



City of Ashtabula
Ashtabula City Council Regular Meeting
Monday, August 7, 2023 at 7:00 PM
4717 Main Avenue, Ashtabula, OH 44004

Minutes

Opening of Regular Meeting

Call to Order

The meeting of the Ashtabula City Council was called to order at 7:00 p.m. by Council President Roskovics. Councilor Foglio offered the opening prayer and the Pledge of Allegiance was recited.

Roll Call

Members Present: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Absent: Ward 3 Councilor RoLesia Holman

Officers Present: City Manager James Timonere, City Solicitor Cecilia Cooper, Finance Director Marie Yvrose Augustin, Clerk of Council McKenzie Burgan

Motion: Vice President Michael Speelman moved to excuse Ward 3 Councilor RoLesia Holman from the meeting; Ward 2 Councilor Calvin Crawford seconded.

Discussion: None

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

Sunshine Law Certification

A quorum was established as defined by the Ashtabula City Council Rules of Order. The meeting met the requirements of the Ohio Sunshine Laws Open Meetings Act.

Presentations/Announcements

City Manager Timonere requested an Executive Session prior to the meeting adjournment for the purpose of purchase and sale of property.

Motion: Ward 5 Councilor Jane Haines-DiGiacomo moved to adjourn into Executive Session prior to the meeting adjournment for the purpose of purchase and sale of property; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None
Motion passed.

Approval of Minutes

July 17, 2023, Regular Council Meeting Minutes

Motion: Ward 1 Councilor Kym Foglio moved to waive the reading of the minutes in their entirety; Vice President Michael Speelman seconded.

Discussion: None.

VOICE VOTE

Ayes: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Hearing no corrections to the minutes, they were approved as presented.

Administrative Reports

City Council

Formal Request:

Ordinance Number 2023-115 repealing Ordinance Number 2023-109, granting the Clerk of Council additional leave.

Motion: Ward 5 Councilor Jane Haines-DiGiacomo moved to approve the City Council's request; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

City Manager

Formal Requests:

An ordinance to enter into an agreement with Refuse Equipment and Truck Services of Ashtabula for the purchase of a 2008 International garbage truck in an amount not to exceed \$60,000.00. Funding for this purchase will be taken from the Sanitation Fund 225.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 2 Councilor Calvin Crawford seconded.

Discussion: Ward 5 Councilor Jane Haines-DiGiacomo stated that we really need this truck as the sanitation employees are physically pulling the garbage bags out of the cans and heaving them up into the dump truck. City Manager Timonere stated that we currently have four garbage trucks, one of which is a 2004 Mack with work that needs to be done which makes it no longer viable. They have been keeping an eye out for a used garbage truck to have as a backup. This truck, found through Refuse, is coming from Georgia, so it has never seen a winter. It was a municipal truck and had just over 100,000 miles on it. For a truck like this, that is very few miles. When we transition to doing curbside with recycling and using arm trucks, this truck can still be used for other operations within the city.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

An ordinance to enter into an agreement with Travelers Companies through Glazier Insurance Company in Jefferson, OH in an amount not to exceed \$227,044.00 for auto, property, and liability insurance. This is our renewal from 8/21/23 through 8/20/24. Funding for this expense will be taken from the following accounts: 101

General Fund, 225 Sanitation Fund, and the 503 Water Pollution Control Fund respectively.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Vice President Michael Speelman seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

An ordinance to enter into a new construction Community Reinvestment Area Tax Agreement with Nathan and Vicki Belcher for a tax abatement at 100% for seven years for the new residential dwelling located at 217 Lake Avenue, Ashtabula, OH.

Motion: Ward 1 Councilor Kym Foglio moved to approve the City Manager's request; Ward 2 Councilor Calvin Crawford seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

City Manager Timonere requested a voice vote for an Economic Development Transfer Form. This is for a liquor license being purchased outside the City of Ashtabula and brought into the City of Ashtabula. Because of this, he has to sign off on an economic development form because we have met our limit in the city for liquor licenses. This is a liquor license going from Hasty Pies LLC in Pickerington, OH to the Riverbend Hotel in Ashtabula.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

The City Council approved the City Manager's request by a 6 to 0 vote.

City Manager Timonere did ask that everyone bag their garbage when putting it into the cans. This is not only for the sanitation employees but also to try and keep things cleaner. He stated they had started to notice a lot of leaf bags again and wanted to remind everyone that they do not start curbside leaf bag pickup again until the end of September. They do have a drop-off at the Public Works Department on West 24th St. He asked that everyone utilize this until they start the curbside leaf bag collection again.

Ward 5 Councilor Jane Haines-DiGiacomo asked if there were certain hours you had to drop off leaf bags at the Public Works Department. City Manager Timonere stated you could go at any time to drop these leaf bags off.

Ward 2 Councilor Calvin Crawford asked Mr. Timonere how things have been since the new security cameras were installed by the leaf bag drop-off location. Mr. Timonere stated they still had a few people illegally dumping. However, he is pretty sure they chased one individual down and were able to get footage of someone who illegally dumped there. He stated he did need to follow up with the Police Department and his department to see what the outcome of that was.

President John Roskovics stated he was excited to see work being done on the Columbus Ave.

railroad tracks. Mr. Timonere stated that they did finish these up. However, two of the four rails are still a little bit higher than the other ones and you still cannot fly over these tracks. He said they are much better than they were but still not perfect. Mr. Roskovics mentioned speaking with the Railroad about the Depot St. and Center St. underpasses. Mrs. Haines-DiGiacomo also said the Jefferson Ave. underpass. Mr. Timonere stated they do speak with them a lot and the bridges are inspected every year. Mr. Roskovics asked who inspected them and Mr. Timonere said the railroad has an engineer who inspects them. Mr. Timonere stated that one year the city had their engineer look at them and the report came back okay, but that was a while ago.

Ward 4 Councilor Jodi Mills stated that she has had a couple of calls about crosswalk paintings. She knows school will be starting soon and she asked if there is any schedule for these to be painted. Mr. Timonere stated that they have hit a lot of the crosswalks already, but they have faded, so they are doing a second round currently. He knows they have been out painting railroad crossings and still waiting on the date from the county for them to come in and do some mainline striping for us with their big truck. He told Mrs. Mills to let him know if there are some specific areas of concern and they will see what they can do.

Mrs. Haines-DiGiacomo asked Mr. Timonere what the ordinance is for bike riding on sidewalks. On the Main Ave. sidewalks there are people with electric bikes going over 20 miles per hour and if someone comes out of a business it is just an accident waiting to happen. Mr. Timonere stated he does not believe we have anything that regulates bicycles on sidewalks. The e-bikes are something new, so this may be something the Community Development/Economic Development/Parks & Recreation Committee will want to look at.

City Solicitor

No Report.

Finance Director

No Report.

Clerk of Council

No Report.

City Council Committee Reports

**Community Development/Economic Development/Parks & Recreation
(2nd Tuesday @ 4:00 p.m.)**

**Members: Chair Haines/Council Liaison to Parks and Recreation Board; Vice Chair Mills;
Roskovics**

AUGUST 8

SEPTEMBER 12

OCTOBER 10

NOVEMBER 14

Ward 5 Councilor Jane Haines-DiGiacomo stated that their next meeting will be August 8th at 4:00 p.m. and we have the Ashtabula County District Library as our guest speaker.

Starting in September, the meeting's start time will be 4:30 p.m.

Mrs. Haines-DiGiacomo congratulated the winners of the Ashtabula Hustles Made on Main pitch contests. There were seven winners. The prize money was anywhere from \$15,000 to \$27,000.

President John Roskovics stated the fencing has gone up at the old Carlisle building and we are hoping that is an indication that this work will start soon. Between this and the new businesses from the Made on Main project, this will be good news for Main Ave.

Finance & Personnel

(3rd Friday @ 8:30 a.m.)

Members: Chair Foglio, Vice Chair Haines, Roskovics

JULY 21- Report of meeting

AUGUST 18

SEPTEMBER 15

OCTOBER 20

NOVEMBER 17

Ward 1 Councilor Kym Foglio provided a report on the July 21st meeting.

Finance Director Augustin reported that we are on point for all the funds except two. The Health Department Fund 208 shows that they will have an ending balance of \$0 as of June 30th and the department will be in the negative by the end of the year. Meetings were held with Ms. Christine Hill several times to review the fund. Prior to COVID, the Health Department did not have a lot of funding but received a grant of \$360,000.00 from COVID funds. However, the funds are received over a three-year period. Ms. Hill is working on expenses through the end of the year. Mr. Timonere stated that when the Health Department made the budget they were getting so many grants from ODH or from the state through COVID funds. This year they were supposed to lose two to three employees in the department and they were to go back to part-time. As of the end of last year, after the budget was passed, more funding was received through grants. They budgeted for less staff and fewer expenses, so all of this seems like a timing issue. By the end of the year, an appropriation ordinance will need to be done. Funding comes from the state and the county. Some funding comes directly to us and some does not. It has been very difficult to watch the Health Departments budget because they receive money for no rhyme or reason and it has to be spent in certain ways for certain things. The manager has cautioned them that taking grants is not the best thing sometimes, especially if you are just spending it to spend it. However, they are doing a great job managing this and they did not expect to have the number of employees that they do in the department and that is throwing off the numbers a bit. Mrs. Augustin discussed the grants with Ms. Hill and they are going through the grants and making sure they are in compliance with each of them.

Fund 804 is in deficit. This is because we have not received the funds from the county. The county made a mistake and did not assess the taxpayer for the loan payment in the first half of the tax assessment. We should see it in the second half of the collections.

Mrs. Augustin did an assessment of the county estate fees and the budget was \$129,000.00 and we have already spent \$108,000.00. Her projection was that at the years end we will have \$216,000.00. She is not sure why the projections are so high, but it may be due to all the projects we have going on and an increase in fees. We have to decide where we will get the money to pay for this approximate \$82,000.00. We will most likely have to do a supplemental appropriation at the end of the year.

The Finance Director spoke about how the city seems to either keep assessing resident taxes and sewer payments, or lack thereof or write them off if the money is not received. She is not in favor of writing them off and would rather put those accounts into an uncollectible fund account and if payment is received she can reverse the action. She stated it is good to write them off at the end of the year, but as she learns more about the city she will be able to see what she would like to do with these accounts.

A discussion was had between Ms. Cooper and Mr. Timonere on how the city can assess through the county taxes for sewer, trash, property, maintenance, and mowing. Ms. Cooper stated it would be worth a spot check to make sure that the assessments are being put on the tax bill. Mr. Timonere

stated that the treasure office has put on an extra person specifically to go after delinquent past taxes and that is why our numbers are looking higher.

Income tax has been turned over to the Ohio Attorney General's office and residents are getting letters regarding owed back income tax. A release was placed in the Star Beacon advising residents of the letter going out and that they are not a scam. Assistant Finance Director Sheldon got involved in the collection process over a year ago. As of this year, they are sending out billings for the 2022 tax year. The perfect process is to bill in July and give them 30 days to pay. If they do not pay, send an assessment letter and after 60 days it is then certified to the Ohio Attorney General's office for payment. In a perfect world, this would be done every year. There are accounts now from 1998 through 2010 that are uncollectible and bogging down the system and whom the Ohio Attorney General's office cannot collect. A discussion was held and it was agreed that she would formally bring to council a motion that back income taxes from 1980-2010, which are uncollectible, be written off by the Finance Director. It is the recommendation of the committee that these back income taxes from 1980-2010 be written off.

Motion: Ward 1 Councilor Kym Foglio moved to have an ordinance drafted for the Finance Director to be able to write off the back income tax accounts from 1980 to 2010; Vice President Michael Speelman seconded.

Discussion: Ward 5 Councilor Jane Haines-DiGiacomo stated this is just a process to make the computer system cleaner. Us writing them off is not giving people a break. These accounts are not collectible and it is just clearing it off the system.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

Mrs. Foglio continued her report on the meeting. She stated that we are terminating our association with Weiner and Associates for delinquent accounts. The City Manager reported that we are holding our own staff-wise. Two more people went through the CDL process and that is working out great. We have had some shuffling in the city departments and have problems getting entry employees and did not have as much summer help as we would have liked, but we are getting by. We had a retake of the Lieutenants test at the Police Department and two people passed and are on their way to the interview portion of the exam. One lucky person will get a recommendation from the Civil Service Commission.

Lieutenant Dibble is retiring and Mr. Timonere and Mrs. Foglio agreed that a resolution should be completed and presented to him. Mrs. Foglio stated she is making a motion that a resolution be drafted for him on his retirement.

Motion: Ward 1 Councilor Kym Foglio moved to approve the Finance and Personnel Committee's request; Ward 5 Councilor Jane Haines-DiGiacomo seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

Mrs. Foglio noted that former Finance Director Traci Welch came in to help our new Finance Director for 8 hours and should be paid for such time and this was passed at the committee meeting.

A temporary fill-in for the Clerk of Council was discussed also and Phyllis from Geneva has agreed to help fill that role.

Mrs. Augustin's 90 evaluation is already here and a date for her evaluation will be scheduled. It may be held at the end of the next Finance and Personnel meeting.

The next meeting will be held on August 18, 2023, at 8:30 a.m.

President John Roskovics stated he had originally received a yes from Phyllis about covering for the Clerk of Council but he is waiting to hear back from her. He does know she has an event to attend in September and he is hoping to hear from her soon about when she will be able to join us.

Public Works

(4th Monday @ 5:00 p.m.)

Members: Chair Crawford, Vice Chair Holman, Mills

JULY 24-CANCELLED

AUGUST 28

SEPTEMBER 25

OCTOBER 23

NOVEMBER 27

The next meeting will be held on August 28th and they are still hoping for a work session. Mr. Timonere said this was possible. However, they did get a bunch of questions back last week and the final report is still being compiled.

Safety Forces

(4th Monday @ 8:45 a.m.)

Members: Chair Speelman, Vice Chair Foglio, Roskovics

JULY 24-CANCELLED

AUGUST 28

SEPTEMBER 25

OCTOBER 23

NOVEMBER 27

The next meeting will be held on August 28th at 8:45 a.m.

Planning Commission and Ashtabula Historic Preservation Commission

The Planning Commission had a meeting last week. They had three items on the agenda. A sign was approved for the American Legion, the reduction in parking spaces at Chestnut Village was approved, and then they tabled a request for a car lot on Main Ave. until more information can be received.

The Ashtabula Historic Preservation Commission is meeting this Wednesday. He believes there are some sign requests on the agenda along with looking at information about a couple of properties on Bridge St.

Presentation of Legislation

Council President John Roskovics provided an overview of the legislation.

Additional Formal Requests

None.

Public Communications on Legislation

None.

Overview / Discussion

None.

Reading of Legislation

Clerk of Council Burgan read the titles of the legislation.

Legislation - Enactment, Passage or Adoption

2023-111 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DISPOSE OF OBSOLETE AND UNNEEDED VEHICLES

2023-112 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE WITH CADENCE CARE NETWORK FOR CERTAIN UNUSED OFFICE SPACE WITHIN THE ASHTABULA MUNICIPAL BUILDING

2023-113 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CHANGE ORDER #1 WITH KARVO COMPANIES FOR SERVICES AND MATERIALS IN THE AMOUNT OF \$0.

2023-114 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A 2008 INTERNATIONAL 7400 EXCEL REAR LOAD GARBAGE TRUCK FROM REFUSE EQUIPMENT AND TRUCK SERVICES, INC.

2023-115 AN ORDINANCE REPEALING, IN ITS ENTIRETY, ORDINANCE 2023-109, GRANTING THE CLERK OF COUNCIL ADDITIONAL LEAVE TIME.

Council President Roskovics asked for a motion to dispose of the Regular Business Legislation by consent agenda.

Motion: Ward 5 Councilor Jane Haines-DiGiacomo moved to dispose of the Regular Business Legislation by consent agenda; Ward 1 Councilor Kym Foglio seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

Motion: Ward 5 Councilor Jane Haines-DiGiacomo moved to waive the reading of the legislation; Ward 4 Councilor Jodi Mills seconded.

Discussion: None.

VOICE VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

Motion: Ward 1 Councilor Kym Foglio moved to waive the Charter Requirements of two readings of the legislation; Ward 2 Councilor Calvin Crawford seconded.

Discussion: President John Roskovics asked City Manager Timonere if we still own the building and are able to lease space. Mr. Timonere said the building has not been transferred yet and he has been in communication with the new owner about this. He believes this lease only goes until the end of the year. It is just a renewal of their current lease. Mr. Roskovics stated we would still be the ones to do this and Mr. Timonere said correct.

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Motion passed.

Adoption of legislation

ROLL CALL VOTE

Yeas: President John Roskovics, Vice President Michael Speelman, Ward 1 Councilor Kym Foglio, Ward 2 Councilor Calvin Crawford, Ward 4 Councilor Jodi Mills, Ward 5 Councilor Jane Haines-DiGiacomo

Nays: None

Legislation passed.

Unfinished Business

Ward 4 Councilor Jodi Mills asked City Manager Timonere to go over the long grass policy we have and the process we take. Mr. Timonere stated that the height restriction is 8 inches, so anything over that is out of compliance. Typically, when reports are received or we see high grass, a letter is sent and they have a certain number of days to comply. If they do not comply, it goes on our list which we pay someone every year to mow people's properties that they do not take care of. Sometimes the list can be extensive. They can also be sent to the Solicitor's office for charges. Ward 5 Councilor Jane Haines-DiGiacomo asked Mr. Timonere about a property on Jefferson Ave. which is a repeat offender. Mr. Timonere stated we have several repeat offenders. He said they have been to the property on Jefferson Ave. two or three times already this year and will have to go back again. They have been referred to the Solicitor's office for charges.

New Business

None.

Tell Us Something We Don't Know

Ward 1 Councilor Kym Foglio stated the FOP Fish Fry is coming up on August 31st at the Elks Lodge. The time will be reported at the next council meeting.

Ward 4 Councilor Jodi Mills stated that the last Bands on the Beach, where Stratford Hill was the band playing, was well attended. The very last Bands on the Beach will be next Thursday, August 17th and Ernest T. Band will be playing.

Ward 5 Councilor Jane Haines-DiGiacomo asked when Lakeside goes back to school. President John Roskovics stated they go back on the 23rd. He also stated that St. Johns goes back to school on the 17th.

Mrs. Haines-DiGiacomo asked when the lifeguards at the beach go to just weekends. Mr. Timonere stated that the week of the 23rd they go to just weekends and then Labor Day is the last guarded day of the beach.

Mr. Roskovics gave kudos to Mrs. Mills for being involved in the back-to-school giveaway at the Station Ave. school. He said there were tons of people that attended and the whole thing was very well organized. Mrs. Mills stated Francis, the director, does an amazing job. They had 547 registrations. It was a constant 2.5 hours. There is definitely a need for these resources. There were shoes, backpacks that were full of supplies, face painting, lunch, and toiletry bags. They will do a boot giveaway in October. For Thanksgiving, they have a meal. They also have a Christmas party.

Public Communications on General Matters

David Hubbard from 2248 West 13th Street voiced his concerns about the section of road on the corner of Allen Ave. and West 13th St. The street is collapsing. This has been going on for years. The city has come a couple of times to build up that section with tar but something underneath the road is collapsing. This needs to be taken care of or someone is going to get hurt. City Manager Timonere stated they would go out and take a look at this. Mr. Hubbard also stated that every time the city snowplows during the winter they hit their stop signs and it is all bent over. Mr. Roskovics asked if it was currently bent over and Mr. Hubbard said yes, it has been that way for years and every year it just gets worse. Mr. Roskovics stated they would check that out while they were there.

Executive Session (if needed)

Council President Roskovics announced the executive session would convene off camera. The council and members were all invited to attend the executive session. After the executive session was over, Council President Roskovics reconvened the public portion of the meeting, with no action taken.

Adjournment

The meeting was adjourned at 7:50 PM by Council President Roskovics.
Ashtabula City Council will meet again on Monday, August 21, 2023, in Council Chambers. The Pre-Council meeting will begin at 6:30 p.m. followed by the Regular Council Meeting at 7:00 p.m.

DATE APPROVED:

August 21, 2023

ATTESTED BY:

John S. Roskovics

John S. Roskovics, President of Council

ATTESTED BY:

McKenzie J. Burgan

McKenzie J. Burgan, Clerk of Council