



## City of Ashtabula

Ashtabula City Council Regular Meeting  
Monday, March 16, 2026 at 7:00 PM  
Council Chambers  
4230 Lake Avenue, Ashtabula, OH 44004

### Agenda

#### 1. Call to Order

- a. Prayer
- b. Pledge of Allegiance
- c. Roll Call
- d. Sunshine Law Certification
- e. Reading of Legislation
- f. Motion to Approve the Order of the Agenda

#### 2. Special Items

- a. **RESOLUTION NO. 2026 - 56**  
A RESOLUTION HONORING CHIEF SHAWN GRUBER ON HIS RETIREMENT FROM THE CITY OF ASHTABULA

#### 3. Communications

#### 4. Citizen Comment and Community Announcements

#### 5. Councilor Comments, Liaison Reports and Meeting Announcements

#### 6. Consent Agenda

- a. Approval of Minutes
  1. Pre-Council Meeting Minutes, March 2, 2026
  2. Regular Council Meeting Minutes, March 2, 2026
- b. Resolutions

#### 7. New Business

- a. For Passage
  1. **ORDINANCE NO. 2026 - 57**  
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BROBST ENTERPRISE INC FOR THE 2026 YARD WASTE DISPOSAL

2. **ORDINANCE NO. 2026 - 58**  
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE POLICE VEHICLES FROM THE GAUGA BOARD OF COUNTY COMMISSIONERS
3. **ORDINANCE NO. 2026 - 59**  
AN ORDINANCE GRANTING THE LIFT BRIDGE COMMUNITY ASSOCIATION PERMISSION TO HOLD THE ANNUAL ASHTABULA WINE & WALLEYE FESTIVAL IN THE ASHTABULA HARBOR HISTORIC DISTRICT ON JULY 24 THROUGH 26, 2026, IN CONJUNCTION WITH THE CITY OF ASHTABULA
4. **ORDINANCE NO. 2026 - 60**  
AN ORDINANCE AUTHORIZING AN AGREEMENT WITH GRAND FINALE FIREWORKS IN THE AMOUNT OF \$12,500 TO PROVIDE A FIREWORKS DISPLAY FOR THE 2026 WINE & WALLEYE FESTIVAL
5. **ORDINANCE NO. 2026 - 61**  
AN ORDINANCE AUTHORIZING THE CONTINUATION OF EIGHT (8) COMMUNITY REINVESTMENT AREA TAX INCENTIVE AGREEMENTS UPON CONDITIONS AS INDICATED, IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL
6. **ORDINANCE NO. 2026 - 62**  
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DISPOSE OF OBSOLETE AND UNNEEDED EQUIPMENT FROM THE WATER POLLUTION CONTROL DEPARTMENT

b. First Reading(s)

**8. Continuing Business/Public Hearings**

a. Second Reading(s)

1. **ORDINANCE NO. 2026 - 55**  
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL LIFE INSURANCE COMPANY IN ORDER TO RENEW THE GROUP LIFE INSURANCE COVERAGE FOR EMPLOYEES OF THE CITY OF ASHTABULA

b. Administrative Approval Votes

**9. Tell Us Something We Don't Know**

**10. Executive Session (if needed)**

**11. Adjournment**

**RESOLUTION NO. 2026 - 56**

**A RESOLUTION HONORING CHIEF SHAWN GRUBER ON HIS RETIREMENT  
FROM THE CITY OF ASHTABULA**

**WHEREAS**, it has come to the attention of this City Council and these Public Officials of the City of Ashtabula, Ohio, that after more than 34 years of service in the Ashtabula City Fire Department, Chief Shawn Gruber is retiring; and,

**WHEREAS**, Chief Gruber started his career in 1992 with the City of Ashtabula working his way from Firefighter to the position of Fire Chief in 2015; and,

**WHEREAS**, Chief Gruber served as the IAFF Local #165 President for 17 years and helped shape the Fire Department from early on in his career; and,

**WHEREAS**, Chief Gruber has received four commendations for saving or helping to save nine lives; and

**WHEREAS**, Chief Gruber led the efforts to begin the City’s Water Rescue Program due to the absence of the United States Coast Guard from Station Ashtabula resulting most recently in a father and his young daughter being rescued from Lake Erie in 2025; and,

**WHEREAS**, Chief Gruber was appointed to the Chiefs position in 2015 and has led the Fire Department to be an efficient, modern and highly effective and respected force in northeast Ohio.

**NOW, THEREFORE, BE IT RESOLVED** that this City Council and these Public Officials of the City of Ashtabula, Ohio, do hereby convey to Chief Shawn Gruber our sincere congratulations on your retirement and thank you for your service to our City and Ashtabula County.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

**Vote:**

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

*Approved as to form and correctness this \_\_\_\_\_ day of \_\_\_\_\_, 2026.*

\_\_\_\_\_  
*Cecilia M. Cooper, Esq., Ashtabula City Solicitor*



**City of Ashtabula**  
Ashtabula City Council Pre-Council Agenda  
Monday, March 2, 2026 at 6:00 PM  
Council Chambers  
4230 Lake Avenue, Ashtabula, OH 44004

Minutes

**Opening of a Pre-Council Meeting**

**Call to Order**

The Pre-Council meeting of the Ashtabula City Council was called to order at 6:00 p.m. by Vice President Russell Simeone.

**Roll Call**

Members Present: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Absent: President John Roskovics

Officers Present: City Manager James Timonere, City Solicitor Cecilia Cooper, Finance Director Vladimir Kan, Clerk of Council Stacy Millberg

**Welcome and Acknowledgement of Visitors**

**President's Report and Regular Meeting Review**

**Administrative Reports**

**City Manager**

City Manager James Timonere presented the following ordinances for consideration:

- An ordinance with GPD Group for engineering design and construction administration for the 2026 paving program, not to exceed \$110,000 and funded through the paving levy fund 212.
- A Memorandum of Understanding with Local 1197 was requested to clarify departmental seniority within the Public Works Department and remove obsolete supervisor positions from the collective bargaining agreement. City Manager James Timonere explained that this addresses seniority for bidding positions, as the Public Works foreman recently retired and the traffic foreman may retire soon. The MOU also removes outdated language for supervisors that no longer exist from when the City had an income tax department and when the Finance Department was called the Auditor's Office.
- An ordinance with Johnston Tree Service for tree removal throughout the City was requested for \$17,200 from the Public Works Fund 205.
- An ordinance to enter into an Appalachian Community Grant Program sub-recipient grant agreement for the Main Avenue facade project.
- An ordinance renewing life insurance policies for employees with group life insurance coverage at 26 cents per \$1,000 for basic life and 20 cents per \$1,000 for accidental death and dismemberment. The rate is guaranteed until May 2028, representing a 1.5 cent increase for basic life coverage.

Two future ordinances were also requested:

- An ordinance granting the Lift Bridge Community Association permission to hold the annual Ashtabula Wine and Walleye Festival July 24 through 26.
- An ordinance authorizing an agreement with Grand Finale Fireworks for the festival's fireworks display.

Ward 2 Councilor Terence Guerriero raised concerns about road quality, specifically mentioning a pothole at First and Minnesota and the poor condition of East and West Lake Cliff Drive. He questioned whether asphalt grindings could provide temporary relief and requested clarification on the inspection process for paving projects. He expressed dissatisfaction with the condition of East 17th Street, which was paved last year but is already cracking. City Manager James Timonere confirmed that GPD's contract includes inspection services, with inspectors present during paving to probe asphalt depth and verify milling depths. He noted that cracking after a year is not uncommon.

Ward 1 Councilor Kym Foglio agreed with Ward 2 Councilor Terence Guerriero's concerns, stating she cannot distinguish between the paved and unpaved portions of Columbus Avenue due to poor conditions on both sides.

Ward 3 Councilor RoLesia Holman suggested that Council members should report issues directly, noting she had success when City Manager James Timonere inspected areas she questioned.

Ward 4 Councilor Jodi Mills requested clarification on the paving process timeline, as residents often call when roads appear to be left incomplete between different phases of work. She also asked about working hours specified in contracts.

Ward 5 Councilor Jane DiGiacomo raised questions about road cut procedures, asking about inspection requirements, responsible parties, compaction testing, sign-off procedures, and warranties. City Manager James Timonere explained that road cuts typically require "oops tickets" for notification, utility marking, and replacement with new materials. Winter repairs are temporary until asphalt plants reopen in the spring. The City has staff inspectors, though no formal sign-off procedure exists. Road cuts are warranted for one to two years under City ordinances.

Ward 5 Councilor Jane DiGiacomo also inquired about historical paving records, as a resident believed her road (54th between Washington and Adams) hadn't been paved in 40 years. City Manager James Timonere confirmed comprehensive records exist and agreed to share the paving history map with all Council members.

Ward 1 Councilor Kym Foglio reported a toilet sitting on a tree lawn on Walnut Boulevard near the tennis courts for about a week.

Ward 5 Councilor Jane DiGiacomo asked about zoning requirements for off-street parking for apartment residents, prompted by questions at an Ashtabula Downtown Development Association board meeting. City Manager James Timonere confirmed no such requirement exists for Main Avenue and Bridge Street due to their design and available on-street parking. He cautioned that requiring off-street parking could be problematic given the limited space available, noting other downtowns typically have parking garages or paid parking systems. Ward 5 Councilor Jane DiGiacomo requested this be explored in the new zoning code.

Ward 3 Councilor RoLesia Holman asked whether GPD provides itemized cost breakdowns for their services, similar to other contractors. City Manager James Timonere, agreed to investigate their invoicing practices and provide the information to councilors.

Ward 5 Councilor Jane DiGiacomo asked if the City is prepared for a potential data center location, expressing concern about potential impacts on residents' electric rates. City Manager James Timonere explained that while electric rate increases affect entire grids rather than just local areas, state legislation is being considered to require data centers to pay their fair share. He noted the City lacks sufficient acreage for a data center, though surrounding townships might attract such facilities due to available freshwater. Some companies had previously shown interest in smaller "boutique" centers, but those discussions did not materialize.

## **Finance Director**

Finance Director Vladimir Kan announced the tax season schedule, with the Finance Department open from 8:30 a.m. to 4 p.m. and income tax assistance available in Council Chambers April 1-10 from 8:30 a.m. to 4 p.m., April

13-15 from 8:30 p.m. to 6 p.m. and weekend dates April 4 and 11 from 8:30 a.m. to 4 p.m.

Finance Director Vladimir Kan requested an ordinance authorizing compensation, salaries, and wages for City and Health District employees due to Finance Department restructuring, requiring the repeal of ordinance 2026-04.

He also requested a supplemental appropriations ordinance was requested for \$91,555 covering the general fund and other funds for current expenses and expenditures.

Ward 4 Councilor Jodi Mills asked about the Health Department grant mentioned in the appropriations. Finance Director Vladimir Kan explained the Workforce 2023 grant provides 40 percent reimbursement for the health commissioner's salary and professional services. The budget originally covered only three months for Renee Powell's term, but it was extended through December 2026, requiring nine additional months of appropriations.

Ward 4 Councilor Jodi Mills also inquired about the MDT donation matching expense. City Manager James Timonere clarified that it relates to mobile data terminals (computers in police cars) donated by Molded Fiber Glass, requiring matching appropriation lines.

### **City Solicitor**

City Solicitor Cecilia Cooper reported no pending civil litigation that could cost the City funding and no major criminal cases of import. She requested that future agendas identify who requested each piece of legislation (council members, city manager, or finance director) so citizens and reporters know whom to contact for questions. as they typically default to contacting the City Manager of Solicitor's Office who may not know the background.

### **Clerk of Council**

Clerk of Council Stacy Millberg announced upcoming ribbon cutting ceremonies at Shenanigan's on Main Avenue on Wednesday, March 4 at noon, and at the Soiree Event Center on Main Avenue on Saturday, March 14 from noon to 3 p.m.

### **City Council Committee Reports**

#### **Community Development/Economic Development/Parks & Recreation**

**(1st Wednesday @ 5:30 p.m.)**

**Members: Chair DiGiacomo/Council Liaison to Parks and Recreation Board; Vice Chair Mills; Holman**

**March 4**

**April 1**

**May 6**

**June 3**

#### **Finance & Personnel**

**(3rd Friday @ 8:30 a.m.)**

**Members: Chair Foglio, Vice Chair DiGiacomo, Roskovics**

**March 20**

**April 17**

**May 15**

**June 19**

Committee Chair Kym Foglio provided the report. The committee discussed the possibility of the City providing cell phones for councilors.

Ward 3 Councilor RoLesia Holman asked about the next steps regarding the issue. Committee Chair Kym Foglio stated that no motion was made to bring it out of committee and deferred to City Solicitor Cecilia Cooper for suggestions. City Solicitor Cecilia Cooper stated that since there is nothing pending before Council, if a councilor wanted to have an ordinance drafted requiring the City to provide cell phones to City Council members, it would be up to the individual councilor to ask her office to prepare such legislation. Ward 3 Councilor RoLesia Holman asked if this would be an all or nothing proposal, meaning it would be available to all councilors or simply the ones who request it. City Solicitor Cecilia Cooper stated that the legislation could be drafted so it could be up to each individual counselor whether they wanted a City cell phone or not.

**Public Works/Public Utilities/Cable/Schools**

**(4th Tuesday @ 8:30 a.m.)**

**Members: Chair Mills, Vice Chair Guerriero, Roskovics**

**March 24**

**April 28**

**May 26**

**June 23**

**Safety Forces**

**(2nd Thursday @ 8:30 a.m.)**

**Members: Chair Guerriero, Vice Chair Foglio, Roskovics**

**March 12**

**April 9**

**May 14**

**June 11**

**Planning Commission and Ashtabula Historic Preservation Commission**

**Discussion of New Business/Proposed Legislation**

Ward 2 Councilor Terence Guerriero asked for clarification on the legislation for the MOU with Local 1197 for the Public Works seniority change. City Manager James Timonere explained the MOU defines that traffic department seniority falls within Public Works rather than citywide, giving Public Works employees the first opportunity to bid for traffic positions before going citywide. He clarified that Public Works includes road crews, lawn mowing, and park maintenance staff, while Sanitation and Wastewater Treatment are separate departments.

Ward 3 Councilor RoLesia Holman commented on the new agenda format, suggesting the legislation be labeled "for consideration" rather than "for passage" since all items may not pass. Clerk of Council Stacy Millberg explained that all legislation is being presented for consideration. The items labeled "for passage" are being presented for a vote, requiring a waiver of a second reading, while items under section "B" are being presented for a first reading only and will be presented again at the next meeting for a second reading and then a vote. City Solicitor Cecilia Cooper confirmed that all items under section "A" for passage, would require waiving the second reading requirement to be passed at this meeting.

**Discussion of Old Business/Legislation on for 2nd Reading**

**Discussion for the Good of the Order**

**Adjournment**

The meeting was adjourned at 6:43 p.m. by Vice President Russell Simeone. Ashtabula City Council will meet again on Monday, March 16, 2026 in Council Chambers. The Pre-Council meeting will begin at 6:00 p.m. followed by the Regular Council Meeting at 7:00 p.m.

DATE APPROVED: \_\_\_\_\_

ATTESTED BY: \_\_\_\_\_  
**John S. Roskovics, President of Council**

ATTESTED BY: \_\_\_\_\_  
**Stacy L. Millberg, Clerk of Council**



**City of Ashtabula**  
Ashtabula City Council Regular Meeting  
Monday, March 2, 2026 at 7:00 PM  
Council Chambers  
4230 Lake Avenue, Ashtabula, OH 44004

Minutes

**Call to Order**

The meeting of the Ashtabula City Council was called to order at 7:00 p.m. by Vice President Russell Simeone.

**Prayer**

Ward 5 Councilor Jane DiGiacomo offered the opening prayer.

**Pledge of Allegiance**

The Pledge of Allegiance was recited. Ward 1 Councilor Kym Foglio led a moment of silence for Jeanne Marie Bento, the first female to be elected to the Ashtabula County Board of Commissioners.

**Roll Call**

Members Present: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo  
Absent: President John Roskovics  
Officers Present: City Manager James Timonere, City Solicitor Cecilia Cooper, Finance Director Vladimir Kan, Clerk of Council Stacy Millberg

Vice President Russell Simeone asked for a motion to excuse President John Roskovics.

Motion: Ward 2 Councilor Terence Guerriero moved to excuse President John Roskovics; Ward 1 Councilor Kym Foglio seconded.

Discussion: None.

VOICE VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

**Sunshine Law Certification**

A quorum was established as defined by the Ashtabula City Council Rules of Order. The meeting met the requirements of the Ohio Sunshine Laws Open Meetings Act.

**Reading of Legislation**

Clerk of Council Stacy Millberg read the legislation titles to be considered at the meeting.

**Motion to Approve the Order of the Agenda**

Motion: Ward 5 Councilor Jane DiGiacomo moved to approve the order of the agenda; Ward 1 Councilor Kym Foglio seconded.

Discussion: None.

VOICE VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion carried.

## **Special Items**

### **Communications**

#### **Citizen Comment and Community Announcements**

Anthony Oquendo, of Ward 1, recommended Council members use an app-based solution like RingCentral rather than having a City-issued cell phone. He explained that such apps would allow Council members to receive calls and messages on their personal phones while maintaining separate government lines, with only the app and government emails subject to open records requests. Mr. Oquendo also expressed disappointment about CSX's unwillingness to cooperate on maintenance of the Lake Avenue underpass, suggesting there might be creative legislative solutions to require them to maintain the structure to a decent appearance standard. City Manager James Timonere clarified that he had not spoken directly to CSX, but rather the Surface Transportation Board regarding some of the cosmetic issues with the underpass. He explained that CSX had indicated they would no longer communicate with the City directly and had referred them to a web page outlining how the City could pay for cosmetic improvements to the underpass structure.

Ward 3 Councilor RoLesia Holman asked follow-up questions about Mr. Oquendo's phone app recommendation, confirming that it would still require Council members to use their personal phones and that there would be basic charges for the service.

#### **Councilor Comments, Liaison Reports and Meeting Announcements**

Ward 5 Councilor Jane DiGiacomo announced that the Memorial Day Parade is scheduled for May 25, 2026, noting participation from the Lakeside Band and 400 to 500 little league players. She encouraged businesses and organizations to participate, stating there was no fee and no firm cutoff date established yet. The Parks and Recreation Board is organizing the event, with the next planning meeting scheduled for March 23 at 4:30 p.m.

Ward 3 Councilor RoLesia Holman proposed scheduling the Racial Wealth Gap Simulation for Council members, suggesting either finding additional dates or scheduling it as a Work Session before a Regular Council meeting. She noted that at least three Council members had already attended, with others expressing interest. Ward 5 Councilor Jane DiGiacomo and Ward 2 Councilor Terence Guerriero supported holding it on the same night as a Regular meeting.

### **Consent Agenda**

#### **Approval of Minutes**

##### **Pre-Council Meeting Minutes, February 17, 2026**

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the minutes in their entirety; Ward 3 Councilor RoLesia Holman seconded.

Discussion: None.

VOICE VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Hearing no corrections, the minutes were approved as presented.

##### **Regular Council Meeting Minutes, February 17, 2026**

Motion: Ward 3 Councilor RoLesia Holman moved to waive the reading of the minutes in their entirety; Ward 5 Councilor Jane DiGiacomo seconded.

Discussion: None.

VOICE VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Hearing no corrections, the minutes were approved as presented.

### **Resolutions**

#### **New Business**

#### **For Passage**

**ORDINANCE NO. 2026 - 42**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT AREA TAX INCENTIVE AGREEMENT WITH SCOTT & LINDA LESTER FOR TAX ABATEMENT AT 100% FOR 7 YEARS FOR NEW RESIDENTIAL DWELLINGS LOCATED AT 1021 MICHIGAN AVENUE, ASHTABULA, OH 44004**

**ORDINANCE NO. 2026 - 43**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT AREA TAX INCENTIVE AGREEMENT WITH DAMON HARRIS FOR TAX ABATEMENT AT 100% FOR 7 YEARS FOR NEW RESIDENTIAL DWELLINGS LOCATED AT 3348 BRIANNA COURT, ASHTABULA, OH 44004**

Ward 3 Councilor RoLesia Holman asked that Ordinance No. 2026-42 and 2026-43 be handled separately should Council choose to dispose of the Regular Business Legislation by consent agenda.

Vice President Russell Simeone asked for a motion to dispose of the Regular Business Legislation by consent agenda for Ordinance No. 2026-42 and 2026-43

Motion: Ward 3 Councilor RoLesia Holman moved to dispose of the Regular Business Legislation by consent agenda; Ward 1 Councilor Kym Foglio seconded.

Discussion: None

VOICE VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None

VOICE VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 3 Councilor RoLesia Holman moved to waive the Charter Requirements of two readings of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None

ROLL CALL VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 3 Councilor RoLesia Holman

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: Ward 3 Councilor RoLesia Holman

Legislation passed.

**ORDINANCE NO. 2026 - 44**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENVISION GROUP, LLC. FOR PURPOSE OF PREPARING A ZONING AND PLANNING CODE UPDATE**

**ORDINANCE NO. 2026 - 45**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER, TO ENTER INTO A CONTRACT WITH**

**GPD GROUP OF AKRON, OHIO FOR THE PURPOSE OF PROVIDING ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION FOR THE 2026 PAVING PROGRAM**

**ORDINANCE NO. 2026 - 46**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO MEMORANDUM OF UNDERSTANDING BETWEEN AFSCME LOCAL 1197 AND THE CITY OF ASHTABULA TO CLARIFY DEPARTMENTAL SENIORITY IN THE DEPARTMENT OF PUBLIC WORKS AND REMOVE OBSOLETE SUPERVISOR POSITIONS LISTED WITHIN THE COLLECTIVE BARGAINING AGREEMENT**

**ORDINANCE NO. 2026 - 47**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JOHNSTONS TREE SERVICE LLC FOR THE REMOVAL OF TREES IN VARIOUS LOCATIONS**

**ORDINANCE NO. 2026 - 48**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH LAMPION COMPANIES TO REPAIR DAMAGE AND REPLACE SIGNALIZATION AT THE INTERSECTION E. 24TH ST. AND HARBOR AVENUE**

**ORDINANCE NO. 2026 – 49**

**AN ORDINANCE REPEALING ORDINANCE 2026-04 FOR THE PURPOSE OF ENACTING REPLACEMENT LEGISLATION**

**ORDINANCE NO. 2026 – 50**

**AN ORDINANCE AUTHORIZING COMPENSATION, SALARIES AND WAGES TO EMPLOYEES OF THE CITY OF ASHTABULA AND THE ASHTABULA CITY HEALTH DISTRICT**

**ORDINANCE NO. 2026 - 51**

**AN ORDINANCE TO MAKE SUPPLEMENTAL CHANGES TO APPROPRIATION IN THE GENERAL FUND AND ALL OTHER FUNDS LISTED ON EXHIBIT A FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ASHTABULA, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2026**

**ORDINANCE NO. 2026 - 52**

**AN ORDINANCE AUTHORIZING THE INSTALLATION OF A MEMORIAL SIGN HONORING JERRY MAUNUS TO BE POSTED AT THE ASHTABULA HARBOR TOPKY PICKLEBALL COURTS, ASHTABULA, OHIO**

**ORDINANCE NO. 2026 - 53**

**AN ORDINANCE AUTHORIZING THE INSTALLATION OF A SIGN HONORING THE ROBERT MORRISON FOUNDATION/MOLDED FIBERGLASS CORPORATION FOR THE CREATION OF THE “FIBERGLASS BODY” FOR THE “CORVETTE” TO BE PLACED ON MAJOR STREETS AND ROADS WHERE THEY ENTER THE CITY OF ASHTABULA, OHIO**

**ORDINANCE NO. 2026 - 54**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN APPALACHIAN COMMUNITY GRANT PROGRAM SUB-RECIPIENT GRANT AGREEMENT WITH EASTGATE REGIONAL COUNCIL OF GOVERNMENTS FOR THE PURPOSE OF THE MAIN AVENUE FAÇADE PROGRAM/PROJECT WITHIN THE CITY OF ASHTABULA**

Vice President Russell Simeone asked for a motion to dispose of the Regular Business Legislation by consent agenda for Ordinance No. 2026-44 through 2026-54.

Motion: Ward 2 Councilor Terence Guerriero moved to dispose of the Regular Business Legislation by consent agenda; Ward 4 Councilor Jodi Mills seconded.

Discussion: Ward 5 Councilor Jane DiGiacomo inquired about the specific wording for the memorial signs being authorized. City Manager James Timonere explained plans to standardize all city entry signs, incorporating various honors including Urban Meyer, Connie Schultz, and the new MFG sign, along with traditional civic organizations

like Lions Club and Rotary Club. He indicated signs would be placed at specified locations in the City's ordinances, estimating between four and six locations. Ward 3 Councilor RoLesia Holman asked questions about the Community Reinvestment Area applications, specifically whether applicants were required to be first-time homebuyers, whether "owner-occupied" meant primary residence, and whether the City inquired about multiple property ownership. City Manager James Timonere confirmed they do not ask about first-time buyer status or multiple property ownership, and that owner-occupied means the property serves as the applicant's primary residence.

**VOICE VOTE**

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the legislation; Ward 5 Councilor Jane DiGiacomo seconded.

Discussion: None

**VOICE VOTE**

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the Charter Requirements of two readings of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None

**ROLL CALL VOTE**

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

**ROLL CALL VOTE**

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Legislation passed.

**First Reading(s)**

**ORDINANCE NO. 2026 - 55**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL LIFE INSURANCE COMPANY IN ORDER TO RENEW THE GROUP LIFE INSURANCE COVERAGE FOR EMPLOYEES OF THE CITY OF ASHTABULA**

Motion: Ward 3 Councilor RoLesia Holman moved to waive the reading of the legislation; Ward 5 Councilor Jane DiGiacomo seconded.

Discussion: None

**VOICE VOTE**

Yeas: Vice President Russell Simeone, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Terence Guerriero, Ward 3 Councilor RoLesia Holman, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane DiGiacomo

Nays: None

Motion passed.

**Continuing Business/Public Hearings**

**Second Reading(s)**

**Administrative Approval Votes**

**Tell Us Something We Don't Know**

Ward 5 Councilor Jane DiGiacomo announced that May 9 would be the City Clean Up day, with emails going out soon to past participants. She connected this to America's 250th Anniversary celebration, proposing "250 Beautify" as a City motto to encourage ongoing cleanliness efforts. She also stated that the Ashtabula Arts Center is collecting water bottles for a pop culture art project.

Ward 1 Councilor Kym Foglio shared that March is dedicated to Developmental Disabilities Awareness, with the Lift Bridge being lit orange in recognition. She also noted that March is Multiple Sclerosis Awareness Month, sharing her personal connection through her son, who was diagnosed with advanced progressive MS at age 33 and is now 38. She provided education about the disease, explaining that it attacks the brain and spinal cord, affecting walking, dexterity, memory, and bodily functions, with no current cure available.

Ward 1 Councilor Kym Foglio also presented historical items to the City, including an original 1930s photograph of the Ashtabula Police Department, which she gave to Chief Rob Stell for display. She also donated a 1949 Roberts Rules of Order book that belonged to the Ashtabula City Council of Parents and Teachers, which she gave to Clerk of Council Stacy Millberg.

Ward 4 Councilor Jodi Mills reminded everyone that daylight saving time is this weekend. She also announced two upcoming Master Plan Steering Committee meetings: a committee meeting on Tuesday, March 10, and a public forum on Thursday, March 26 at 6 p.m. in the Blue and Gold Room at Kent State University. She encouraged attendance at both meetings, emphasizing that the second meeting would build on new information and data. She also noted that the GO Bus service had started that day.

Ward 3 Councilor RoLesia Holman commented on the need for collective learning regarding executive session procedures following a previous meetings, indicating she would work with the Solicitor's Office to improve the process.

**Executive Session (if needed)**

**Adjournment**

The meeting was adjourned at 7:42 p.m. by Vice President Russell Simeone. Ashtabula City Council will meet again on Monday, March 16, 2026 in Council Chambers. The Pre-Council meeting will begin at 6:00 p.m. followed by the Regular Council Meeting at 7:00 p.m.

DATE APPROVED: \_\_\_\_\_

ATTESTED BY: \_\_\_\_\_  
**John S. Roskovics, President of Council**

ATTESTED BY: \_\_\_\_\_  
**Stacy L. Millberg, Clerk of Council**

**ORDINANCE NO. 2026 - 57**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BROBST ENTERPRISE INC FOR THE 2026 YARD WASTE DISPOSAL**

**WHEREAS**, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

**WHEREAS**, yard waste disposal services are necessary for Ashtabula City; and

**WHEREAS**, the City Manager has reviewed the available options and determined Brobst Enterprise, Inc. is the best option; and,

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Ashtabula, Ohio:

**SECTION 1.** That the City Manager be, and he is hereby, authorized to enter into a contract with Brobst Enterprise Inc, with a mailing address of 3815 North Bend Road, Ashtabula, OH 44004, for the purpose of yard waste disposal and materials, at a price not to exceed \$18,000 to the City of Ashtabula in accordance with the quote attached hereto as an Exhibit. Payment for this expense is authorized to be made from Public Works Department Fund 205.

**SECTION 2.** It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** For the reasons stated in the preamble, this ordinance, if approved by the votes of five or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

Vote:

	Yay	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

Approved as to form and correctness this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
*Ceclia M. Cooper, Esq., Ashtabula City Solicitor*

3815 North Bend Road  
Ashtabula OH 44004  
(440) 969-1900



## YARD WASTE DISPOSAL

DATED: March 2<sup>nd</sup>, 2026

ENTITY: Ashtabula City

DUMP SITE LOCATION: 3815 N. Bend Rd. Saybrook Twp.

HOURS OF OPERATION: 8:00 am to 4:00 pm (Monday through Friday)

Only trucks Labeled and/or owned by the Entity listed will be permitted to dump.

MATERIALS ACCEPTED: Load consisting of bushes, tree brush & wood.

Load consisting of leaves, grass, old mulch, and compost bags. **CAN NOT MIX THE 2 (TWO) LOADS.**

### STIPULATIONS:

1. Wood larger than 12" will be an additional \$50.00 per truck load.
2. Stumps larger than 18" (including root ball) will be additional \$100.00 per truck load.
3. Storm debris is not included in this contract - storm debris may be dumped at the site but charged an additional fee of \$25.00 per dumping.

### **4. ABSOLUTELY NONE OF THE FOLLOWING PRODUCTS ARE PERMITTED:**

- |                                     |                              |
|-------------------------------------|------------------------------|
| A. Metal                            | F. RR ties                   |
| B. Plastic (including garbage bags) | G. Wolmanized/painted wood   |
| C. Garbage (including batteries)    | H. Duct tape (on or in bags) |
| D. Plywood                          | I. Infectious waste          |
| E. Hazardous Waste                  | J. Asbestos                  |

### \*GUIDELINES ARE SET BY THE EPA & BROBST ENTERPRISES

**\*Failure to follow these guidelines allows Brobst Enterprises to reject a load or apply an additional fee based on load type.**

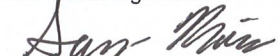
Yearly dumping fee of yard debris at \$11,400 per year.

Payment will be made monthly at \$950 per month.

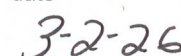
One (1) year contract starting April 1st 2026 through March 31<sup>st</sup>, 2027

Two (2) years contract starting on April 1st 2026 through March 31, 2028

Authorized signature

  
Sam Moisiso- Brobst Enterprises

date

  
date

**ORDINANCE NO. 2026 - 58**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE POLICE VEHICLES FROM THE GEAUGA BOARD OF COUNTY COMMISSIONERS**

**WHEREAS**, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

**WHEREAS**, it is necessary to provide vehicles for the Police Department in order to promote the health, comfort, safety, convenience, and welfare of the inhabitants of the City in accordance with Section 1 of the City Charter; and.

**WHEREAS**, the Geauga County Sheriff's Department has purchased new vehicles and will be selling three (3) Ford Interceptor SUV's which city staff has determined can be used within the City's Police Department.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Ashtabula, Ohio:

**SECTION 1.** That the City Manager be, and he is hereby, authorized to enter into an agreement with the Geauga Board of County Commissioners, 12611 Ravenwood Drive, Suite 350, Chardon, Ohio 44024, for the purpose of purchasing three (3) Ford Interceptor SUV's used in the Geauga County Sherriff's Department for use in the Ashtabula City Police Department in an amount not to exceed \$28,800.00. Funds for this expenditure will be taken from Fund 412.

**SECTION 2.** It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

**SECTION 3.** For the reasons stated in the preamble, this ordinance, if approved b five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

**Vote:**

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

*Approved as to form and correctness this \_\_\_\_\_ day of \_\_\_\_\_, 2026.*

\_\_\_\_\_  
*Cecilia M. Cooper, Esq.*  
*Ashtabula City Solicitor*

**ORDINANCE NO. 2026 - 59**

**AN ORDINANCE GRANTING THE LIFT BRIDGE COMMUNITY ASSOCIATION PERMISSION TO HOLD THE ANNUAL ASHTABULA WINE & WALLEYE FESTIVAL IN THE ASHTABULA HARBOR HISTORIC DISTRICT ON JULY 24 THROUGH 26, 2026, IN CONJUNCTION WITH THE CITY OF ASHTABULA**

**WHEREAS**, the welfare of the people of the City is dependent upon responsible economic development, including activities directed toward making the City of Ashtabula an attractive tourist destination; and,

**WHEREAS**, the City Council has determined major attractions of the region include Lake Erie’s recreational fishing and the wineries and vineyards that virtually surround the City; and,

**WHEREAS**, the City Council and Administration previously have created and authorized an annual festival to celebrate these and other attractions of the City’s Harbor Historic District, and registered “Ashtabula Wine & Walleye Festival” and “Wine & Walleye Festival” as trade names of the City of Ashtabula to underscore the right of the City to exercise reasonable authority over the activities involved in this annual City festival; and,

**WHEREAS**, the Lift Bridge Community Association (LCBA), a non-profit organization which supports economic and community development in the Harbor Historic District, has requested permission to utilize the foregoing names at festival events and celebratory activities intended to be held in conjunction with the City of Ashtabula on July 24, 2026 through July 26, 2026; and,

**WHEREAS**, the LCBA is organized around persons and business entities who are genuine stakeholders in the economic future of the Historic Harbor District, and other festivals and events sponsored by the LCBA have been successful, both in attracting numerous visitors to the Historic Harbor and in creating enormous public enjoyment of the events;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Ashtabula, Ohio:

**SECTION 1.** The Lift Bridge Community Association is hereby authorized and empowered to hold the Ashtabula Wine & Walleye Festival in the Harbor Historic District, in conjunction with the City of Ashtabula, on July 24, 2026 through July 26, 2026, and is granted permission to use the names “Ashtabula Wine & Walleye Festival” and “Wine & Walleye Festival” for such purpose.

**SECTION 2.** It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

**SECTION 3.** For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: \_\_\_\_\_

<b>Vote:</b>	<b>Yea</b>	<b>Nay</b>
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

*Approved as to form and correctness this \_\_\_\_\_ day of \_\_\_\_\_, 2026.*

\_\_\_\_\_  
*Cecilia M. Cooper, City Solicitor*

**ORDINANCE NO. 2026 - 60**

**AN ORDINANCE AUTHORIZING AN AGREEMENT WITH GRAND FINALE FIREWORKS IN THE AMOUNT OF \$12,500 TO PROVIDE A FIREWORKS DISPLAY FOR THE 2026 WINE & WALLEYE FESTIVAL**

**WHEREAS**, the City Council and Administration previously have created and authorized the Lift Bridge Community Association to use the name Wine & Walleye Festival to celebrate and showcase the City’s many cultural and recreational attractions in order to further community and economic development; and,

**WHEREAS**, a fireworks display is an exciting, attractive and important part of many American celebrations; and,

**WHEREAS**, the City, and other various sponsors, have agreed to pool their resources to produce a large and exciting fireworks display for the 2026 Wine & Walleye Festival;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Ashtabula, Ohio:

**SECTION 1.** The City Manager is hereby authorized to enter into an agreement (attached hereto as an Exhibit) with Grand Finale Fireworks of Willoughby, Ohio in an amount not to exceed \$12,500.00 as the most responsible bid to provide fireworks display for the Wine & Walleye Festival. The cost for this event will be taken from Fund 233.

**SECTION 2.** The City Manager is authorized to accept donations from the Lift Bridge Community Association and its sponsors to help defray the foregoing cost, and to express the sincere appreciation of the City Council and Administration to this organization for their assistance and their community spirit.

**SECTION 3.** It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of R. C. Section 121.22.

**SECTION 4.** For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

**Vote:**

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

Approved as to form and correctness this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
*Cecilia M. Cooper, Esq.*  
*Ashtabula City Solicitor*



# FIREWORKS DISPLAY AGREEMENT

*This agreement is entered into by and between:*

**GRAND FINALE FIREWORKS, LLC**  
*(hereinafter referred to as "Grand Finale Fireworks")*

**&**

**THE CITY OF ASHTABULA, OHIO**  
*(hereinafter referred to as "Client")*

## **1. SUMMARY OF WORK**

Grand Finale Fireworks shall furnish Client with an outdoor fireworks display ("Display"), scheduled to be presented on the date ("Display Date") of **7/25/2026** at a price ("Contract Price") of **\$12,500.00**. Specifications relative to the design, format, and components of the Display shall be referenced in the accompanying program ("Display Program"). The Display shall be engineered and conducted in a manner conforming to the standards adopted by the National Fire Protection Association ("NFPA") and all applicable state, local, and federal code(s). Grand Finale Fireworks and Client shall be deemed individually responsible for party-specific obligations outlined herein.

## **2. PERMITTING & LICENSING**

Grand Finale Fireworks shall obtain state and local permitting, fireworks exhibitor certifications, and federal explosives licensing.

## **3. DISPLAY SITE**

An adequate location ("Display Site") sufficient for the discharge of fireworks shall be provided by Client or by a third-party that has granted, with written consent, permissible use for the purpose of the discharge of fireworks. It shall strictly be at the discretion of Grand Finale Fireworks and the Authority Having Jurisdiction ("AHJ") to determine the suitability of the Display Site. The Display Site shall be made accessible at all times only to certified personnel and emergency responders. The Client shall provide policing and safeguarding of the Display Site at all times. Should precarious Display Site conditions compromise the safe operation of the Display, Client shall be responsible for arranging immediate recourse. Grand Finale Fireworks reserves the right to delay or cancel the Display at any time due to hazardous or unfavorable Display Site conditions; Client shall remain responsible for the full Contract Price regardless of any limitation or cancellation of the Display.

## **4. TRANSPORTATION & STORAGE**

Grand Finale Fireworks or a designated fireworks wholesaler and/or third-party shipper arranged by Grand Finale Fireworks shall be responsible for the transportation and storage of all hazardous materials.

## **5. DISPLAY OPERATIONS**

Grand Finale Fireworks shall supply all personnel, equipment, and materials used in the Display. The Display shall be prepared and executed according to the Display Program. Grand Finale Fireworks reserves the right to substitute any product(s) affected by supply chain disruptions, as well as modify the time and/or duration of the Display with reasonable cause. Fireworks devices may be subject to failures, misfires, or other faulty circumstances beyond the immediate control of Grand Finale Fireworks and/or its operators. Grand Finale Fireworks reserves the right to safely discharge any failed fireworks following the Display. Grand Finale Fireworks shall remove and dispose of all waste, large remnants, and spent devices, strictly within in the immediate discharge area, following the Display; minor debris and related fallout may be left unattended.

**6. POSTPONEMENT/ CANCELLATION**

Should inclement weather, global crisis, or any other unforeseen Act(s) of God beyond the immediate control of either party compromise the operation of the Display, a postponement/rain date (“Postponement Date”) that is mutually convenient between both parties shall be set forth. Inclement weather shall be monitored by Grand Finale Fireworks and Client no less than forty-eight (48) hours prior to Display Date. Grand Finale Fireworks reserves the right to delay or cancel setup of the Display upon forecasted risk of unfavorable and/or severe weather conditions. Grand Finale Fireworks shall be entitled to an additional twenty-five percent (25%) of the Contract Price for any rescheduled display. If the Display should be cancelled with no designated Postponement Date, Grand Finale Fireworks shall be entitled to fifty percent (50%) of the Contract Price. Client shall provide notice of cancellation no less than one (1) week prior to Display Date. Client shall remain responsible for the full Contract Price if the Display is cancelled after the afforded cancellation timeline. If the Display has been prepared, set up, and/or armed with live fireworks, it shall strictly be at the discretion of Grand Finale Fireworks and the AHJ to determine if the Display is eligible to be dismantled for postponement or cancellation.

**7. INSURANCE AND LIMITATIONS OF LIABILITY**

Grand Finale Fireworks, at its expense, shall provide general liability insurance coverage amounting to no less than one-million dollars (\$1,000,000.00) conditioned for the payment of all final judgments that may be rendered on account of injury, death, or loss to persons or property emanating from the Display. Separate from, and in addition to coverage provided by Grand Finale Fireworks, Client agrees to provide, at its expense, a general liability policy or “special event” insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law(s). For any injury or property claims that may arise during the course of Client’s event, and not arising out of acts of Grand Finale Fireworks or the performance of fireworks devices, Client’s insurance shall be primary. ~~Client agrees to defend, indemnify, and hold harmless Grand Finale Fireworks and its owner(s) and employees from and against all such claims, costs, judgments, damages and expenses, including any litigation fees that may or shall arise out of any negligent or wrongful act or omission by the Client or third parties occurring during the course of Client’s event.~~ **\*\*REDACTED 2/2/2026 NJC\*\***

**8. PAYMENT**

Upon acceptance of this agreement, Client shall remit a deposit totaling no less than fifty percent (50%) of the Contract Price, with any balances to be satisfied on Display Date. Failure to remit any payment(s) in accordance with payment schedule shall constitute breach of agreement and subject Client to a service charge of one and one-half percent (1 ½%) per month until paid-in-full. Any unpaid balances shall be subject to third-party collections and/or litigation. Payments processed by debit/credit card shall incur an additional fee of three and one-half percent (3 ½%). A fee of thirty dollars (\$30.00) shall be assessed for all returned checks.

*The assigned parties hereby agree to these terms and conditions:*



*Representative (Grand Finale Fireworks)*

*Representative (Client)*

*2/2/2026*

*Date*

*Date*



## Fireworks Display Program

Event: Ashtabula Wine and Walleye Festival 2025

Date: 7/26/2025 | Cost: \$12,500.00

**Opening Barrage (520 Shells)** | *Rapid volleys of color and noise signal the introduction of the show!*

Product Description	Size	No. Shells
(120) 3" Crackling Finale Shells w/ Crackling Tails	3"	120
(4) 1.2" 100's Loud Whistling Tails to Crackling/Red Stars	1.2"	400

**Main Program (1,402 Shells)** | *The feature presentation! A stellar showcase of magnificent aerial shells of assorted colors and breathtaking effects.*

Product Description	Size	No. Shells
(120) 3" Peony & Chrysanthemum Assorted Shells	3"	120
(120) 3" Fancy Effect and Color Shells w/ Silver Tails	3"	120
(72) 3" Amazing Color Changing Shells	3"	72
(36) 4" Peony & Chrysanthemum Assorted Shells	4"	36
(36) 4" Fancy Effect and Color Shells w/ Silver Tails	4"	36
(36) 4" Amazing Color Changing Shells	4"	36
(36) 4" Assorted Pattern Shells w/ Silver Tails	4"	36
(2) 2.5" 60's Assorted Fancy Effects	2.5"	120
(2) 2" 25's Super Colorful Horsetail Waterfalls	2"	50
(2) 1.2" 114's Mixed Shape Effects	1.2"	228
(2) 1.2" 48's Fan Red/Green/Yellow Mines to Dahlias	1.2"	96
(2) 1.2" 39's Fan Red Mines to Blue Dahlias and Silver Spinners	1.2"	78
(2) 1.2" 40's Fan Green Glitter Mines to Brocades w/ Green Glitter	1.2"	80
(6) 1.2" 49's Fan Multi-Color Crossettes	1.2"	294

**Grand Finale (1,102 Shells)** | *A blitzkrieg of fast-paced color and thunderous salutes close out the program- an EXTRAORDINARY EXPERIENCE!*

Product Description	Size	No. Shells
(180) 3" Red, White, Blue & Salute Finale Shells w/ Silver Tails	3"	180
(120) 3" Thundering Salute Finale Shells w/ Silver Tails	3"	120
(90) 4" Red, White, Blue & Salute Finale Shells w/ Silver Tails	4"	90
(4) 1.2" 150's Color Tails to Loud Thunder Salutes	1.2"	600
(2) 1.2" 56's Beautiful Bouquet Mines to Loud Thunder Salutes	1.2"	112

**Total Shells: 3,024**

**3" - 732**

**4" - 234**

**2.5" - 120**

**2" - 50**

**1.2" - 1,888**

**Duration: 20-22 Minutes**

**ORDINANCE NO. 2026 - 61**  
**AN ORDINANCE AUTHORIZING THE CONTINUATION OF EIGHT (8) COMMUNITY REINVESTMENT AREA TAX INCENTIVE AGREEMENTS UPON CONDITIONS AS INDICATED, IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL**

**WHEREAS**, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

**WHEREAS**, pursuant to Revised Code (RC) Section 5709.85, a Tax Incentive Review Council (TIRC) has been appointed to review the Projects that have been granted tax abatements in the City of Ashtabula under its Community Reinvestment Area (CRA) program, in order to verify that the owners of said Projects are in compliance with the written Agreements they have executed in return for such abatement; and,

**WHEREAS**, the TIRC is required to report its findings and recommendations to City Council on an annual basis, and City Council is required by law to then approve the continuation, modification, or termination of each Agreement; and,

**WHEREAS**, the TIRC has communicated its findings and recommendations to the City Council, and has recommended the continuation, with or without conditions, of eight (8) CRA Tax Incentive Agreements for tax year 2025;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Ashtabula, Ohio:

**SECTION 1.** That the report of the TIRC is hereby accepted.

**SECTION 2.** That the continuation of the following CRA Tax Incentive Agreements is hereby approved until the next report and recommendation of the TIRC is received, and the changes recommended below are hereby approved and may be incorporated into the respective agreements:

- 1. Aqua Ohio, Inc. (902 Brookdale):** Recommendation to continue abatement. No changes needed to agreement.
- 2. Lake City Plating Co., Inc. (1701 Lake Avenue):** Recommendation to continue abatement. No changes needed to agreement.
- 3. APMC – Cleveland Dental (2259 Lake Avenue):** Recommendation to continue abatement. No changes needed to agreement.
- 4. The David Land Co LLC (1956 West Prospect Road):** Recommendation to continue abatement. No changes needed to agreement.
- 5. Riverbend Hotel LLC (533 Goodwill Drive):** Recommendation to continue abatement. No changes needed to agreement.
- 6. Fat Sallys Warehouse (1569 Laird Drive):** Recommendation to continue abatement. No changes needed to agreement.
- 7. Castle Block Properties LLC (327-355 Center Street):** Recommendation to continue abatement. No changes needed to agreement.
- 8. Ashtabula Senior Housing LP (5321 Chestnut Avenue):** Recommendation to continue abatement. No changes needed to agreement.

**SECTION 3.** It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings

open to the public in compliance with Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Ohio Revised Code.

**SECTION 4.** For the reasons stated in the preamble, this ordinance, if approved by the votes of five or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

**Vote:**

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerrero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

*Approved as to form and correctness this \_\_\_\_\_ day of March, 2026.*

\_\_\_\_\_  
*Cecilia M. Cooper, Esq., Ashtabula City Solicitor*

**ORDINANCE NO. 2026 - 62**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DISPOSE OF OBSOLETE AND UNNEEDED EQUIPMENT FROM THE WATER POLLUTION CONTROL DEPARTMENT**

**WHEREAS**, the daily operations of the City of Ashtabula and the City Manager's Department require the enactment of this legislation; and,

**WHEREAS**, it is necessary to provide for the disposition of obsolete personal property which is no longer required in City operations, in order to promote efficiency;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Ashtabula, Ohio:

**SECTION 1.** That the City Manager be, and he is hereby, authorized to dispose of the following obsolete equipment which is not needed for City operations due to age and condition and are not operational:

**Computer Equipment**

- 2 – HP Pro desktop towers
- 1 – Dell OptiPlex 3080 desktop tower
- Dell SE2719H Monitor
- TCL 55S451

**Phone System**

- NEC DSX phone system

**Printers**

- 2 – HP 8710 LaserJet Pro MFP M283fdw
- 1 – HP LaserJet Pro M203dw
- 1 – HP Envy Photo 7855
- 1 – HP OfficeJet Pro 8210
- 1 – HP LaserJet Pro 400
- 1 – HP DeskJet 3510

**Miscellaneous**

- Security Technologies control box (City Asset Tag #2926)

The Manager is authorized to dispose of said items for the best price obtainable by public auction held by any commercially reasonable means, including but not limited to internet auctions. In the alternative the items may be sold without bid to another governmental entity or to a charitable organization with Internal Revenue Code 501(c)(3) status or donated to such an entity or organization. If the foregoing options are exhausted or impractical, item may be sold as scrap or disposed of as waste. If the items are sold, any receipts from the sale(s) are to be deposited into Fund 503.

**SECTION 2.** It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** For the reasons stated in the preamble, this ordinance, if approved by the votes of five or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

Vote:

Yay    Nay

Roskovics:	_____	_____
Simeone:	_____	_____
Foglio:	_____	_____
Guerriero:	_____	_____
Holman:	_____	_____
Mills:	_____	_____
DiGiacomo:	_____	_____

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

Approved as to form and correctness this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
*Cecilia M. Cooper, Esq., Ashtabula City Solicitor*

**ORDINANCE NO. 2026 - 55**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL LIFE INSURANCE COMPANY IN ORDER TO RENEW THE GROUP LIFE INSURANCE COVERAGE FOR EMPLOYEES OF THE CITY OF ASHTABULA**

**WHEREAS**, the daily operations of the City Manager’s Department and the City of Ashtabula require the enactment of this ordinance; and

**WHEREAS**, the City Council of Ashtabula has determined to continue to offer group life insurance and accidental death & dismemberment insurance coverage for City employees; and,

**WHEREAS**, the City Manager has previously entered into a contract with Medical Mutual Life of 2060 East Ninth Street, Cleveland, OH 44115-1355 for such insurance coverage, and

**WHEREAS**, the Contract is now up for renewal;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Ashtabula, Ohio:

**SECTION 1.** That the City Manager be and is hereby authorized to enter into a contract with Medical Mutual Life, effective May 1, 2026, in an amount not to exceed \$0.260 per \$1,000 for basic life and \$0.020 per \$1,000 per for AD&D in accordance with the current benefit plan and contained in the attached renewal exhibit. These rates are guaranteed until May 1, 2028. Payment is authorized to be made from Fund No. 101.

**SECTION 2.** It is hereby found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with the requirements of Section 10 of the Municipal Charter of the City of Ashtabula, Ohio, and of Section 121.22 of the Revised Code of Ohio.

**SECTION 3.** For the reasons stated in the preamble, this ordinance, if approved by the votes of five (5) or more members of Council, shall take effect immediately, otherwise 30 days thereafter.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
**John S. Roskovics**  
**President of Council**

**Vote:**

	Yea	Nay
Roskovics:	___	___
Simeone:	___	___
Foglio:	___	___
Guerriero:	___	___
Holman:	___	___
Mills:	___	___
DiGiacomo:	___	___

ATTEST: \_\_\_\_\_  
**Stacy L. Millberg**  
**Clerk of Council**

APPROVED: \_\_\_\_\_  
**James M. Timonere**  
**City Manager**

*Approved as to form and correctness this \_\_\_\_\_ day of \_\_\_\_\_, 2026.*

\_\_\_\_\_  
*Cecilia M. Cooper, Esq., Ashtabula City Solicitor*



January 1, 2026

CAROLYN SHELDON  
CITY OF ASHTABULA  
4717 MAIN AVE  
ASHTABULA, OH 44004

Subject:           Group #:               877950  
                      Renewal Date:       05/01/2026

Dear Group Official,

Thank you for allowing us to provide your employees with valuable group insurance protection during the past year. We have completed a comprehensive review of your benefit plan to determine the appropriate premium rates for your upcoming renewal effective 05/01/2026. Our review included an analysis of your group’s demographic information, industry classification, and overall benefit package to establish your renewal rates illustrated below.

<b>Benefit</b>	<b>Current Rates</b>	<b>Renewal Rates</b>	
Basic Life	\$0.245	<b>\$0.260</b>	per \$1,000
Basic AD&D	\$0.020	<b>\$0.020</b>	per \$1,000

Based on your current benefit plan, your renewal rate[s] are guaranteed until **05/01/2028**.

Thank you for choosing MedMutual Life Insurance Company and we look forward to serving the insurance needs of you and your employees in the future.

If you have any questions regarding your insurance plan, please contact Giangola Insurance Agcy., Inc. at (440) 964-8211.

Sincerely,

Your MedMutual Specialty Products Team