



City of Ashtabula

Ashtabula City Council

Public Works / Public Utilities / Cable / Schools Committee Meeting

Monday, January 24, 2022 at 5:00 PM

Council Chambers

4717 Main Avenue

Agenda

- 1. Opening of Committee Meeting**
 - a. Call to Order
 - b. Roll Call
 - c. Sunshine Law Certification
- 2. Welcome and Acknowledgement of Visitors**
- 3. City Manager's Report**
- 4. Water Pollution Control Report**
- 5. Public Works Report**
- 6. Unfinished Business**
 - a. Agenda Items Report
 - b. Past Meeting Topics
 - c. Committee Purposes
- 7. New Business**
 - a. Introducing new Committee members
- 8. Next Meeting**
- 9. Adjournment**

REPORT OF PUBLIC WORKS/PUBLIC UTILITIES/CABLE/ SCHOOLS (PW/PU/C/S)

AGENDA ITEMS

H:\SHS\ALL City Council Mtgs\Committee Meetings\Public Works - Public Utilities - Cable - Schools\Agenda Items\2022 01 07 PW Agenda Items report.docx

Contact Clerk of Council at (992-7119 or x219 or clerkofcouncil@ashtabulacity.com) with agenda items

PUBLIC WORKS/PUBLIC UTILITIES/CABLE/ SCHOOLS (PW/PU/C/S)

(4th Monday @ 5:00 p.m.)

Members: Chair Calvin Crawford, Vice Chair RoLesia Holman, Member Jodi Mills

JANUARY	24	JULY	25
FEBRUARY	28	AUGUST	22
MARCH	28	SEPTEMBER	26
APRIL	25	OCTOBER	24
MAY	23	NOVEMBER	28
JUNE	27	DECEMBER	27

Department Heads and Staff

Public Works – John Melnik, Superintendent

WWTP – Craig Pierce, Superintendent and Mark Verzella, Assistant Superintendent

Christopher Tolnar, representative from GPD Consultants on Waste Water Treatment Plant Capital Improvement Plan, Condition Assessment Study, Wastewater Rate Analysis - further discussion requested Mr. Crawford moved; Ms. Young seconded to present the City Manager's recommendation for the plant evaluation to full Council. On the Roll Call: Mr. Crawford, Ms. Harris, and Ms. Young voted yea; motion CARRIED.

8/16/2021 Council approved 2021-80 agreement with GPD for WWTP Capital Improvement Plan, Condition Assessment Study and Wastewater Rate Analysis.

Digester Rehabilitation Project including repair of methane pipes to burn waste gas per OEPA permit

Monthly Topic Ideas

Invited to Tour of Aqua water plant next to Walnut Beach

Introducing new committee members to staff. Discuss sending introductory letters to schools, utility companies, etc.

Standing Items

Paving Levy and projects

Street Lighting

City Schools

Cable

Public Utilities

Public Works/Public Utilities/Cable/Schools	
---	--

2017

4/7/2017 AACS Superintendent Watson schools update

Mr. Chris Thomas - Spectrum v. Time Warner Cable

Committee reported common complaints to Mr. Thomas

Cost increases

Franchise Agreements

Access Channels

New Business

Road Problem and water leak East 5th

Sewer Pipe Columbus Ave Ext

Incentives - tax abatements

Permission to discharge onto Pinney Dock property

PW part time staff starting May

Paving

Mowing Vacant Property

Dog waste and leaves in garbage bags

Stop sign request at West 8th and Laird

Ohio SB 128 FirstEnergy Nuclear Petroleum Bill

Sal Jackson's Cleanup project

Mosquito grant

5/5/2017 Reverse Parking on Main Ave from RRX to West 44th - committee recommending to Council

Stop sign request at West 8th and Laird Cory Nagle - committee voted to erect 3 way stop
going to Police Chief for review

Request Community signs to honor Connie Shultz

Ohio SB 128 FirstEnergy Nuclear Petroleum Bill

Tipp City downtown revitalization as model for Main Ave

Norfolk Southern RRX update Main Ave/Collins Blvd

Street lights

Double poles

Street cuts

Topper Ave bridge

Paving

7/7/2017 Greatwave Communications presentation on internet, telephone & cable

Reverse Parking on Main Ave from RRX to West 44th -polling Main Ave merchants

Request Community signs to honor Connie Shultz committee approved forming adhoc
committee to draft guidelines for honoring people

Ohio SB 128 FirstEnergy Nuclear Petroleum Bill

2018

4/6/2018 New Public Services Superintendent introduced to committee

Potholes

2018 paving program

2014/2015 paving program

Michigan Ave concerns

Permanent Improvement budget

2019 Paving

WWTP

Equipment

Trees

Former City Hall 4400 Main Ave

Ann Ave circle

Caution lights

5/4/2018 2018 paving program

Aqua Ohio West Ave project

Tivision Place Infrastructure Grant

Cost saving measures by Public Service Superintendent

Road cuts

Potholes

Catch Basins

WWTP update

Equipment

Recycling update

Staffing

City Properties

Signs

8/3/2018 2018 paving program

Recycling update

CO chapter 951 Solid Waste Disposal and Commercial Container Rates-changes

Committee approved suggested changes, bring to full council

11/2/2018 AACS Superintendent Dr. Mark Potts - recently hired

Curbside recycling

2019

2/1/2019 WWTP/WPC presentation: Digester Rehabilitation Project

Public Services Superintendent report

Proposed road resurfacing/Street Paving Levy Nov 2019

Committee approved 5 yr. 4 mil levy on Nov 2019 ballot, bring matter to Council

Permanent Improvement projects

4/5/2019 2019 Paving Program/ Council Wish Lists

Public Services Superintendent report

WWTP Update

Paving Levy Update

Purola BSP-parking spaces

Homeless @ Sav-A-Lot

10/4/2019 Codified Ordinance Chapter 951 Proposed legislation to add curbside recycling

Committee approved presenting to full Council

Tires/recycling

Countywide Recycling Program - Fee on Property Taxes

2019 Paving Program and Paving Levy

Road cuts/ Permanent Repairs Update

Ditching

Ohio Ave Ext Pothole

WWPT Update

2020

1/27/2020 Paving Evaluations for Levy Year 1 - 2020

Other projects

WWTP update

AACS purchased Mother of Sorrows

Public Works update

2/24/2020 CM updates

Public Works update

Committee outreach to schools

YMCA sidewalk issues and children crossing Rt 20

Public Works/Public Utilities/Cable/Schools

- 8/24/2020 Wendy Zele, Manager External Affairs, First Energy Corp - Streetlights
CM - WPC partnering with OSU, OEPA, ODH COVID study in wastewater
Public Works update
West Avenue bike trail traffic changes
Road heading to break wall on Walnut Beach
Paving schedule for 2020 projects completed
- 9/28/2020 Dr. Mark Potss, Superintendent AACs
AACs and schooling amid COVID
Mother of Sorrows
Racism and bullying
WPC update
Public Works update
Trash Talks
- 10/26/2020 Christopher J. Tolnar, P.E., GPD Project Manager
WWTP Condition Assessment Study & Capital Improvement Plan
and Wastewater Rate Analysis
PW update
CM met with Waste Management
WPC COVID study
Trash Talks
- 11/23/2020 Public Works update
WPC update
Trash Talks - update CO 951.03 Rates, Collection and Disposal to increase garbage
pick-up for wards 3, 4, & 5 Committee approved the modification and
presenting to full Council

2021

- 2/22/2021 Aqua updating water distribution system @ Walnut Beach facility
2021 paving project
Public Works update
Update on Capital Improvement Plan @ WWTP
WWTP update on current projects
- 3/22/2021 WWTP Bar Rake project bid packet
Committee approved GPD WWTP plant evaluation, present to full Council
Public Works update

4/26/2021 AACS Treasurer/Business Operations Mark J. Astorino & AACS Board President
Christine Seuffert - AACS Issue 8 3.8 mill levy
COVID drive-thru vaccine clinic

Public Works/Public Utilities/Cable/Schools

4/26/2021 Public Works update

WPC update

7/26/2021 CM meeting with Koski for Lake Ave paving & J. Severino for

Lake Rd outfall project

WPC Bar Rake update

Public Works update

American Recover Act funds update for WWTP Capital Improvement Plan

Trash Talks - complaint calls decreased since update to 951.03

9/27/2021 Lake Ave paving project

Aqua's waterline project on Lake Ave nearly complete

Lake Rd outfall project

WPC update

Public Works update

Temporary three-way stop at Ohio Ave & West 19th will stay until Lake Ave
paving completed

ASHTABULA CITY COUNCIL COMMITTEE PURPOSES

As the Legislative Branch of government, City Council is responsible for working closely with the Administrative Branch of government to consider legislation (ordinance and resolutions) pertinent to the operations of our local government. The list below reflects the functions of each committee. Committees act as review boards but are unable to make decisions void of a majority vote of the full Council.

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/PARKS & RECREATION

To which shall be referred all ordinances and resolutions and other matters that relate to community development, economic development, and parks & recreation. Financial matters pertaining to the committee's responsibilities may be discussed in this committee and may also be referred to the Finance & Personnel Committee, if necessary. The committee shall support all events and projects associated with its responsibilities. The committee shall appoint one of its members as the City Council's liaison to the Ashtabula City Parks and Recreation Board. The committee chair or their designee shall attend, as often as possible, the meetings of the following groups: Ashtabula City Parks & Recreation Board, Ashtabula Downtown Development Association, Lift Bridge Community Association, and My Neighborhood Collaborative, in order to remain in touch with the happenings of each organization for the purpose of supporting their efforts and reporting back to the City Council and City Manager on how city government may assist them. The committee shall touch base with Greater Ashtabula Chamber of Commerce, Ashtabula County Board of Realtors, Growth Partnership for Ashtabula County, Ashtabula County Medical Center and NeoFund to ensure city government remains informed, is ready to help when possible, and in order to cultivate and/or enhance private/public partnerships. (Per Council Rules)

- **Community Development**
 - Support community events and projects by attending and/or volunteering
 - Generate solutions to common community problems and issues
 - Meet with community leaders, companies and organizations to:
 - Learn about what they are doing
 - Exchange ideas on how to enhance our community
 - Determine what the Legislative Branch of government may do to help them succeed
 - Report activities of committee and community events and projects at regular council meetings or via email notices

- **Economic Development**

- Support project and efforts to improve the economic, social and well-being of the residential and business communities
- Meet with community leaders, companies and organizations to:
 - Learn about what they are doing
 - Exchange ideas on how to enhance our community
 - Determine what the Legislative Branch of government may do to help them succeed
- Report activities of committee and community events and projects at regular council meetings or via email notices

- **Parks & Recreation**

- Support projects and efforts to enhance the communities quality of life
- Work closely with and review projects of the Ashtabula City Parks and Recreation Board
- Ensure Parks & Recreation Levy funds are being spent in accordance with levy campaign promises
- Announce events

FINANCE & PERSONNEL

To which shall be referred all ordinances and resolutions and other matters related to finance, indebtedness, appropriations, the payment of monies not provided for by previously enacted legislation, debt, taxation, assessments, the standardization of compensation, salaries wages and benefits, the sale and purchase of city real estate, bond ratings, and the personnel matters pertaining to the Clerk of Council and the Director of Finance Department. However, for efficiency purposes, the day-to-day oversight of the positions of Clerk of Council (Codified Ordinance 121.01 (m) and Director of Finance (Charter Section 33) shall be the responsibility of the President of Council. (Per Council Rules)

- **Finances**

- The Legislative Branch ‘holds the purse strings’ of local government; therefore works closely with the Finance Director and City Manager to:
 - Discuss
 - Review
 - Make suggestions
 - Make legislation requests

- **Personnel**

- o Address personnel matters in the departments that report to Council
 - [Clerk of Council] and [Finance Department]
- o Approve Fire and Police Chief hires
- o Approve union contract financing
- o City Manager Jim Timonere welcomes Council President or committee designee to attend union contract negotiations; President said he will leave up to committee to attend

PUBLIC WORKS/PUBLIC UTILITIES/CABLE/SCHOOLS

To which shall be referred all ordinances and resolutions and other matters related to the streets, highways, sidewalks, sewers, storm drains, city buildings and property, street and traffic lights, snow plowing, and recycling. This committee shall periodically meet with the Ashtabula Area City Schools superintendent and board, and support school activities. They shall also meet with public utility and cable providers to discuss local government and citizen concerns. The committee shall consider legislation pertinent to the operations of the following City Divisions: Water Pollution Control (Waste Water Treatment Plant - WWTP), Public Works, Sanitation, Traffic and Motor Maintenance. Financial matters pertaining to the committee's responsibilities may be discussed in this committee, but must be referred to the Finance & Personnel Committee prior to being presented to the full Council. (Per Council Rules)

- **Public Works/Public Utilities/Cable**

- o Work with City Manager to address concerns re:
 - Streets, Sewers, Sanitation, Water Pollution, Street Lighting, Recycling
 - Address legislation needs pertinent to departmental operations
 - Residential water, electric, gas, and cable
 - Meet with utility and cable providers to discuss local government and residents are facing with their services, fees, etc

- **Schools**

- o Keep lines of communication open with School Board and Superintendent in order to work together
- o Support Mission Statement
- o Support school activities
- o Announce school events

SAFETY FORCES

To which shall be referred all ordinances and resolutions and other matters related to the Divisions of Police, Fire, health, sanitary regulations, public safety, emergency management operations and plans, and traffic control map and file changes. (Per Council Rules)

- **Police and Fire**
 - o Address legislation needs pertinent to the functions of the departments
 - o Address legislation needs pertinent to the functions of the Civil Service Commission
- **Request traffic control studies and recommendations**



**CITY OF ASHTABULA
OFFICE OF THE CLERK OF COUNCIL**

**4717 Main Avenue
Ashtabula, Ohio 44004**

Office: (440) 992-7119
Fax: (440) 998-4457
Email: clerkofcouncil@cityofashtabula.com
Website: www.cityofashtabula.com
Facebook: www.facebook.com/COAOhio

January xx, 2022

JOHN S. ROSKOVICS
PRESIDENT

MICHAEL D. SPEELMAN
Vice President

KYM A. FOGLIO
Ward 1 Councilor

CALVIN CRAWFORD
Ward 2 Councilor

ROLESIA R. HOLMAN
Ward 3 Councilor

JODI MILLS
Ward 4 Councilor

JANE E. HAINES
Ward 5 Councilor

STACY H. SENSKEY, CMC
Clerk of Council

Dr. Mark Potts
Ashtabula Area City Schools
6610 Sanborn Road
Ashtabula, Ohio 44004

Dr. Potts:

I would like to take this opportunity to introduce the new members of the City of Ashtabula's Public Works/Public Utilities/Cable/Schools Committee to you, share our goals, and invite you to our committee meetings.

Two committee members are also new city councilors:

- Ms. RoLesia Holman, Ward 3 Councilor / Vice Chair ward3@cityofashtabula.com
- Mrs. Jodi Mills, Ward 3 Councilor / Member ward4@cityofashtabula.com

Our committee's goals pertaining to the schools are as follows:

- Keep lines of communication open with School Board and Superintendent in order to work together
- Support Mission Statement
- Support school activities
- Announce school events

Our meetings are scheduled on the fourth Monday of every month at 5:00 PM in the Council Chambers on the first floor of the Municipal Building.

Please feel free to email any of the councilors on the committee or the Clerk of Council, Mrs. Stacy Senskey if you plan to attend any of our meetings or if you would like to have any announcements made about your schools. My City email address has changed; the best way to reach me for City business is to email me at ward2@cityofashtabula.com.

Sincerely,

Calvin Crawford
Ward 2 Councilor
Chair of PW/PU/C/S Committee
ward2@cityofashtabula.com
CCC/shs

MISSION STATEMENT
TO PROVIDE SERVICES AND PARTNER WITH OUR CITIZENS, BUSINESSES AND NEIGHBORS TO ENHANCE THE QUALITY OF LIFE FOR ALL WHO LIVE IN AND VISIT ASHTABULA