Corrections (Part-Time - Grade 9)

\$	16.90 /hr.
----	------------

Police Officer in Training

\$	11.43 /hr.
----	------------

MISCELLANEOUS

Fair Housing Board Secretary

\$	4,989.77 /yr.
----	---------------

Temporary Employee

\$	13.54 /hr.
----	------------

(Exact hourly rate determined by appointing authority)

(State Minimum Wage to)

Temporary Employee working in the bargaining unit

\$	16.00
----	-------

(Maximum)

(Exact hourly rate determined by appointing authority)

ORDINANCE NO. 2025 – 120

**AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES
OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT**

WHEREAS, the daily operations of the City Manager’s Department and the public’s peace, health and safety require the enactment of this ordinance; and

WHEREAS, it is necessary for this Council and these Public Officers to adopt legislation to provide for the compensation, salaries and wages to all employees of the City of Ashtabula and the Ashtabula City Health District; and through separate legislation provide for the same for the Municipal Court and Probation Divisions;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That all employees of the City of Ashtabula, Ohio and the Ashtabula City Health District shall receive the following compensation, wages and salaries effective immediately (note: all amounts are in dollars unless otherwise indicated):

See Exhibit “A”

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relate to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST: _____
Stacy Millberg
Clerk of Council

APPROVED: _____
James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

A. DIVISION OF PUBLIC WORKS AND DIVISION OF SANITATION

	2025				
	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Laborer without CDL	\$ 19.16	\$ 19.64	\$ 20.13	\$ 20.62	\$ 21.44
Laborer, CDL	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Laborer Sanitation, CDL	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Garage Attendant / Light Equipment	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Heavy Equipment Operator (Class A)	\$ 22.03	\$ 22.58	\$ 23.15	\$ 23.73	\$ 24.68
Heavy Equipment Operator (Class A) Sanitation Semi	\$ 22.37	\$ 22.93	\$ 23.51	\$ 24.09	\$ 25.06
Heavy Equipment Operator (Class B)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Sweeper Operator	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Auto Mechanic	\$ 22.12	\$ 22.67	\$ 23.24	\$ 23.82	\$ 24.77
Labor Foreman (No Steps)	\$ 25.81				
Sanitation Foreman (No Steps)	\$ 25.81				
Auto Mechanic / Foreman (No Steps)	\$ 25.81				
Office Attendant/Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52

B. DIVISION OF WASTEWATER TREATMENT

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Operator I (Without Certification)	\$ 20.17	\$ 20.67	\$ 21.19	\$ 21.72	\$ 22.59
Operator I (Class I Certification)	\$ 21.85	\$ 22.40	\$ 22.96	\$ 23.53	\$ 24.47
Operator II (Class II Certification)	\$ 21.97	\$ 22.52	\$ 23.08	\$ 23.66	\$ 24.60
Operator II (Class II Certification) From Lab	\$ 23.17	\$ 23.75	\$ 24.35	\$ 24.95	\$ 25.95
Laboratory Technician I (Without Certification)	\$ 20.74	\$ 21.26	\$ 21.79	\$ 22.34	\$ 23.23
Laboratory Technician I (Class I Certification)	\$ 22.58	\$ 23.14	\$ 23.72	\$ 24.31	\$ 25.28
Laboratory Technician II (Class II Certification)	\$ 23.17	\$ 23.75	\$ 24.35	\$ 24.95	\$ 25.95
Chemist Level I	\$ 24.13	\$ 24.74	\$ 25.35	\$ 25.99	\$ 27.03
Chemist Level II	\$ 26.53	\$ 27.20	\$ 27.88	\$ 28.57	\$ 29.72
Chemist Level III	\$ 28.93	\$ 29.65	\$ 30.40	\$ 31.16	\$ 32.40
Maintenance Mechanic Helper	\$ 20.71	\$ 21.23	\$ 21.76	\$ 22.30	\$ 23.19
Maintenance Mechanic	\$ 22.12	\$ 22.67	\$ 23.24	\$ 23.82	\$ 24.77
Maintenance Foreman (No Steps)	\$ 25.81				
Assistant Director / Pretreatment Program (Class III Certification)	\$ 23.17	\$ 23.75	\$ 24.34	\$ 24.95	\$ 25.95
Solids Operator (Without Certification)	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Solids Operator (Class I Certification)	\$ 21.85	\$ 22.40	\$ 22.96	\$ 23.53	\$ 24.47
Solids Operator (Class II Certification)	\$ 23.17	\$ 23.75	\$ 24.35	\$ 24.95	\$ 25.95
Maintenance Electrician	\$ 22.12	\$ 22.67	\$ 23.24	\$ 23.82	\$ 24.77
Heavy Equipment Operator (Class B)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Laborer	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Engineering Technician	\$ 24.87	\$ 25.49	\$ 26.13	\$ 26.78	\$ 27.85
Lead Operator (Class III Certification) No Steps	\$ 26.71				
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52

C. DIVISION OF PARKS, RECREATION & FORESTRY

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Tree Trimmer & Operator (Grade 1)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Tree Trimmer & Operator (Grade 2)	\$ 21.22	\$ 21.75	\$ 22.30	\$ 22.85	\$ 23.77
Tree Trimmer & Operator (Grade 3)	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Tree Trimmer & Foreman (No Steps)	\$ 25.81				
Recreation Maintenance (Grade 1)	\$ 20.74	\$ 21.26	\$ 21.79	\$ 22.34	\$ 23.23
Recreation Maintenance (Grade 2)	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Recreation Maintenance (Grade 3)	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Light Equipment Operator	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Laborer	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64

D. DIVISION OF TRAFFIC

	2025				
	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Laborer	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Traffic Maintenance Operator (Grade 1)	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Traffic Maintenance Operator (Grade 2)	\$ 20.74	\$ 21.26	\$ 21.79	\$ 22.34	\$ 23.23
Traffic Maintenance Operator (Grade 3)	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Traffic Foreman (No Steps)	\$ 25.81				

E. DIVISION OF PLANNING & COMMUNITY DEVELOPMENT

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Assistant Director (No Steps)	\$ 29.75				
Project Administrator	\$ 24.37	\$ 24.98	\$ 25.60	\$ 26.24	\$ 27.29
Housing Inspector (Step 1)	\$ 23.08	\$ 23.65	\$ 24.25	\$ 24.85	\$ 25.85
Housing Inspector (Step 2)	\$ 24.16	\$ 24.77	\$ 25.39	\$ 26.02	\$ 27.06
Planner Grantsman	\$ 23.34	\$ 23.93	\$ 24.53	\$ 25.14	\$ 26.14
Building Inspector	\$ 23.87	\$ 24.46	\$ 25.07	\$ 25.70	\$ 26.73
Housing Inspector/Engineering Technician	\$ 24.87	\$ 25.49	\$ 26.13	\$ 26.78	\$ 27.85
Engineering Inspector	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Senior Engineering Aide	\$ 19.93	\$ 20.43	\$ 20.94	\$ 21.46	\$ 22.32
Senior Civil Engineer	\$ 24.19	\$ 24.79	\$ 25.41	\$ 26.05	\$ 27.09
Civil Engineer	\$ 23.87	\$ 24.46	\$ 25.07	\$ 25.70	\$ 26.73
Executive Secretary	\$ 20.60	\$ 21.12	\$ 21.65	\$ 22.19	\$ 23.07
Commissioner of Buildings	\$ 24.86	\$ 25.48	\$ 26.12	\$ 26.77	\$ 27.84
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Animal Control Officer (Part-Time)	\$ 19.20	\$ 19.68	\$ 20.17	\$ 20.67	\$ 21.50
Animal Control / Code Enforcement Officer	\$ 21.37	\$ 21.91	\$ 22.45	\$ 23.01	\$ 23.93

F. DIVISION OF LANDS AND BUILDINGS

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Building Foreman (No Steps)	\$ 25.81				
Building Maintenance Person I	\$ 20.55	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.01
Building Maintenance Person II	\$ 21.66	\$ 22.20	\$ 22.76	\$ 23.32	\$ 24.26
Janitor	\$ 20.03	\$ 20.53	\$ 21.04	\$ 21.57	\$ 22.43

G. DIVISION OF POLICE CIVILIAN

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Police Computer Records Clerk	\$ 20.89	\$ 21.41	\$ 21.95	\$ 22.50	\$ 23.40
Police Legal Reporter	\$ 20.89	\$ 21.41	\$ 21.95	\$ 22.50	\$ 23.40

H. DIVISION OF FINANCE

	2025				
	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Accountant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Payroll & Human Resources Specialist	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Accountant (Part-Time)	\$ 20.22	\$ 20.72	\$ 21.24	\$ 21.77	\$ 22.64
Accounting Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Income Tax Specialist	\$ 23.43	\$ 24.01	\$ 24.62	\$ 25.23	\$ 26.24
Finance Clerk, Grade 1 (Full or Part-Time)	\$ 17.79	\$ 18.23	\$ 18.69	\$ 19.16	\$ 19.92
Finance Clerk, Grade 2 (Full or Part-Time)	\$ 17.89	\$ 18.34	\$ 18.80	\$ 19.27	\$ 20.04
Finance Clerk, Grade 3 (Full or Part-Time)	\$ 17.99	\$ 18.44	\$ 18.90	\$ 19.37	\$ 20.15
Finance Clerk, Grade 4 (Full or Part-Time)	\$ 18.10	\$ 18.55	\$ 19.01	\$ 19.49	\$ 20.27
Finance Clerk, Grade 5 (Full or Part-Time)	\$ 18.22	\$ 18.68	\$ 19.15	\$ 19.63	\$ 20.41

I. HEALTH DEPARTMENT

	Entrance	1 yr Step 1	2-5 yr Step 2	6-10 yr Step 3	11+ Step 4
Registrar / Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Registrar/Clerk	\$ 20.89	\$ 21.41	\$ 21.95	\$ 22.50	\$ 23.40

J. DIVISION OF CLERICAL

2025

Full-Time

	Entrance	1 yr	2-5 yr	6-10 yr	11+
GRADE		Step 1	Step 2	Step 3	Step 4
1	\$ 17.84	\$ 18.29	\$ 18.74	\$ 19.21	\$ 19.98
2	\$ 18.15	\$ 18.60	\$ 19.07	\$ 19.55	\$ 20.33
3	\$ 18.41	\$ 18.87	\$ 19.34	\$ 19.82	\$ 20.61
4	\$ 18.73	\$ 19.19	\$ 19.67	\$ 20.17	\$ 20.97
5	\$ 19.06	\$ 19.53	\$ 20.02	\$ 20.52	\$ 21.34
6	\$ 19.36	\$ 19.84	\$ 20.34	\$ 20.84	\$ 21.68
7	\$ 19.71	\$ 20.20	\$ 20.70	\$ 21.22	\$ 22.07
8	\$ 20.06	\$ 20.56	\$ 21.07	\$ 21.60	\$ 22.47
9	\$ 20.49	\$ 21.00	\$ 21.52	\$ 22.06	\$ 22.94
10	\$ 20.87	\$ 21.39	\$ 21.93	\$ 22.47	\$ 23.37

	Entrance	1 yr	2-5 yr	6-10 yr	11+
		Step 1	Step 2	Step 3	Step 4
Administrative Assistant	\$ 22.79	\$ 23.36	\$ 23.94	\$ 24.54	\$ 25.52
Clerical / Secretarial Floater	\$ 18.29	\$ 18.75	\$ 19.21	\$ 19.70	\$ 20.48
Clerk / Typist, Part-Time	\$ 14.61	\$ 14.98	\$ 15.35	\$ 15.73	\$ 16.36

K. DIVISION OF FIRE

2025

Classification	Years	Base Salary
PROB Firefighter	<1	\$ 55,293.36 /yr.
Step 1	1	\$ 59,903.45 /yr.
Step 2	2-5	\$ 61,531.86 /yr.
Step 3	1	\$ 65,713.25 /yr.
Step 4	12+	\$ 72,041.33 /yr.
Engineer Step 1	Engineer Rank (0-4)	\$ 66,757.27 /yr.
Engineer Step 2	Engineer Rank (5+)	\$ 73,436.19 /yr.
Lieutenant		\$ 77,741.29 /yr.
Captain		\$ 82,554.00 /yr.
Fire Marshal		\$ 82,554.00 /yr.

Beginning the first full pay in January, 2022, and each year thereafter, employees certified as a Paramedic shall receive an incentive of \$1500 added to their base salary pay.

Beginning the first full pay in January, 2022, and each year thereafter, employees certified as a Hazardous Materials Technician shall receive an incentive of \$500 added to their base salary pay.

L. DIVISION OF POLICE

2025

	Entrance Probation	1-2 yr after probation Step 1	3-5 yr after probation Step 2	6+ yr after probation Step 3
Dispatcher	\$ 20.65	\$ 21.68	\$ 22.76	\$ 23.90

	Entrance Probation	1 yr after probation Step 1	2-4 yr after probation Step 2	5+ yr after probation Step 3
Patrolman	\$ 28.33	\$ 30.04	\$ 31.84	\$ 33.75

	Entrance	1 + yr Step 1	(Years as Lt.)
Lieutenant	\$ 35.44	\$ 37.92	

Non-Probationary Captain	\$ 37.20
--------------------------	----------

M. NON-UNION

2025

DIVISION OF PUBLIC WORKS AND DIVISION OF SANITATION

Superintendent / Public Services	\$	79,893.74	/yr.
General Foreman / Public Works	\$	25.53	/hr.

DIVISION OF WASTEWATER TREATMENT

Superintendent (Class IV Certification) w/ Bachelor's Degree in Civil, Environmental or Chemical Engineering	\$	92,310.78	/yr.
Superintendent (Class IV Certification) - Salary Position	\$	93,844.08	/yr.
Superintendent (Class III Certification) - Salary Position	\$	61,321.83	/yr.
Assistant Superintendent / Director Pretreatment & Water Pollution Program	\$	79,493.41	/yr.
Assistant Superintendent (Class IV Certification & Engineering Degree)	\$	77,857.19	/yr.
Assistant Superintendent (Class III Certification & Engineering Degree)	\$	74,862.68	/yr.
Assistant Superintendent w / Engineering Degree - Salary Position	\$	71,868.17	/yr.
Director-Pretreatment & Water Pollution Program - Class III Certification	\$	30.00	/hr.

DIVISION OF TRAFFIC

Supervisor	\$	26.82	/hr.
------------	----	-------	------

DIVISION OF PLANNING & COMMUNITY DEVELOPMENT

Director	\$	71,029.33	/yr.
City Engineer	\$	70,851.29	/yr.
Supervisor & Senior Civil Engineer	\$	29.41	/hr.

DIVISION OF FINANCE

Director of Finance	\$	87,822.00	/yr.	to	\$	89,003.20	/yr.
Assistant Finance Director	\$	71,750.00	/yr.				
Human Resources & Payroll Administrator	\$	52,979.31	/yr.				

DIVISION OF HEALTH

Health Commissioner	\$	36.08	/hr.
(Full-time on a temporary basis for COVID-19 Pandemic Response)			
Public Health Nursing Director	\$	29.91	/hr.
(Full-time on a temporary basis for COVID-19 Pandemic Response)			
Public Health Nursing Director (Part-time, no benefits)	\$	29.91	/hr.
Environmental Health Director	\$	29.91	/hr.
Nurse (Part-Time)	\$	20.96	/hr.
Clerical Assistant	\$	12.54	/hr.
Public Health Support Specialist (Part-time, temporary)	\$	16.00	/hr.
Public Health Support Specialist (Full-time, temporary)	\$	16.00	/hr.

M. NON-UNION (continued)

2025

ADMINISTRATION

City Manager

\$	90,419.69 /yr.	(effective 12-01-23)
\$	92,228.08 /yr.	(effective 12-01-24)
\$	94,533.78 /yr.	(effective 12-01-25)
\$	97,369.79 /yr.	(effective 12-01-26)

Executive Assistant to the City Manager

\$	26.65 /hr.	to \$	30.75 /hr.
----	------------	-------	------------

Executive Secretary (Grade 1)

\$	25.52 /hr.
----	------------

Executive Secretary (Grade 2)

\$	21.27 /hr.
----	------------

Executive Secretary (Grade 3)

\$	20.01 /hr.
----	------------

Executive Secretary (Grade 4)

\$	13.81 /hr.
----	------------

City Solicitor

\$	87,441.10 /yr.	(effective 12-01-23)
\$	89,189.92 /yr.	(effective 12-01-24)
\$	91,419.67 /yr.	(effective 12-01-25)
\$	94,162.26 /yr.	(effective 12-01-26)

Assistant City Solicitor I

\$	82,000.00 /yr.
----	----------------

Assistant City Solicitor II

\$	57,887.84 /yr.
----	----------------

Part-time Victim Advocate

\$	18.00 /yr.
----	------------

Part-time Clerical Assistant to the Solicitor (20 hours per week w/pro-rated benefits,
excluding health & life insurances)

\$	13.54 /hr.
\$	-

Legal Intern

\$	11.43 /hr.
----	------------

Clerk of Council

\$	48,500.00 /yr.
----	----------------

Special Clerk of Council

\$	42.79 /hr.
----	------------

DIVISION OF FIRE

Fire Chief

\$	93,844.08 /yr.
----	----------------

DIVISION OF POLICE

Police Chief

\$	93,844.08 /yr.
----	----------------

Corrections Officer (Part-time) Step 1 (Entry to yr 1)

\$	22.00 /hr.
----	------------

Corrections Officer (Part-time) Step 2 (yr 1 to yr 2)

\$	23.50 /hr.
----	------------

Corrections Officer (Part-time) Step 3 (yr 2 +)

\$	25.00 /hr.
----	------------

Dispatcher (Part-time) Grade 1

\$	12.25 /hr.
----	------------

Dispatcher (Part-time) Grade 2

\$	12.83 /hr.
----	------------

Dispatcher (Part-time) Grade 3

\$	13.42 /hr.
----	------------

Dispatcher (Part-time) Grade 4

\$	13.99 /hr.
----	------------

Dispatcher (Part-time) Grade 5

\$	14.58 /hr.
----	------------

Dispatcher (Part-time) Grade 6

\$	15.16 /hr.
----	------------

Dispatcher (Part-time) Grade 7

\$	15.74 /hr.
----	------------

Dispatcher (Part-time) Grade 8

\$	16.32 /hr.
----	------------

Dispatcher (Part-time) Grade 9

\$	16.90 /hr.
----	------------

Police Officer in Training

\$	11.43 /hr.
----	------------

M. NON-UNION (continued)

2025

MISCELLANEOUS

Fair Housing Board Secretary	\$	4,989.77 /yr.	
Temporary Employee (Exact hourly rate determined by appointing authority)	\$	13.54 /hr. (State Minimum Wage to)	(Maximum)
Temporary Employee working in the bargaining unit (Exact hourly rate determined by appointing authority)	\$	16.00 /hr.	

	2025
MUNICIPAL COURT (Per Court Journal Entry)	
Court Administrator	\$ 42,764.80 /yr.
Supervisor Deputy Clerk-Traffic/Criminal	\$ 54,454.40 /yr.
Supervisor Deputy Clerk-Civil	\$ 43,513.60 /yr.
Deputy Clerks	\$ 16.40 /hr. to \$ 20.89 /hr.
Part-Time Deputy Clerk	\$ 15.89 /hr. to \$ 16.00 /hr.
Permanent Bailiff (part-time)	\$ 15.79 /hr.
Deputy Bailiff / Court Security Officer (part-time)	\$ 19.49 /hr.
Acting Bailiff/Court Security Officer (part-time)	\$ 11.09 /hr. to \$ 17.03 /hr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 50,232.00 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 52,353.60 /yr. to \$ 56,534.40 /yr.
Magistrate (part-time)	\$ 28.84 /hr.
Drug Court Administrator / Deputy Bailiff ((Paid- Recovery Court Grant) part-time))	\$ 28.35 /hr.
MUNICIPAL COURT (Per Council's Authority)	
Clerk of Court (Authority yet to be determined - holds 2 titles...Court Administrator as well)	\$ 42,764.80 /yr.
Senior Probation Officer/Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 50,232.00 /yr.
Probation Officer / Deputy Bailiff (Authority yet to be determined - holds 2 titles)	\$ 52,353.60 /yr. to \$ 56,534.40 /yr.
Permanent Bailiff (part-time)	\$ 15.79 /hr.
Deputy Bailiff / Court Security Officer (part-time)	\$ 19.49 /hr.
Acting Bailiff/Court Security Officer (part-time)	\$ 11.09 /hr. to \$ 17.03 /hr.
MUNICIPAL COURT (Per Ohio Revised Code)	
Judge	\$ 37,950.00 /yr.

RESOLUTION NO. 2025 - 121

A RESOLUTION HONORING WILLIAM PARKOMAKI ON HIS RETIREMENT FROM THE CITY OF ASHTABULA

WHEREAS, it has come to the attention of this City Council and these Public Officials of the City of Ashtabula, Ohio, that after more than 31 years of service as a Lieutenant in the City of Ashtabula Police Department, Lieutenant William Parkomaki is retiring; and,

WHEREAS, Lieutenant Parkomaki has served honorably with the Police Division, interacting with all Departments, City Council Members, City employees and the citizens of Ashtabula through good times and bad. His work ethic and dependability are admired and appreciated by those that count on him day in and day out; and,

WHEREAS, Lieutenant Parkomaki was hired as a patrolman for the City of Ashtabula, Division of Police on the 23rd day of May, 1994, and was selected to become a member of the Ashtabula County SWAT Team in 1996. He was promoted to the rank of Sergeant in 2007 and the rank of Lieutenant in 2010. He was responsible for the implementation of departmental Dynamic Simulation, Reality Based training and developed the department's FTO firearms program. Lieutenant Parkomaki coordinated the development, implementation, and instruction of the department response to active shooter program; and

WHEREAS, Lieutenant Parkomaki's career reached beyond the city borders; he oversaw and conducted the majority of all active shooter training in the schools throughout Ashtabula County, he was RED Team Cadre member of the Ohio Tactical Officers Association; a Task Force Officer with the US Marshalls Northern Ohio Violent Fugitive Task Force, and he provided expertise and volunteerism to numerous organizations; and,

WHEREAS, Lieutenant Parkomaki implemented countless policies and procedures for the department, particularly in the areas of use of force and tactics. He conducted various trainings for officers throughout the United States and was instrumental in changing the culture of the Ashtabula Police Department. He created a culture of professionalism with an emphasis on continuous training and development within the ranks of officers; and

WHEREAS, Lieutenant Parkomaki enjoys the outdoors and spends his free time hiking and fishing and traveling the country; and is looking forward to the next adventures life will bring, alongside his family.

NOW, THEREFORE, BE IT RESOLVED that this City Council and these Public Officials of the City of Ashtabula, Ohio, do hereby convey to Lieutenant William Parkomaki our sincere congratulations on your retirement, and thank you for your service to our City and community.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST:

Stacy L. Millberg
Clerk of Council

APPROVED:

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

RESOLUTION NO. 2025 - 122

**A RESOLUTION OPPOSING HOUSE BILL 335 AND URGING THE OHIO GENERAL ASSEMBLY TO
REJECT LEGISLATION THAT ELIMINATES INSIDE MILLAGE AND TRANSFERS LOCAL
BUDGETARY AUTHORITY TO COUNTY BUDGET COMMISSIONS**

WHEREAS, House Bill 335 (HB 335), introduced in the Ohio House of Representatives as the “Property Tax Relief Now Act,” proposes sweeping changes to the property tax system in Ohio, including the elimination of unvoted inside millage for counties, municipalities, and school districts beginning in tax year 2025; and

WHEREAS, inside millage is a long-standing and vital source of revenue that supports the provision of essential local services such as police and fire protection, mandatory contributions to the Ohio Police & Fire Pension Fund, infrastructure maintenance, and parks and recreation without the need for voter approval; and

WHEREAS, HB 335 would centralize fiscal oversight by granting county budget commissions new authority to limit local property tax rates, review and revise municipal budgets, and reduce levies based on their determination of carryover balances—despite these commissions being largely unknown to the public and unelected by the residents they would impact; and

WHEREAS, the provisions of HB 335 would undermine the principle of local control by allowing a county-level body to override the budgetary decisions of locally elected officials and reduce revenues approved by voters or budgeted based on local priorities; and

WHEREAS, this legislation would create fiscal uncertainty for cities and villages across Ohio, many of which have responsibly managed their finances and rely on inside millage to fund operations without asking voters for additional taxes; and

WHEREAS, HB 335 imposes these changes without providing revenue replace by the state for municipalities, potentially threatening the delivery of basic public services and shifting the burden to income or sales taxes; and

WHEREAS, the City of Ashtabula supports meaningful, collaborative property tax reform, but believes HB 335’s approach is unbalanced and detrimental to the financial health and self-determination of Ohio’s local governments;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ASHTABULA, OHIO, THAT:

Section 1. The City Council hereby expresses its strong opposition to House Bill 335 and urges the Ohio General Assembly to reject this legislation in its current form.

Section 2. The City Council specifically opposes provisions in HB 335 that: (a) Eliminate municipalities’ authority to levy inside millage; and (b) Transfer budgetary authority from locally elected officials to unelected county budget commissions.

Section 3. The Clerk of Council is hereby directed to forward a certified copy of this resolution to members of the Ohio General Assembly representing the City of Ashtabula, Ohio Governor Mike DeWine, and local media outlets.

Section 4. This resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST:

Stacy L. Millberg
Clerk of Council

APPROVED:

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

ORDINANCE NO. 2025 - 123

AN ORDINANCE TO MAKE SUPPLEMENTAL INCREASES AND DECREASES TO APPROPRIATIONS IN THE GENERAL FUND, WPC CAPITAL AND ESID SPECIAL IMPROVEMENT DISTRICT AND ALL OTHER FUNDS LISTED ON EXHIBIT A FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2025.

WHEREAS, the daily operations of the City of Ashtabula, the Ashtabula Municipal Court require the enactment of this legislation; and,

WHEREAS, the City Manager needs to increase appropriations for the current year's expenditure by **\$75,894.67**.

WHEREAS, the City Finance Director has recommended that certain supplemental increases and/or decreases to appropriations be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That the Council of the City of Ashtabula, State of Ohio, to provide for current and other expenditures for the period January 1 through December 31, 2025, hereby approves the increases and/or reductions as listed in Exhibit "A" attached hereto and incorporated herein by this Ordinance be, and they are hereby set aside and appropriated as a supplemental appropriation to the existing appropriation.

SECTION 2. That the City Finance Director is hereby authorized to draw warrants on the City Treasury for payments from the foregoing supplemental appropriation as permitted by legislation of the Council to make appropriations.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

SECTION 4. The Clerk of Council is hereby authorized and directed to certify a copy of this Ordinance and appropriations referred to herein and to deliver the same to the Ashtabula County, Ohio Budget Commission forthwith.

SECTION 5. For the reasons stated in the preamble, if approved by the votes of five (5) or more members of Council, this ordinance shall take effect immediately; otherwise, 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: _____
Stacy L. Millberg
Clerk of Council

APPROVED: _____
James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, City Solicitor

City of Ashtabula
Appropriations
FY 2025

FUND	Beginning Unencumbered Balance	Revenue	Expenditure Appropriation	Ending Balance
101 General	6,328,013.25	12,173,803.72	11,500,964.24	7,000,852.73
101 General Court		450,060.79	1,245,326.29	(795,265.50)
Total General Fund	6,328,013.25	12,623,864.51	12,746,290.53	6,205,587.23
<u>Other City Funds</u>				
121 Central Garage	-	-	-	0.00
150 Trailer Parks	-	-	-	0.00
166 Unclaimed Money	15,387.16	85.17	4,855.17	10,617.16
192 Parking Deck	489.38	2,500.00	2,500.00	489.38
201 Police Levy	31,940.67	758,366.99	769,548.41	20,759.25
202 Street Light Assessments	58,105.88	435,000.00	490,000.00	3,105.88
204 Food Service	784.66	87,050.00	86,722.49	1,112.17
205 Public Works	148,752.30	1,262,876.86	1,346,454.85	65,174.31
206 State Highway	120,983.31	67,500.00	170,297.18	18,186.13
208 Public Health Nursing	62,097.72	444,526.05	469,070.33	37,553.44
209 Auto License Tax	167,651.96	160,400.00	326,561.48	1,490.48
212 Paving Levy	542,839.91	893,600.00	920,000.00	516,439.91
217 Law Enforcement Trust	122,313.53	90,000.00	61,748.10	150,565.43
219 Motor Vehicle License	57,963.34	40,000.00	97,000.00	963.34
222 Local Opiod Settlement Fund	118,720.77	80,000.00	30,000.00	168,720.77
225 Sanitation	159,609.78	2,225,030.72	2,376,150.60	8,489.90
231 Fire Pension	26,017.52	463,933.10	483,000.00	6,950.62
232 Police Pension	49,648.32	533,933.10	530,000.00	53,581.42
233 Parks & Recreation	343,895.03	322,326.40	414,550.92	251,670.51
240 Marina	6,430.00	13,700.00	13,700.00	6,430.00
260 Local Coronavirus Relief	-	-	-	0.00
261 Local Fiscal Recovery	-	-	-	0.00
262 Recycling Grant	60,935.00	-	-	60,935.00
263 Police Grants	206,022.03	56,027.45	101,643.00	160,406.48
264 Fire Grants	21,391.00	5,679.51	20,723.00	6,347.51
289 Misc Grants	12.94	-	-	12.94
290 CDBG	92,507.25	385,266.00	374,854.22	102,919.03
291 Code Enforcement	47,252.72	316,500.00	339,902.42	23,850.30
388 Voted Bond Debt	65,104.34	-	-	65,104.34
412 Permanent Improvement	1,148,748.25	1,690,839.40	2,038,514.25	801,073.40
495 Justice Center	-	-	-	0.00
503 WPC	1,692,696.77	4,629,520.54	4,884,270.88	1,437,946.43
504 WPC CAPITAL	1,091,911.01	1,516,718.98	2,111,197.27	497,432.72
602 Self Insurance	1,559,445.68	3,125,073.27	3,046,739.78	1,637,779.17
622 Workers' Compensation	444,654.27	146,843.24	181,286.79	410,210.72
801 JEDD-1 Saybrk Twp Depot Rd	25,274.35	25,000.00	27,849.85	22,424.50
802 JEDD-2 Ashtabula Twp	34,236.06	25,500.00	30,825.13	28,910.93
803 JEDD-1 Saybrk Twp Rte 20	10,616.34	10,000.00	11,788.04	8,828.30
804 Special Improvement District	435.48	89,535.14	89,535.17	435.45
834 Law Library	3,542.25	20,000.00	19,317.00	4,225.25
844 Street Deposits	-	-	-	0.00
871 Fire Escrow	105,244.86	100,000.00	100,000.00	105,244.86
Total Other City Funds	8,643,661.84	20,023,331.92	21,970,606.33	6,696,387.43
<u>Other Court Funds</u>				
210 Indigent Alcohol Treatment	35,755.02	12,000.00	33,000.00	14,755.02
214 Municipal Probation	11,352.93	25,000.00	27,357.54	8,995.39
215 AMC Computer	18,936.74	41,100.00	42,800.00	17,236.74
216 AMCSecurity	15,061.71	35,000.00	29,785.02	20,276.69
218 IDIAM	19,254.64	5,000.00	10,000.00	14,254.64
220 Court Special Projects	50,793.05	138,000.00	178,417.17	10,375.88
412 Permanent Improvement	-	-	-	0.00
Total Other Court Funds	151,154.09	256,100.00	321,359.73	85,894.36
All Funds Total	15,122,829.18	32,903,296.47	35,038,256.56	12,987,869.02

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report	Increase/Decrease	FY 2025
Total: balance after change:		35,114,151.23
Total change requested:	75,894.67	
YTD Combined Appropriations		35,038,256.56

General Fund Expenditures		12,746,290.53
Legislative (111)		226,958.91
Personal Services		207,393.91
Operating		19,565.00
Administrative (112)		167,508.22
Personal Services		166,008.22
Operating		1,500.00
Finance (113)		367,866.64
Personal Services	4,000.00	314,866.64
Operating		53,000.00
Court (116)		1,245,326.29
Personal Services		1,129,345.54
Operating		115,980.75
Solicitor (117)		422,360.08
Personal Services		360,846.88
Operating		61,513.20
Police (118)		4,409,556.45
Personal Services		3,814,791.36
Operating		594,765.09
Motor Maintenance (119)		190,794.50
Personal Services		185,294.50
Operating		5,500.00
Fire (124)		3,038,034.43
Personal Services		2,849,234.43
Operating		188,800.00

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report		Increase/Decrease	FY 2025
Total: balance after change:			35,114,151.23
Planning & Community Dev (129)			110,194.10
Personal Services			100,994.10
Operating	70,000.00		9,200.00
Fees, Reimbursements & Distributions (139)			264,479.73
Operating			264,479.73
General Services, Civil Svc, Land & Buildings & IT			1,014,211.18
Personal Services			166,723.44
Operating			847,487.74
Transfers Out			1,289,000.00
Transfers Out			1,289,000.00
Advances Out			-
UNCLAIMED MONY - 166			4,855.17
Expenditures			
<u>Appropriations</u>			4,855.17
Operating			4,500.00
Transfers Out			355.17
PARKING DECK - 192			2,500.00
Expenditures			2,500.00
<u>Appropriations</u>			2,500.00
Operating			2,500.00
POLICE LEVY - 201			769,548.41
Expenditures			769,548.41
<u>Appropriations</u>			769,548.41
Personal Services			741,548.41
Operating			21,500.00
Transfers Out			6,500.00
STREET LIGHT ASSESSMENTS - 202			490,000.00
Operating			490,000.00

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report		Increase/Decrease	FY 2025
Total: balance after change:			35,114,151.23
FOOD SERVICE - 204			86,722.49
Expenditures			86,722.49
Appropriations			86,722.49
Personal Services			76,845.97
Operating			9,276.52
Transfers Out			600.00
PUBLIC WORKS - 205			1,346,454.85
Expenditures			1,346,454.85
Appropriations			1,346,454.85
Personal Services			951,324.19
Operating			387,630.66
Transfers Out			7,500.00
STATE HIGHWAY - 206			170,297.18
Expenditures			170,297.18
Appropriations			170,297.18
Operating			170,297.18
PUBLIC HEALTH NURSING - 208			469,070.33
Expenditures			469,070.33
PUBLIC HEALTH NURSING - 208			469,070.33
Personal Services			316,118.56
Operating			149,711.77
Transfers Out			3,240.00
AUTO LICENSE TAX - 209			326,561.48
Professional Services			176,697.60
Operating			149,863.88
INDIGENT ALCOHOL TRMNT - 210,			33,000.00
AMC COMPUTER - 215			42,800.00
AMC SECURITY - 216			29,785.02
IDIAM - 218			10,000.00
COURT SPECIAL PROJECTS - 220			178,417.17
PAVING LEVY - 212			920,000.00
Operating			920,000.00
Transfers Out			-

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report	Increase/Decrease	FY 2025
Total: balance after change:		35,114,151.23

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report		Increase/Decrease	FY 2025
Total: balance after change:			35,114,151.23
MUNICIPAL PROBATION - 214			27,357.54
Expenditures			27,357.54
Appropriations			27,357.54
Personal Services			20,507.54
Operating			6,500.00
Transfers Out			350.00
LAW ENFORCEMENT TRUST - 217			61,748.10
Operating			61,748.10
MOTOR VEHICLE LICENSE - 219			97,000.00
Operating			97,000.00
LOCAL OPIOD SETTLEMENT - 222			30,000.00
Personal Services			29,100.00
Operating			900.00
SANITATION - 225			2,376,150.60
Expenditures			2,376,150.60
Appropriations			2,376,150.60
Personal Services			1,365,877.13
Operating			990,273.47
Debt Service			-
Transfers Out			20,000.00
FIRE PENSION - 231			483,000.00
Personal Services			473,000.00
Operating			10,000.00
POLICE PENSION - 232			530,000.00
Personal Services			520,000.00
Operating			10,000.00
PARKS & RECREATION - 233			414,550.92
Personal Services			182,550.92
Operating			229,500.00
Transfers Out			2,500.00

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report		Increase/Decrease	FY 2025
Total: balance after change:			35,114,151.23
MARINA - 240			13,700.00
Operating			13,700.00

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report		Increase/Decrease	FY 2025
Total: balance after change:			35,114,151.23
LOCAL CORONAVIRUS RELIEF FUND - 260			-
Personal Services			-
Operating			-
Transfers Out			-
LOCAL FISCAL RECOVERY FUND - 261			-
Capital			-
Transfers Out			-
RECYCLING GRANT - 262			-
Operating			-
POLICE GRANTS - 263			101,643.00
Operating			101,643.00
FIRE GRANTS - 264			20,723.00
Operating			20,723.00
MISC GRANTS - 289			-
Operating			-
CDBG - 290			374,854.22
Operating			374,854.22
HOUSING CODE ENFORCEMENT - 291			339,902.42
Expenditures			339,902.42
Appropriations			339,902.42
Personal Services			310,353.49
Operating			24,348.93
Transfers Out			5,200.00
VOTED BOND DEBT - 388, 389, 374& 387			-
Expenditures			-
Appropriations			-
Operating			-
Debt Service			-
Transfers Out			-

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report		Increase/Decrease	FY 2025
Total: balance after change:			35,114,151.23
PERMANENT IMPROVEMENT CIT - 412			2,038,514.25
Operating			31,000.00
Capital			1,179,262.43
Debt Service			828,251.82
Transfer Out			-
Advance Out			-
WATER POLLUTION - 503			4,884,270.88
Personal Services			2,057,207.00
Operating			2,812,063.88
Transfers Out			15,000.00
WPC - 504			2,111,197.27
Operating			-
Capital			1,597,488.09
Debt Service	2,017.19		513,709.18
SELF INSURANCE - 602			3,046,739.78
Operating			3,046,739.78
WORKERS COMPENSATION - 622			181,286.79
Personal Services			
Operating			181,286.79
Transfers Out			-
JEDD 1 Saybrk Twp Depot Rd - 801			27,849.85
Operating			27,849.85
JEDD 2 Ashtabula Twp - 802			30,825.13
Operating			30,825.13
JEDD 1 Saybrk Twp Rte 20 - 803			11,788.04
Operating			11,788.04
SPECIAL IMPROVEMENT DISTRICT - 804			89,535.17
Operating	(122.52)		3,623.62
Debt Service			85,911.55
LAW LIBRARY - 834			19,317.00

2025 SUPPLEMENTAL APPROPRIATIONS

Expenditure Status Report		Increase/Decrease	FY 2025
Total: balance after change:			35,114,151.23
Operating			19,317.00
FIRE ESCROW - 871			100,000.00
Operating			100,000.00

City of Ashtabula
Request for Supplemental Appropriations
6/16/2025

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>COMMENTS</u>
101.113.5101	SALARIES AND WAGES OVERTIME	\$ 4,000.00		Request for additional funding for OT line in the Finance Department
	SUBTOTAL: 101 GENERAL FUND	\$ 4,000.00		
101.129.5320	PROFESSIONAL SERVICES	\$ 70,000.00	\$ -	Request for additional funding for studies in the Planning Department
	SUBTOTAL: 101 GENERAL FUND	\$ 70,000.00		
504.154.5860	PRINCIPLE PAYMENT	\$ 2,017.19	\$ -	New 2025 loan requires payment for WPC improvements
	SUBTOTAL: 504 WPC CAPITAL	\$ 2,017.19		
804.139.5461	ESID COUNTY/STATE FEES	\$ -	\$ (55.56)	For balancing the fund balance
	SUBTOTAL: 804 ESID -SPECIAL IMPROVEMENT DIST	\$ -	\$ (55.56)	
804.652.5460	ESID LOAN SERVICE FEES		\$ (66.96)	For balancing the fund balance
	SUBTOTAL: 804 ESID -SPECIAL IMPROVEMENT DIST	\$ -	\$ (66.96)	

Summary of Appropriation request

<u>FUNDING SOURCE</u>	<u>INCREASE</u>	<u>DECREASE</u>
SUBTOTAL: 101 GENERAL FUND	\$ 4,000.00	
SUBTOTAL: 101 GENERAL FUND	\$ 70,000.00	\$ -
SUBTOTAL: 504 WPC CAPITAL	\$ 2,017.19	\$ -
SUBTOTAL: 804 ESID -SPECIAL IMPROVEMENT DIST		\$ (55.56)
SUBTOTAL: 804 ESID -SPECIAL IMPROVEMENT DIST		\$ (66.96)
TOTAL:	<u>76,017.19</u>	<u>(122.52)</u>

ORDINANCE NO. 2025 - 124

**AN ORDINANCE REPEALING EXISTING CODIFIED ORDINANCE CHAPTER 380,
FOR THE PURPOSE OF ADOPTING A NEW CHAPTER 380.**

WHEREAS, the daily operations of the City of Ashtabula and the Office of the City Manager require the enactment of this legislation; and,

WHEREAS, this Council passed Ordinance 2025-110 on June 2, 2025, enacting Chapter 380 of the Codified Ordinances of the City of Ashtabula; and

WHEREAS, this Council has determined it is necessary to update Chapter 380 to provide regulations regarding golf cart operation within the City; and,

WHEREAS, it is accordingly necessary to repeal existing Codified Ordinance Chapter 380, entitled "Golf Carts", in order to allow for the passage of replacement legislation;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

SECTION 1. That existing Codified Ordinance Chapter 380, entitled "Golf Carts", a copy of which is attached as "Exhibit A" shall be, and the same is hereby repealed in its entirety to allow for the passage of replacement legislation.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

SECTION 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST: _____

Stacy L. Millberg
Clerk of Council

APPROVED: _____

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

ORDINANCE NO. 2025 - 125

AN ORDINANCE ENACTING REPLACEMENT CODIFIED ORDINANCE CHAPTER 380

WHEREAS, the daily operations of the City of Ashtabula and the Office of the City Manager require the enactment of this legislation; and,

WHEREAS, this Council has determined it is necessary to update the City of Ashtabula Codified Ordinances to provide regulations regarding Golf Carts; and,

WHEREAS, the updated Chapter 380 of the City of Ashtabula Codified Ordinances is consistent with the Ashtabula City Charter and Ohio Revised Code; and

WHEREAS, it is accordingly necessary to enact new Codified Ordinance Chapter 380, entitled “Golf Carts”, in order to accomplish such change;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ashtabula, Ohio:

CHAPTER 1. That Codified Ordinance Chapter 380, entitled “Golf Carts”, a copy of which is attached as “Exhibit A” (with new language highlighted) shall be, and the same is hereby enacted.

CHAPTER 2. It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Chapter 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Chapter 121.22 of the Revised Code of Ohio.

CHAPTER 3. For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: _____

John S. Roskovics
President of Council

Vote:

	Yea	Nay
Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST: _____

Stacy L. Millberg
Clerk of Council

APPROVED: _____

James M. Timonere
City Manager

Approved as to form and correctness this _____ day of _____, 2025.

Cecilia M. Cooper, Esq.
Ashtabula City Solicitor

CHAPTER 380

Golf Carts

380.01 Defined.

380.02 Operator's license required.

380.03 Insurance requirements.

380.04 Required equipment.

380.05 Speed limits.

380.06 Inspection; fee.

380.07 Certificate of Inspection.

380.08 Operation.

380.99 Penalty.

380.01 DEFINED.

For the purposes of this article a golf cart is defined as a under-speed vehicle as that term is defined under Ohio R.C. 4501.01 which is powered by gas or electricity and which cannot exceed 20 mph, is not originally designed or constructed for operation on a street or highway, and which is the type of vehicle typically used on a golf course.

380.02 OPERATOR'S LICENSE REQUIRED.

Any driver of a golf cart on or across public streets, roadways, and/or other public property shall have a valid operator's license.

380.03 INSURANCE REQUIREMENTS.

- (a) If the golf cart is operated on or across the public streets, roadways and/or public property, the owner of the golf cart must carry liability insurance comparable to that required for motor vehicles.
- (b) When driving a golf cart on or across public streets, roadways and/or other public property, the operator of the golf cart must carry proof of insurance while operating the golf cart.

380.04 REQUIRED EQUIPMENT.

If the golf cart is to be driven on or across public streets, roadways and/or public property, the golf cart must have the following equipment:

- (a) Operational red rear tail lights.
- (b) Operational brake lights.
- (c) Two operational white headlights.
- (d) A functional rear view and side view mirror.
- (e) Operational direction signals.
- (f) Operational horn.
- (g) Two license plates, one placed upon the front of the vehicle, and one placed upon the back of the vehicle, which must be displayed so that the license plate can be read as intended.
- (h) The rear license plate must be illuminated so as to make the license plate visible and legible from a distance of at least fifty (50) feet.
- (i) Operational seat belts for each occupant.
- (j) A windshield made of glass or safety glass.
- (k) Any other requirements found in Ohio R.C. Chapter 4513 and 4515, and the administrative rules promulgated thereunder.

380.05 SPEED LIMITS.

Any golf cart being driven on or across public streets, roadways and/or public property pursuant to the Ordinance shall observe all applicable rules to not be capable of being operated in excess of 20 (twenty) miles per hour.

380.06 ANNUAL INSPECTION; FEE.

Annually, prior to operating a golf cart on or across the public streets, roadways and/or other public property, the owner of the golf cart must present the golf cart to the City of Ashtabula Police Department for inspection. The Chief of Police, or an officer designated by the Chief, shall inspect the golf cart to ensure its compliance with the Ordinance. There shall

be a charge of \$100.00 per inspection. For the purpose of inspection the City of Ashtabula Police Department shall utilize the "Golf Cart/Under Speed Vehicle Inspection Sheet," a copy of which is attached. After inspection, title, and licensing, the owner shall obtain a validation sticker from the City of Ashtabula Police Department. The validation sticker shall be placed on the rear of the golf cart where it can be easily seen.

380.07 CERTIFICATE OF INSPECTION.

After completing the inspection of the golf cart, the City of Ashtabula, Police Department shall provide the owner of the golf cart a Certificate of Inspection if all required equipment is verified to be in place and operational. This certificate along with other title evidence (notarized bill of sale) may be presented to the Clerk of Courts Title Office in order to obtain a Certificate of Title. The City of Ashtabula Police Department shall keep and maintain a record of all golf carts inspected.

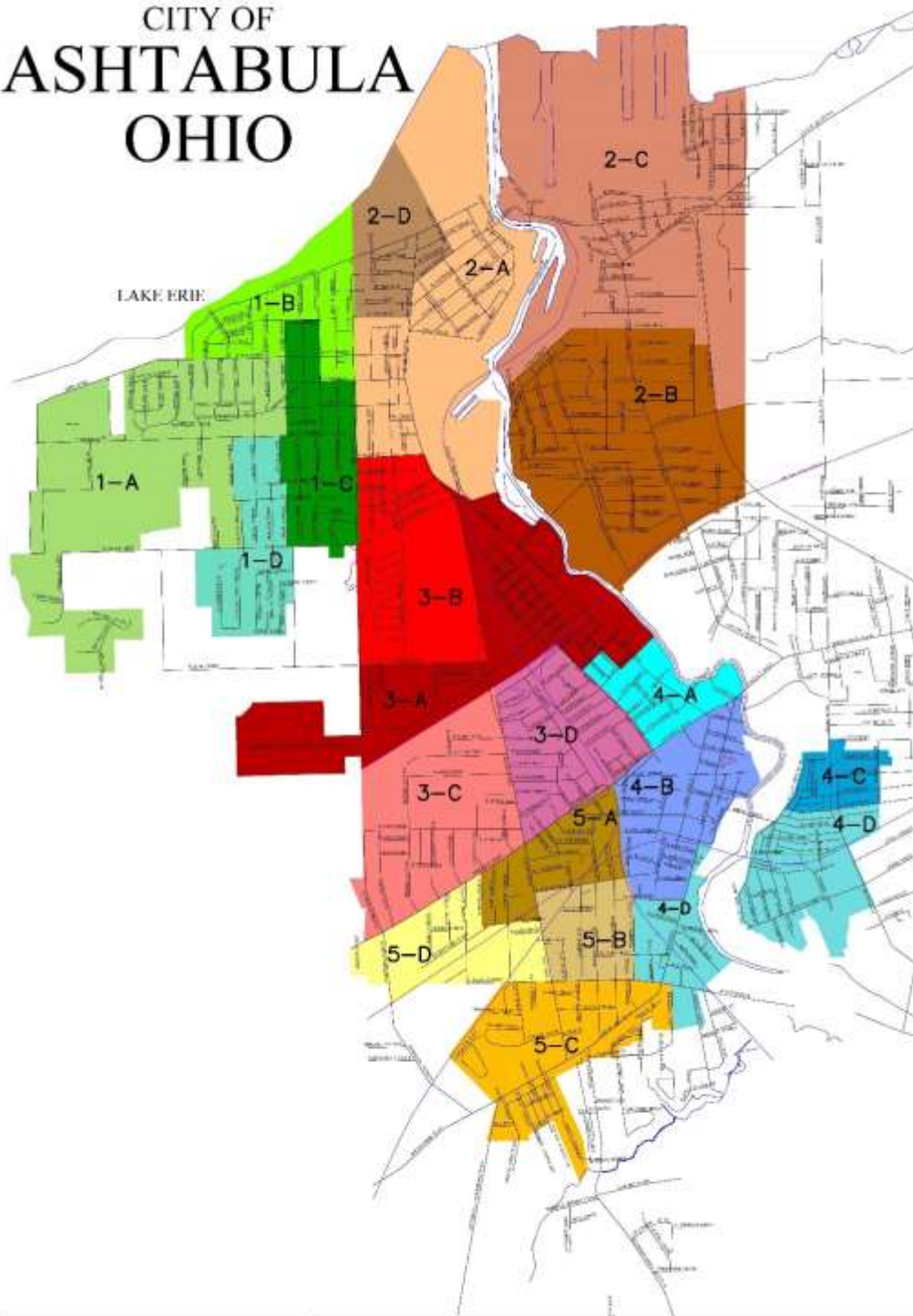
380.08 OPERATION.

- (a) A golf cart, once properly licensed, may be operated within the City of Ashtabula Ohio, between May 1 and October 1, from 6am to midnight (12am), on secondary highways or streets for which the posted speed limit is 25mph or less (excluding all areas of Lake Avenue) in the following areas:
 - 1. Wards 1-A, 1-C, 1-D, and 3-B, in those areas north of West 19th Street
 - 2. Ward 1-B, and all of Ward 2
- (b) The driver of the golf cart must be at least 16 years of age and hold a valid driver's license.
- (c) No person shall operate a golf cart on a public sidewalk or other walking path.
- (d) Golf carts shall have their headlights illuminated at all times while being operated on public streets.
- (e) All laws that govern motor vehicles apply to golf carts.

380.99 PENALTY.

Any person found guilty of a violation of this ordinance is guilty of a minor misdemeanor upon a first offense. Each offense thereafter shall be deemed a misdemeanor of the fourth degree as defined by the Ohio Revised Code.

CITY OF ASHTABULA OHIO



WARD MAP





CITY OF ASHTABULA
POLICE DEPARTMENT
110 WEST 44TH ST.
ASHTABULA, OHIO 44004
PHONE: (440)
www.cityofashtabula.com

GOLF CART/UNDER SPEED VEHICLE INSPECTION SHEET

APPLICANT NAME: _____
ADDRESS: _____
PHONE: _____ EMAIL: _____
VEHICLE YEAR: _____ VEHICLE MAKE: _____ VEHICLE MODEL: _____
VIN/SERIAL #: _____ COLOR: _____ ☐ GAS or ☐ ELECTRIC

INSPECTION ITEM	PASS	FAIL	COMMENTS
RED REAR TAIL LIGHTS			
BRAKE LIGHTS			
TWO WHITE HEADLIGHTS			
REAR & SIDE VIEW MIRRORS			
FRONT TURN SIGNALS			
REAR TURN SIGNALS			
HORN			
REAR ILLUMINATION			
SEATBELTS			
WINDSHIELD			

☐ VALID DRIVER'S LICENSE ☐ PROOF OF INSURANCE ☐ BILL OF SALE/PROOF OF OWNERSHIP

OFFICER/PERSON PERFORMING INSPECTION: _____

BADGE # (IF APPLICABLE): _____

CERTIFICATE OF INSPECTION

A CHECK OF THE ABOVE REFERENCED VEHICLE REVEALED THAT THE REQUIRED CONDITIONS HAVE BEEN MET AND THAT THE LISTED VEHICLE HAS BEEN APPROVED FOR USES IN THE AREAS OF THE CITY OF ASHTABULA WHERE THE POSTED SPEED LIMIT DOES NOT EXCEED 35 MILES PER HOUR. I CERTIFY THAT I HAVE CONDUCTED THE INSPECTION AND THAT THE CONDITIONS ARE ACCURATELY REPORTED.

INSPECTOR SIGNATURE

INSPECTION DATE

ANY PERSON OPERATING A GOLF CART/UNDERSPEED VEHICLE IS SUBJECT TO THE LAWS OF THE CITY OF ASHTABULA AND THE STATE OF OHIO. ANY PERSON CONVICTED OR PLEADING GUILTY TO A VIOLATION OF GOLF CART REGULATIONS IS GUILTY OF A MINOR MISDEMEANOR UPON A FIRST OFFENSE. EACH OFFENSE THEREAFTER SHALL BE DEEMED A MISDEMEANOR OF THE FOURTH DEGREE AS DEFINED BY THE OHIO REVISED CODE.